

ISDM Revision Log

Submittal Date

July 31, 2012

Project Name

Environmental Screening Tool (EST)

Document Name

Information Systems Development Methodology (ISDM) Documentation for the Environmental Screening Tool (EST) for the period from January 1, 2010 through August 31, 2011

The following documents were added or updated for the ISDM submittal of July 31, 2012.

Chapter	Document Name	Update Description
Chapter 1	Introduction	Updated to include EST enhancements that were in development between 1/1/2010 and 8/31/2011.
Chapter 3, Needs Assessment Stage	Enhancements Document	Updated to include Requirements documents for new major enhancements in development as of 8/31/2011 (GIS Analysis Results Report Enhancements [Feature Level]. The requirements for these enhancements are described in 2.17, and in Appendix Q. New enhancements documented primarily via Bugzilla are described in Chapter 3.5 and the requirements are provided in Appendix 5 (Other).
	List of Customer Deliverables	Updated to include deliverables listed in Task Work Orders (TWOs) 68, 72, 74, 90 and 91 (for Contract No. BDC20); (see new Chapter 6 of List of Customer Deliverables).
	Project Review Issue List (for Requirements Document and Enhancements Document)	Added Project Review Issue List for updates to Enhancements Document.
	Project Review Management Report (for Requirements Document and Enhancements Document)	Added Project Review Management Report for updates to Enhancements Document.
	Project Revision Log	Updated Project Revision Log to include revisions to Enhancements Document.
	Stage-end Walkthrough Form	Added Stage-end Walkthrough Form for Needs Assessment Stage for the reporting period.
Chapter 4, Planning Stage	Project Schedule	Updated for reporting period.
	Updated Service Agreement	Added descriptions of TWOs 68, 72, 74, 90 and 91 (for Contract No. BDC20) and added Appendix E (copies of these TWOs).
	Stage-end Walkthrough Form	Added Stage-end Walkthrough Form for Planning Stage for the reporting period.

Chapter	Document Name	Update Description
Chapter 5, Design Stage	Design Document	Updated Attachment A – Data Migration and Transformation (database changes for January 1, 2010 - August 31, 2011).
	Draft User Manual	Updated for reporting period.
	Updated Project Schedule	Updated for reporting period.
	Project Review Issue List (Design Document)	Added Project Review Issue List for updates to Design Document (Attachment A).
	Project Review Management Report (Design Document)	Added Project Review Management Report for updates to Design Document (Attachment A).
	Project Revision Log (Design Document)	Updated Project Revision Log for revisions to Design Document (Attachment A).
	Stage-end Walkthrough Form	Added Stage-end Walkthrough Form for Design Stage for the reporting period.
Chapter 6, Development Stage	System Test Plan (Updated Test Plan)	Added Section 3.4 Usability Test Procedures and added Test Plans for Map Editor Tools, Map Viewer User Interface, ETDM Calendar Enhancements, GIS Analysis Results Report Enhancements (Feature Level), and Performance Management Report Enhancements (Chapter 8).
	Unit Testing Results	Updated to include enhancements in development or subsequent ISDM stages during the reporting period.
	Updated Project Schedule	Updated for reporting period.
	Updated User Manual	Updated for reporting period.
	Project Review Issue List (Code 10%)	Added Project Review Issue List for inspection of 10% of code during the reporting period.
	Project Review Management Report (10% Code)	Added Project Review Management Report for inspection of 10% of code during the reporting period.
	Project Revision Log (Test Plan)	Updated Project Revision Log for revisions to System Test Plan.
	Project Revision Log (User Handbook)	Added Project Revision Log for updates to User Handbook.
	Stage-end Walkthrough Form	Added Stage-end Walkthrough Form for Development Stage for the reporting period.
Chapter 7, Testing Stage	Test Results (Unit Test Results from Development Team Testing)	Updated for enhancements that went into production during reporting period.
	Updated Test Plan	Updated to include list of enhancements in production as of 8/31/2011

Chapter	Document Name	Update Description
	Customer Training Plan	Added Customer Training Plans for Map Editor Tools, Map Viewer User Interface, ETDM Calendar Enhancements, GIS Analysis Results Report Enhancements (Feature Level), Performance Management Report Enhancements, and SCE Participation Report (Chapter 11).
Chapter 7, Testing Stage (cont.)	Updated Project Schedule	Updated for reporting period.
	User Manual	Updated for reporting period.
	Project Revision Log – Customer Training Plan	Updated Project Revision Log for revisions to Customer Training Plan.
	Stage-end Walkthrough Form	Added Stage-end Walkthrough Form for Testing Stage for the reporting period.
Chapter 8, Implementation Stage	Acceptance Testing Results (Unit Test Results - Implementation Stage)	Updated to add results of user testing for Map Editor Tools, Map Viewer User Interface, ETDM Calendar Enhancements, GIS Analysis Results Report Enhancements (Feature Level), Performance Management Report Enhancements, and SCE Participation Report (added Chapter 7).
	Updated Project Schedule	Updated for reporting period.
	Customer Sign-off on Project	Added Customer Sign-off form for enhancements that went into production during reporting period.
	Project Close-out Form	Added Project Close-out Form for enhancements that went into production during reporting period.
Chapter 9, Maintenance Stage	Change Requests	Added Change Request Approvals for reporting period (1/1/2010-3/31/2010, 4/1/2010-6/30/2010, 7/1/2010-9/30/2010, 10/1/2010-12/31/2010, 1/1/2011-3/31/2011, 4/1/2011-6/30/2011 and 7/1/2011-9/30/2011).
	Maintenance Log (from Bugzilla)	Added details of items tracked in Bugzilla during reporting period (1/1/2010 – 8/31/2011).
Appendix D	Program Documentation	Updated to include page descriptions for 14 new or revised EST pages designed or moved to production during the reporting period, as indicated in the Program Documentation Updates table below.
Appendix E	User Handbook	Updated to include user documentation for enhancements in Production as of August 31, 2011, as indicated in the EST Handbook Updates table below.

Program Documentation Updates (Appendix D)

Site	Menu Category	Page
EST Secure Site		Welcome Page
	Tools	Maintain Project Diary/Add Alternative Description

Site	Menu Category	Page
		Maintain Project Diary/Create New Project Record
		Maintain Project Diary/Update Project Description
		Performance Management/Answer District ETDM Coordinator Survey
		Performance Management/Answer ETAT Survey
		Document Reviews/Respond to Internal Document Reviews
		Document Reviews/Review Internal Document
		Document Reviews/Set Up Internal Document Review
	Reports	Performance Management/ETAT Participation Report
		Performance Management/SCE Evaluation Participation Report
		Document Review/Internal Document Reviews
	Wizards	Create ETDM Project
		Update ETDM Project

EST Handbook Updates (Appendix E)

Chapter	Description of Update
Chapter 3 Functions	
Chapter 3.1 Tools	Updated section for Create New Project Record (Section 3.1.1.1)
	Updated section for Update Project Description (Section 3.1.1.2)
	Updated section for Assign Project Managers (Section 3.1.1.11)
	Updated section for Identify Required Permits (Section 3.1.1.14)
	Updated section for Edit Advance Notification Package (Section 3.1.2.1)
	Added section for Advance Notification Package – Transmittal List (Section 3.1.2.2)
	Added section for Advance Notification Package – Transmittal List Batch Uploader (Section 3.1.2.3)
	Added section for Advance Notification Package – Mailing Labels (Section 3.1.2.4)
	Added section for Comment on Advance Notification Package (Section 3.1.3.1)

Chapter	Description of Update
	Added section for Track ETAT Notifications (Section 3.1.5.2)
	Added section for Extend ETAT Review Period (Section 3.1.5.3)
	Added section for Allow Comments After Review Period (Section 3.1.3.1)
	Renamed Review Internal Document to Document Review (Section 3.1.9) and updated sections related to Document Review (Sections 3.1.9.1 to 3.1.9.3).
Chapter 3.2 Reports	Added section for View Additional Project Documents (Section 3.2.1.5)
	Added section for Project Managers (Section 3.2.7.2)
	Added section for Permits (Section 3.2.7.5)
	Added section for Advance Notification Package (Section 3.2.8.1)
	Added section for Comments on Advance Notification Package (Section 3.2.1.5)
	Updated section for GIS Analysis Report (Section 3.2.9.2)
	Updated section for Projects Needing Review Section 3.2.11.8)
	Added section for Track ETAT Notifications (Section 3.2.11.9)
	Added section for Document Review (Section 3.2.16)
Chapter 3.3 Wizards	Updated section for Create ETDM Project Wizard (Section 3.3.2)
	Updated section for Update ETDM Project Wizard (Section 3.3.4)
Chapter 3.4 Maps	Updated sections related to Maps (Sections 3.4.1 and 3.4.2)
Chapter 3.6 Help	Added section for Tip Sheets (Section 3.6.2)
	Updated section for Calendar (Section 3.6.7)