



Participating/Cooperating Agencies During the PD&E Process: *ETAT Agencies*

Definition: Participating Agency

Pursuant to Section 6002 of SAFETEA-LU, participating agencies are responsible to identify, as early as practicable, any issues of concern regarding the project's potential environmental or socioeconomic impacts that could substantially delay or prevent an agency from granting a permit or other approval that is needed for the project. Federal, state, tribal, regional, and local government agencies that have an interest in the project can be participating agencies.

Pursuant to Section 1305 of Map-21 each participating agency shall carry out the obligations of that agency under other applicable law concurrently, and in conjunction, with the review required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321 et seq.), unless doing so would impair the ability of the Federal agency to conduct needed analysis or otherwise carry out those obligations; and formulate and implement administrative, policy, and procedural mechanisms to enable the agency to ensure completion of the environmental review process in a timely, coordinated, and environmentally responsible manner.

The designation of participating agency does not imply that your agency supports the proposed project; has any jurisdiction over, or special expertise with respect to evaluation of the project.

Definition: Cooperating Agency

According to the Council on Environmental Quality (CEQ) (40 CFR 1508.5), cooperating agency means any federal agency, other than a lead agency, that has jurisdiction by law or special expertise with respect to any environmental impact involved in a proposed project or project alternative. A State or local agency of similar qualifications (or when the effects are on lands of tribal interest, a Native American tribe) may, by agreement with the lead agency, also become a cooperating agency. Cooperating agencies have a higher degree of authority, responsibility, and involvement in the environmental review process than participating agencies. Because the cooperating agencies have legal/jurisdiction requirements tied to the preparation of the Environmental Document they may be called upon to review the pre-circulation Environmental Document on a case by case basis by the lead agency.

The standard for participating agency status is more encompassing than the standard for cooperating agency status. Therefore, cooperating agencies are, by definition, participating agencies, but not all participating agencies are cooperating agencies.

Pursuant to Section 1305 of Map-21 each cooperating agency shall carry out the obligations of that agency under other applicable law concurrently, and in conjunction, with the review required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321 et seq.), unless doing so would impair the ability of the Federal agency to conduct needed analysis or otherwise carry out those obligations; and formulate and implement administrative, policy, and procedural mechanisms to enable the agency to ensure completion of the environmental review process in a timely, coordinated, and environmentally responsible manner.

Process Overview

- ◆ This process:
 - Identifies engagement during the PD&E Process for federal projects
 - Depends on the project specifics
 - Depends on the approved Class of Action (COA)

EST Activities Overview

Request an invitation to be a participating or cooperating agency

- On Purpose and Need Review page
- During programming screening
- For project with federal involvement

Receive an email invitation or notice that you are not invited

Respond to an invitation

- If you are invited as cooperating, you may accept as cooperating or participating
- You may accept or decline the invitation
- Federal agencies must meet specific criteria to decline
- If the Class of Action is Categorical Exclusion, you can not be participating
- Categorical Exclusion projects only rarely have cooperating agencies

New Purpose & Need Review Form

| Tools | |
|--------------------------|---|
| Review Project > | Advance Notification Package |
| Coordinate ETAT > | Purpose & Need |
| Performance Management > | Project Effects |
| Agency Invoices > | Cumulative Effects Considerations Review |
| Project Tracker > | Class of Action Determination |
| | Participating / Cooperating Invitation Response |
| | Manage Participating / Cooperating Invitations |

Participating or Cooperating Agency During NEPA

Cooperating and participating agency roles during the development of a project include the following as they relate to their area of expertise:

- Provide meaningful and early input on defining the purpose and need, determining the range of alternatives to be considered, and the methodologies and level of detail required in the alternatives analysis.
- Participate in coordination meetings and joint field reviews as appropriate.
- Timely review and comment on the pre-draft or pre-final environmental documents to reflect the views and concerns of your agency on the adequacy of the document, alternatives considered, and the anticipated impacts and mitigation.

Does US Coast Guard see a need to serve as a cooperating agency?

☐ Yes, US Coast Guard would like to be a [cooperating agency](#) for this project.

Does US Coast Guard see a need to serve as a participating agency?

☐ Yes, US Coast Guard would like to be a [participating agency](#) for this project.

Active project: #12668 Mark's CEE Test Project

Map it



Search site for...

Search

Saved Searches:

Project History:

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Tools

[Review Project >](#)

[Coordinate ETAT >](#)

[Performance Management >](#)

[Agency Invoices >](#)

[Project Tracker >](#)

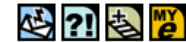
Hide <<

Projects Needing Review

Review Purpose & Need

X

Review Purpose & Need



#12668 Mark's CEE Test Project

District: District 3 **Phase:** Programming Screen **Contact Information:** tester tester test-FD3-tester_fecp-ou1254@devnull.fl-a-etat.org

Purpose & Need

P & N

Reminder

Reviews submitted here will be considered part of your agency's comments on the Advance Notification for this project. Additional comments on the Advance Notification that are not captured in your review of the project's Purpose and Need, direct effects, or indirect and cumulative effects can be submitted using the [Comment on Advance Notification Package](#) tool.

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Does US Coast Guard see a need to serve as a cooperating agency?

☐ Yes, US Coast Guard would like to be a [cooperating agency](#) for this project.

Does US Coast Guard see a need to serve as a participating agency?

☐ Yes, US Coast Guard would like to be a [participating agency](#) for this project.

Enter Review Information

*Indicate whether the Purpose and Need is: ☐ Understood ☐ Not Understood

Purpose and Need Comments

Enter any comments you have regarding the Purpose and Need. Comments are required if you indicate the Purpose and Need is Not Understood.

Sign and Submit

Reports

Wizards

Maps

Account Settings

Help

Click to Open Map

Active project: #12668 Mark's CEE Test Project

Map it



Search site for...

Search

Saved Searches:

Project History:

[Advanced Search](#) | [My ETDM](#) | [Bookmarks](#) | [Logout](#)

Tools

[Review Project >](#)

[Coordinate ETAT >](#)

[Performance Management >](#)

[Agency Invoices >](#)

[Project Tracker >](#)

Hide <<

Projects Needing Review

Review Purpose & Need

X

Review Purpose & Need



#12668 Mark's CEE Test Project

District: District 3 Phase: Programming Screen Contact Information: tester tester test-ED3-tester_fern-ou1254@devnull fla-etat.org

Purpose & Need

P & N

Reminder

Reviews submitted here will be those that are not captured in your [Notification Package](#) tool.

Participating or Cooperating

Cooperating and participating

- Provide meaningful and easy detail required in the alternative
- Participate in coordination
- Timely review and comment on document, alternatives considered

Does US Coast Guard serve as a cooperating agency?

☒ Yes, US Coast Guard would serve as a cooperating agency.

Does US Coast Guard serve as a participating agency?

☐ Yes, US Coast Guard would serve as a participating agency.

Enter Review Information

*Indicate whether the Purpose and Need is Not Understood.

Purpose and Need Comments

Enter any comments you have regarding the Purpose and Need. Comments are required if you indicate the Purpose and Need is Not Understood.

Confirm Request

Cooperating Agency:

According to the Council on Environmental Quality (CEQ) (40 CFR 1508.5), cooperating agency means any federal agency, other than a lead agency, that has jurisdiction by law or special expertise with respect to any environmental impact involved in a proposed project or project alternative. A State or local agency of similar qualifications (or when the effects are on lands of tribal interest, a Native American tribe) may, by agreement with the lead agency, also become a cooperating agency. Cooperating agencies have a higher degree of authority, responsibility, and involvement in the environmental review process than participating agencies. Because the cooperating agencies have legal/jurisdiction requirements tied to the preparation of the Environmental Document they may be called upon to review the pre-circulation Environmental Document on a case by case basis by the lead agency.

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For more information, see the [PD&E Manual Part 1, Chapter 3 Preliminary Environmental Discussion and Advance Notification](#)

* Please provide a reason for wanting to serve as a cooperating agency.

Accept

Cancel

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Tools

- [Review Project >](#)
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- [Agency Invoices >](#)
- [Project Tracker >](#)

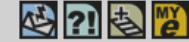
Hide <<

Projects Needing Review

Review Purpose & Need

X

Review Purpose & Need



#12668 Mark's CEE Test Project

District: District 3 Phase: Programming Screen Contact Information: tester tester test-ED3-tester fern-ou1254@devnull-fla-etat.org

Purpose & Need

P & N

Reminder

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Participating or Cooperating

Cooperating and participating

- Provide meaningful and detailed information in the alternatives section
- Participate in coordination and communication
- Timely review and comment on the environmental document, alternatives considered

Does US Coast Guard want to serve as a cooperating agency?

☒ Yes, US Coast Guard wants to serve as a cooperating agency.

Does US Coast Guard want to serve as a participating agency?

☐ Yes, US Coast Guard wants to serve as a participating agency.

Enter Review Information

*Indicate whether the Purpose and Need is Not Understood.

Purpose and Need Comments

Enter any comments you have regarding the Purpose and Need. Comments are required if you indicate the Purpose and Need is Not Understood.

Confirm Request

Cooperating Agency:

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Please provide a reason for wanting to serve as a cooperating agency.

This is the reason why US Coast Guard wants to serve as a cooperating agency.

Accept

Cancel

Reports

Wizards

Maps

Account Settings

Help

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Tools

[Review Project >](#)
[Coordinate ETAT >](#)
[Performance Management >](#)
[Agency Invoices >](#)
[Project Tracker >](#)

Hide <<

Projects Needing Review

Review Purpose & Need

X

Review Purpose & Need



#12668 Mark's CEE Test Project

District: District 3 **Phase:** Programming Screen **Contact Information:** tester tester test-FD3-tester_fecp-ou1254@devnull.fl-a-etat.org

Purpose & Need

P & N

Reminder

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Participating or Cooperating Agency During NEPA

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- Timely review and comment on the pre-draft or pre-final environmental documents to reflect the views and concerns of your agency on the adequacy of the document, alternatives considered, and the anticipated impacts and mitigation.

Does US Coast Guard see a need to serve as a cooperating agency?

☒ Yes, US Coast Guard would like to be a [cooperating agency](#) for this project.

Does US Coast Guard see a need to serve as a participating agency?

☐ Yes, US Coast Guard would like to be a [participating agency](#) for this project.

Rationale: This is the reason why US Coast Guard wants to serve as a cooperating agency.

Enter Review Information

*Indicate whether the Purpose and Need is: ☐ Understood ☐ Not Understood

Purpose and Need Comments

Enter any comments you have regarding the Purpose and Need. Comments are required if you indicate the Purpose and Need is Not Understood.

Reports

Wizards

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Help

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Tools

- [Review Project >](#)
- [Coordinate ETAT >](#)
- [Performance Management >](#)
- [Agency Invoices >](#)
- [Project Tracker >](#)

Hide <<

Projects Needing Review

Review Purpose & Need

X

Review Purpose & Need



#12668 Mark's CEE Test Project

District: District 3 **Phase:** Programming Screen **Contact Information:** tester tester [test-FD3-tester](#) [fecp-ou1254@devnull.fl.a-etat.org](#)

Confirmation

Review by US Coast Guard has been saved. Review the information below and click the [Edit](#) link to make changes.

Purpose & Need Review

Selection:

Understood

[Edit](#)

Participating or Cooperating Agency During NEPA

Request:

cooperating

[Edit](#)

Rationale for request:

This is the reason why US Coast Guard wants to serve as a cooperating agency.

- [Reports](#) ▼
- [Wizards](#) ▼
- [Maps](#) ▼
- [Account Settings](#) ▼
- [Help](#) ▼

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Stephanie A Clemons, on behalf of US Coast Guard, requests to serve as a cooperating agency for ETDM Project #12668.

ETDM #: 12668

PROJECT NAME: Mark's CEE Test Project

FINANCIAL #: Not assigned at this time

FEDERAL INVOLVEMENT: Federal Funding, Maintain Federal Eligibility

ACE PROJECT: N

ALTERNATIVE: 1, 2

MODES: Roadway, Bikeway, Pedestrian

SIS: N

DISTRICT: 3

COUNTY: Bay

PLANNING ORGANIZATION: FDOT District 3

SCREEN: Programming Screen

REVIEW START: Tuesday, 9/18/2012

REVIEW END: Friday, 11/2/2012

ETDM COORDINATOR: Chris Sands

(850) 414-5334

test-FD3-chris_sands-ou2489@devnull.flas-etat.org

tester tester

(888) 123-9876

test-FD3-tester_fecp-ou1254@devnull.flas-etat.org

PROJECT MANAGER: None assigned at this time

LEAD AGENCY: None assigned at this time

CLASS OF ACTION (COA): Not determined at this time

Rationale for request: This is the reason why US Coast Guard wants to serve as a cooperating agency.

During the Programming Screen, an agency can request to serve as a cooperating or participating agency or the FDOT District can recommend it as such. The lead agency is responsible for officially inviting and approving participating and cooperating agencies. These agency roles are only considered for proposed Environmental Assessments or Environmental Impact Statements.

Invitation

US Fish and Wildlife Service is invited to serve as a cooperating agency for ETDM Project # 12667.

ETDM #: 12667

PROJECT NAME: PCI Test Project - Round 2 In Review

FINANCIAL #: Not assigned at this time

FEDERAL INVOLVEMENT: Federal Funding

ACE PROJECT: N

ALTERNATIVE: 1, 2

MODES: Roadway, Transit, Bikeway, Pedestrian

SIS: N

DISTRICT: 3

COUNTY: Gadsden

PLANNING ORGANIZATION: FDOT District 3

SCREEN: Programming Screen

REVIEW START: Tuesday, 9/18/2012

REVIEW END: Friday, 9/28/2012

ETDM COORDINATOR: Chris Sands

(850) 414-5334

test-FD3-chris_sands-ou2489@devnull.fl-a-etat.org

tester tester

(888) 123-9876

test-FD3-tester_fecp-ou1254@devnull.fl-a-etat.org

PROJECT MANAGER: None assigned at this time

LEAD AGENCY: FHWA (proposed)

CLASS OF ACTION (COA): Not determined at this time

The Federal Highway Administration (FHWA) is scoping for a Class of Action for proposed ETDM Project #12667. The purpose of the project, as currently defined, can be found within the Environmental Screening Tool (EST) at <https://new-stage.fla-etat.org/est/?openPage=pnReport.jsp&projectId=12667>

As part of the environmental review process for this project, the lead agency must identify, as early as practicable, any other federal and non-federal agencies that may have an interest in the project, and invite such agencies to serve as participating or cooperating agencies in the environmental review process. A cooperating agency also assumes the role of a participating agency as described below. The roles and responsibilities of participating and cooperating agencies are similar, but cooperating agencies have a higher degree of authority, responsibility, and involvement in the environmental review process (40 CFR Section 1501.6).

With this letter, we extend an invitation to US Fish and Wildlife Service to serve as a cooperating agency with the FHWA in the development of the Class of Action for the subject project. US Fish and Wildlife Service will serve as a cooperating agency in accordance with 40 CFR 1501.6 of the Council on Environmental Quality's (CEQ) Regulations for Implementing the Procedural Provision of the National Environmental Policy Act.

Pursuant to Section 6002 of SAFETEA-LU and Section 1305 of MAP-21, participating agencies are responsible to identify, as early as practicable, any issues of concern regarding the project's potential environmental or socioeconomic impacts that could substantially delay or prevent an agency from granting a permit or other approval that is needed for the project. We suggest that your agency's role in the development of the above project should include the following as they relate to your area of expertise:

- Provide meaningful and early input on defining the purpose and need, determining the range of alternatives to be considered, and the methodologies and level of detail required in the alternatives analysis.
- Participate in coordination meetings and joint field reviews as appropriate.
- Timely review and comment on the pre-draft or pre-final environmental documents to reflect the views and concerns of your agency on the adequacy of the document, alternatives considered, and the anticipated impacts and mitigation.

Please respond to the invitation prior to the expiration date, Thursday, November 15, 2012, at the following page within the EST <https://new-stage.fla-etat.org/est/?openPage=screening%2FInvitationResponse.do?invitationId=131> accessible via <https://new-stage.fla-etat.org/est> Tools > Review Project > Participating / Cooperating Invitation.

Federal agencies do not have to accept this invitation. If, however, US Fish and Wildlife Service elects not to become a participating or cooperating agency, it must state its reason for declining the invitation and specifically include the following in the response:

- The agency has no jurisdiction or authority with respect to the project; and
- The agency has no expertise or information relevant to the project; and
- The agency does not intend to submit comments on the project during the Project Development and Environment (PD&E) Phase. The agency is still expected to comment during the Programming Screen.

US Fish and Wildlife Service will be treated as a participating agency unless it declines such a designation according to the process above by the expiration date (**Thursday, November 15, 2012**).

If you have any questions or would like to discuss in more detail the project or our agencies' respective roles and responsibilities during the preparation of this Class of Action, please contact the Project's ETDM Coordinator or Project Manager listed above.

Thank you for your cooperation and interest in this project.

Responding to Invitations

| Tools | |
|--------------------------|---|
| Review Project > | Advance Notification Package |
| Coordinate ETAT > | Purpose & Need |
| Performance Management > | Project Effects |
| Agency Invoices > | Cumulative Effects Considerations Review |
| Project Tracker > | Class of Action Determination |
| | Participating / Cooperating Invitation Response |
| | Manage Participating / Cooperating Invitations |

Tools

- Review Project >
- Coordinate ETAT >
- Performance Management >
- Agency Invoices >
- Project Tracker >

Hide << Participating/Cooperating Agenc...

Participating/Cooperating Agency Invitation

#12657 PCI Testing--Issue 6

District: District 3 Phase: Programming Screen Contact Information: tester tester test-FD1-tester_fecp-ou3943@devnull.fla-etat.org

*Invitation Response

Cooperating and participating agency roles during the development of a project include the following as they relate to their area of expertise:

- Provide meaningful and early input on defining the purpose and need, determining the range of alternatives to be considered, and the methodologies and level of detail required in the alternatives analysis.
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Please provide a response from FL Department of Agriculture and Consumer Services to serve as a cooperating agency for this project

☐ Accept as cooperating agency ☐ Accept as participating agency ☐ Decline

According to the Council on Environmental Quality (CEQ) (40 CFR 1508.5), cooperating agency means any federal agency, other than a lead agency, that has jurisdiction by law or special expertise with respect to any environmental impact involved in a proposed project or project alternative. A State or local agency of similar qualifications (or when the effects are on lands of tribal interest, a Native American tribe) may, by agreement with the lead agency, also become a cooperating agency. Cooperating agencies have a higher degree of authority, responsibility, and involvement in the environmental review process than participating agencies. Because the cooperating agencies have legal/jurisdiction requirements tied to the preparation of the Environmental Document they may be called upon to review the pre-circulation Environmental Document on a case by case basis by the lead agency.

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For more information, see Project Development & Environment (PD&E) Manual Part 1, Chapter 3 Preliminary Environmental Discussion and Advanced Notification.

*Comments

Please enter any comments relating to your agency's decision to accept or decline the invitation

- Reports ▼
- Wizards ▼
- Maps ▼
- Account Settings ▼
- Help ▼

Tools

- Review Project >
- Coordinate ETAT >
- Performance Management >
- Agency Invoices >
- Project Tracker >

Participating/Cooperating Agency...

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For more information, see Project Development & Environment (PD&E) Manual Part 1, Chapter 3 Preliminary Environmental Discussion and Advanced Notification.

Reports

Wizards

Maps

Account Settings

Help

Comments

Please enter any comments relating to your agency's decision to accept or decline the invitation

FDACS accepts the invitation to serve as a cooperating agency for this project.

Sign and Submit

Please enter your password to sign this invitation response.

User Identity: Keith Mousel @ FL Department of Agriculture and Consumer Services

Password: [REDACTED]

Submit Response

Invitations have been sent; waiting for responses from invited agencies

Hide << Participating/Cooperating Agenc... X

Participating/Cooperating Agency Invitation

#12657 PCI Testing--Issue 6

District: District 3 Phase: Programming Screen Contact Information: tester tester test-FD1-tester_fecp-ou3943@devnull.fla-etat.org

Invitation

Invited to be a cooperating agency by Stephanie A Clemons on behalf of Federal Highway Administration on 10/21/2012

Rationale: Federal Highway agrees with the rationale for designating FDACS a cooperating agency.

Response

Invitation accepted as cooperating by Keith Mousel on 10/21/2012

Rationale: FDACS accepts the invitation to serve as a cooperating agency for this project.

✗ FL Department of Agriculture and Consumer Services has already submitted a response to the invitation.
i Invitations have been sent; waiting for responses from invited agencies

Tools

- Review Project >
- Coordinate ETAT >
- Performance Management >
- Agency Invoices >
- Project Tracker >

Reports ▼

Wizards ▼

Maps ▼

Account Settings ▼

Help ▼

Click to Open Map

Email Notification

Invitation withdrawal

Stephanie A Clemons, on behalf of Federal Highway Administration, withdraws the invitation sent on Sunday, October 21, 2012, inviting FL Fish and Wildlife Conservation Commission to serve as a participating agency for ETDM Project #12657.

ETDM #: 12657

PROJECT NAME: PCI Testing--Issue 6

FINANCIAL #: Not assigned at this time

FEDERAL INVOLVEMENT: Federal Funding

ACE PROJECT: N

ALTERNATIVE: 1

MODES: Not Assigned.

SIS: N

DISTRICT: 3

COUNTY: Leon

PLANNING ORGANIZATION: FDOT District 1

SCREEN: Programming Screen

REVIEW START: Sunday, 10/21/2012

REVIEW END: Sunday, 10/21/2012

ETDM COORDINATOR: tester tester

(999) 999-9999

test-FD1-tester_fecp-ou3943@devnull.fl-a-etat.org

PROJECT MANAGER: None assigned at this time

LEAD AGENCY: FHWA (proposed)

CLASS OF ACTION (COA): Not determined at this time

Rationale for withdrawal: This invitation has been withdrawn pursuant to discussions with FFWCC that preclude the need for its involvement as a participating agency.

Please contact me if you have any questions.

Stephanie A Clemons

test-FHWA-tester_fhwaETAT-ou2864@devnull.fl-a-etat.org

(999) 999-9999

Class of Action Report

Reports

Project Diary >

Advance Notification Package >

Project Effects >

Reminders >

Agency Participation >

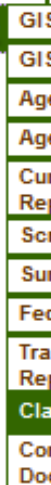
Community Coordination >

Performance Management >

Invoicing Reports >

Project Tracker >

Document Review >



| |
|---|
| GIS Analysis Results |
| GIS Analysis Summary |
| Agency Comments - Project Effects |
| Agency Comments - Purpose & Need |
| Cumulative Effects Considerations Report |
| Screening Summary Chart |
| Summary Report |
| Federal Consistency Findings |
| Track State Clearinghouse Projects Report |
| Class of Action Determination |
| Comments on Environmental Documents |

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Class of Action Determination Report



#12657 PCI Testing--Issue 6

District: District 3 **Phase:** Programming Screen **Contact Information:** tester tester test-FD1-tester_fecp-ou3943@devnull.fl.a-etat.org

Class of Action Determination

| Class of Action | Other Actions | Lead Agency | Cooperating Agencies | Participating Agencies |
|--------------------------------|---------------|--------------------------------|--|---|
| Environmental Impact Statement | None | Federal Highway Administration | FL Department of Agriculture and Consumer Services | No Participating Agencies have been identified. |

Class of Action Signatures

| Name | Agency | Review Status | Date | ETDM Role | Comments |
|---------------------|--------------------------------|---------------|------------|-------------------------|---|
| Chris T. Sands | FDOT District 3 | ACCEPTED | 10/21/2012 | FDOT ETDM Coordinator | FDOT District 1 signs this class of action and submits it to Federal Highway Administration for its consideration and approval. |
| Stephanie A Clemons | Federal Highway Administration | ACCEPTED | 10/21/2012 | Lead Agency ETAT Member | Federal Highway Administration accepts the Class of Action as proposed, including FDACS as a cooperating agency. |

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Questions regarding Participating and Cooperating Agencies and Invitations?

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