



AGENDA

All times shown are in Central Standard Time (CT).

- 8:30 – 9:00** Registration
- 9:00 – 9:15** Welcome and Introductions
- 9:15 – 10:00** District 3 Update
- Environmental Documentation in Northwest Florida's Long Range Transportation Plans (*Gary Kramer – WFRPC*)
 - Upcoming Projects (*Wendy Lasher – Atkins*)
- 9:45 – 10:00** Commitment Tracking (*Greg Vaughn – Atkins*)
- 10:00 – 10:15** Break
- 10:15 – 11:00** State Environmental Management Office (SEMO) Overview (*SEMO*)
- 11:00 – 11:30** EST Updates (*Dean Rogers – FDOT SEMO*)
- 11:30 – 1:00** Lunch on your own
- 1:00 – 2:00** Ongoing Projects
- WBP Extension (*Bryon Russell – CH2M Hill*)
 - US 90 Milton (*Will Sloup – Metric Engineering*)
 - US 331 (*Ralph Bove – Parsons Brinckerhoff*)
 - Brooks Bridge (*Steve Schnell – HDR*)
- 2:00 – 3:45** Open Discussion Topics (*facilitated by Wendy Lasher– Atkins*)
- ETDM Process
 - EST Needs
 - Agency Comment/Reporting Issues
- 3:45 – 4:00** Closing (*Peggy Kelley – FDOT*)
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MEETING SUMMARY

I. Attendees

See attached sign-in sheets.

II. Meeting Goals and Objectives

Tim Smith (FDOT Intermodal Systems Director) welcomed everyone and stated that one of the goals and objectives of the meeting were to further develop our working relationships with the ETAT.

(Note: All presentations shown at the meeting can be viewed and downloaded from the Environmental Screening Tool (EST) Library)

III. FDOT District 3 Update

- Gary Kramer (WFRPC) gave a presentation on environmental documentation in Northwest Florida's LRTPs.
 - Buddy Cunill (FHWA) asked about public involvement.
- Wendy Lasher (Atkins) identified the following upcoming FDOT District 3 Programming Screen projects to be released in the EST for ETAT review in the upcoming months: Orange Avenue; Escambia Beltway; SR 30 (US 98) in Escambia County; Santa Rosa Sound Crossing; I-10 (from west of Nine Mile Road to US 29); I-10 and CR 4 (Antioch Road) Interchange; and Quincy Loop South.
 - Gary Kramer (WFRPC) asked about the Nine Mile Road widening. April Williams (FDOT) indicated that they are aware of the issues and they are being reviewed.
 - Chris Stahl (FDEP) asked if Quincy Loop will come back around to SR 267. April Williams (FDOT) stated that it would.
 - Terry Gilbert (FWC) asked about the influx of upcoming projects. Brandon Bruner (FDOT) indicated the influx is reflective of Work Program (WP) and having the available funds. April Williams (FDOT) indicated high preliminary engineering goals in WP.
 - Madolyn Sanchez (EPA) asked how much time occurs between planning and programming screens. April Williams (FDOT) stated that the amount of time varies by project.
 - Madolyn Sanchez (EPA) asked about Santa Rosa Sound Crossing, and the process of eliminating alternatives containing fatal flaws. Joe Sullivan (FHWA) asked for good justifications for fatal flaws from agencies. Wendy Lasher (Atkins) indicated that there will be agency review of the methodology used to select and eliminate alternatives. Greg Garrett (Atkins) added that there will be opportunity for agencies to comment on the methodology, and Sherry Alaghemand (FDOT) stated that all comments will be

available for review. Wendy highlighted Dave Rydene's method of approach to reviews and comments and requested that agencies note separately the most pertinent information for each alternative by alternative. Call Peggy Kelley (FDOT) or Project Managers with any questions.

IV. Commitment Tracking

- Greg Vaughn (Atkins) discussed the process and procedures District 3 uses to document and track commitments.
 - Madolyn Sanchez (EPA) asked how commitments are determined. Peggy Kelley (FDOT) stated that FDOT works closely with agencies. Madolyn asked if commitments for EIS/ROD are put into a Project Commitments Record (PCR). Peggy affirmed that they are for PD&E and that agencies will review before or during permitting. Sherry Alaghemand (FDOT) added that commitments are captured in the environmental documents.
 - Alyssa McManus (SHPO) asked how agencies are notified of commitments honored along the way. Xavier Pagen (FDOT SEMO) stated that if there is a change, FDOT will notify agencies.
 - Chris Stahl (FDEP) asked about commitments pre-PD&E. Peggy Kelley (FDOT) indicated that they are transferred from the planning screens to the programming screens and that it would not be addressed directly until the programming screen and PD&E. Peggy added that this is also seen when the scope is being developed. Chris asked if the PM is there to sign off. Peggy affirmed that the PM has the final say.
 - Madolyn Sanchez (EPA) asked how wetlands commitments are handled. Peggy Kelley (FDOT) indicated they are identified during PD&E and coordinated with the permits agency. She added that mitigation happens at the permitting phase.
 - Joe Sullivan (FHWA) mentioned that commitments are tracked in reevaluations. Xavier Pagen (FDOT SEMO) asked when commitments are checked. Joe stated that commitments are checked at every phase with reevaluations and added that FHWA asks for tangible evidence.

V. FDOT SEMO Overview

- Victor Muchuneze, Xavier Pagen, and Marjorie Kirby (SEMO) discussed the following topics:
 - PD&E Manual Updates – Victor stated that PD&E Manual Part 1 Chapters 4 and Part 2 Chapter 6 will be revised. SEMO is currently writing a new chapter on traffic analysis and a new chapter on pre-NEPA activities will also be added. The Alternative Corridor Evaluation process will change.
 - Staff Update – Xavier indicated that the conservation position was recently filled. He added that FDOT is pursuing a NEPA assignment at the state level and that Buddy Cunill (FHWA) is the point of contact working with SEMO.
 - SWAT Process – Project management approach that will benefit both state-funded and FHWA-funded projects. Marjorie indicated that this process represents a cultural shift within FDOT for greater consistency. Sherry Alaghemand (FDOT) asked if FHWA would have a problem with PD&E and Design overlap. Marjorie indicated that the process is more of a state-funded approach. Victor added Chapter 4, Part 1 states that

FHWA projects can go up to 60% design, but they cannot go to final design. Chris Stahl (FDEP) asked if this process could move up right-of-way (ROW) acquisition. Marjorie indicated that it could move things up in the Work Program (WP).

- An additional environmental document has been added; Project Environmental Impact Report (PEIR). This is a local or private entity document.
- Pete McGilvray (SEMO) Update via Xavier Pagen – Xavier stated that the ETDM Bi-Annual Survey is coming January 1, 2016 and it will cover January of 2014 through December of 2015. Xavier discussed USFWS liaisons. He stated that there are liaisons in three offices. They will now have five of them. He added that one liaison is dedicated to development of PA and training for FDOT, and one liaison is dedicated to assist other liaisons workload.
- Terry Gilbert mentioned that resources are hard to see under polygon shading on the EST Mapping Tool.

VI. EST Updates

- Dean Rogers (SEMO) discussed the following topics:
 - AN Package enhancements
 - Document Review Tool upgrade: Dean stated that all documents will be available in Electronic Data Management System (EDMS). Wendy Lasher (Atkins) indicated documents will be sent to specific people for review. She added that agencies can attach approval/concurrence letters. Wendy asked if the document review tool could be used for methodology memos. Xavier affirmed that they could.
 - ETAT Review Wizard
 - Hard Copy Maps enhancements
 - New ETAT notifications: Dean stated that new notifications will include Florida Department of Agriculture and Consumer Services (FDACS) resource intersection, USCG resource intersection, and Florida State Parks resource intersection. Wendy Lasher (Atkins) asked how big the buffer would be for obtaining this information. Dean stated that it depends on the agency, but several agencies requested a 2-mile radius.
 - Cultural Resources Data Report: This report will be coming soon. It will have cultural resource maps and data layers. It will also be looking at buildings to see if they are historic or will be historic in the next 10 years.
 - Chris Stahl (FDEP) asked when a project alignment is officially dead. Peggy Kelley (FDOT) stated that a project alignment is dead after additional investigation, analysis and backing of a TPO. Buddy Cunill (FHWA) asked if agencies get an opportunity to weigh in on LRTPs. It was determined that the process requires that MPOs reach out to agencies.

VII. Ongoing Projects

- Bryon Russell (CH2M Hill) gave a presentation on the West Bay Parkway Extension.
 - A participant asked if the TPO could be members of the project development group. Bryon stated that it was possible.

- Will Sloup (Metric Engineering) gave a presentation on US 90 Milton. No questions were asked.
- Ralph Bove (Parsons Brinckerhoff) gave a presentation on US 331.
 - Madolyn Sanchez (EPA) noted that there will need to be a review of the Executive Order for Children's Health. Peggy Kelley (FDOT) indicated that they are looking at avoiding Paxton altogether, and looking at other alternatives that bypass town.
- Steve Schnell (HDR) gave a presentation on Brooks Bridge.
 - April Williams (FDOT) stated that she wants to hear from the agencies if there are any alternatives that will not work. Joe Sullivan (FHWA) asked if this project will deal with traffic issues. April indicated that they looked at regional traffic.

VIII. Open Discussion

- April Williams (FDOT) revisited Madolyn Sanchez's (EPA) question about the timeframe between the planning and programming screen. She asked if there was anything FDOT could do to make the process easier. Madolyn noted that regional maps of project areas would be beneficial in helping her connect all of the projects. The suggestion came up to look at Cost Feasible Maps in LRTPs in order to see all projects. Wendy Lasher (Atkins) also suggested contacting Matt Preston at DEO for plans.
- Joy Swanson (FDOT) asked Natalie Nelson (FDOT) to pull documents to show how commitments are tracked. Joy stated that she sends follow up after pre-construction meeting to permitting agencies. For monitoring cultural resources, notes are put into the plans sets. She also added that when bi-weekly or monthly meetings are held, she requests meeting minutes to follow up on commitments and notify agencies if appropriate. Joe Sullivan (FHWA) asked if information is coming from contractor or CEI. Joy stated that it was coming from CEI.
- Wendy Lasher (Atkins) asked what topics the ETAT would like to hear about or discuss in future meetings. Terry Gilbert (FWC) suggested long term visioning. Upcoming project from Comprehensive or Sector Plans was also suggested by the group.
- Madolyn Sanchez (FDEP) and Chris Stahl (FDEP) discussed future corridors conference held in Tampa. Chris asked about the future corridors through central Florida. No specific information was available. Chris also asked if there were any projects associated with St. Joe. Brandon Bruner (FDOT) referenced West Bay Parkway.

Peggy Kelley thanked everyone for their attendance and participation.

The meeting adjourned at approximately 2:35 p.m. CT.



Florida Department of Transportation, District 3
Environmental Technical Advisory Team (ETAT) Meeting
September 24, 2015



SIGN IN

Name	Organization	Name	Organization
Peggy Kelley	FDOT	Alyssa McManus	SHP O
Luis D. Lopez	FHWA	Ginny Jones	SHRO
WENDY LASHIER	ATKINS	GREG GARRETT	ATKINS
Kristin Oliver	ATKINS	April Williams	FDOT-D3
Jillian Neupauer	ATKINS	Dave Rydene	NHFS
Greg Vaughn	ATKINS	Chris Stahl	FIDEP
Gary Kramer	WFRPC	Tim Smith	FDOT
Dean Rogers	FDOT	Buddy Curill	FHWA
Jenna Bowman	FDOT	Joseph Sullivan	FHWA
Shereen Yee Fong	FDOT	Kate Daniel	WFRPC
ZENA RILEY-TAYLOR	FDOT		



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Name	Organization	Name	Organization
Victor Muchunzu	FDOT		
Margie Kirby	FDOT SEMO		
Erica Collins	FDOT-D3		
Xavier Page	FDOT - SEMO		
STEVE BOON	DACS-FFS		
Suzanne Lee	DOT		
Jane Stantzel	NWFWMO		



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SIGN IN

Name	Organization	Name	Organization
Randy L. Turner	USACE		
Sherry Alaghemand	FDOT		
Madolyn Sanchez	EPA		
Natalie Nelson	FDOT D3		
Christy Johnson	FDOT D3		
Terry Gilbert	FWC		
Eden Schnell	HDR		
Nicole Mantler	Metric		
Amy Wiir	Metric		
Ryan Wetherell	Kimley Horn		
Will Sloup	Metric		



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SIGN IN

Name	Organization	Name	Organization
Alan Vann	FDOT D-3		
Starsky Harrell	FDOT D-3		
Jessica Paul	WFRPC		
Jill Lavender	WFRPC		
Mary Beth Washnack	WFRPC / TPOs		
Ralph Bove	PARSONS BRINCKERHOFF (for US 331)		
Bryan Russell	CH2M		