

Manage My GIS Reports

The GIS Analysis Report identifies features that are within (in the case of study areas) or in proximity to (in the case of standard project alternatives) the project; for example, the number of Historic structures within 500 feet. These features are from various GIS datasets made available through the Florida Geographic Data Library.

After generating a GIS analysis report, you can save it to your My GIS Reports list for future reference. Saved reports can then be accessed from the GIS Analysis Report page or from the Manage My GIS Reports page.

Saved reports contain a record of the issues, analysis types, and buffer distances you selected before generating the report. For example, you can save your selections under a given report name for one project and then use the same selections for another project using the same report name.

These instructions will help you perform the following actions:

- Access the Manage My GIS Reports
- Create a customized GIS Report
- Edit/Delete a report

Accessing the Manage My GIS Reports Page

You can open the Manage My GIS Analysis Reports page from the main menu or from the GIS Analysis Report page (Reports>Project Effects>GIS Analysis Results).

Account Settings	You can access the Manage My
Change Password	GIS Analysis Reports page from
Update Contact Information	the main menu or from
Customize My ETDM	
My GIS Analysis Reports	
Manage Saved Searches List	
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Manage Bookmarks	
Customize Map Viewer	the GIS Analysis Report page.
Change Notification Settings	
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GIS Analysis Report	
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District: District 7 Phase: Programming Screen Contact Information: Steph	snie Gemons stephanie.demons@urs.com
PDF Reports	
No pre-generated PDF reports available for individual alternatives. Use the GIS R	aport Options to create a customized report.
My GIS Reports Optional: select a saved GIS report from the drop-down list, clic	k Edit to load into this form or Run Report to run the report. You can manage your saved reports from the Manage My GIS Reports page
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Show Results for Entire Alternative Show Results for Individual	features
Select All Alternatives	
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One of the following pages will display:

 If you are accessing Manage My GIS Reports for the first time, a message will be displayed, stating, "There are no GIS report preferences currently configured for your user account."



 If you have saved GIS reports, you will see a list of your reports and the results data specified for each report.

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Creating a Custom GIS Report

1. Click the Active project arrow and then select a project from the list.



2. Click the Create New Custom GIS Report link. The GIS Analysis Report page will open.



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iew Development	Run Report Chill Run Report to save the results for the softward analysis rypes.	

3. On the **GIS Analysis Report** page, make your analysis selections in each section by clicking the check box beside the item you want to include in the report. Click a checked box to unselect an item you do not want included in the report.

Note: A red asterisk, *, indicates one or more items must be selected before you will be able to run the report.

- Click Save to save your selections to your My GIS Reports list.
- Click Run Report to view the report results.

Save My GIS Re Optional: Save Issue,	port Analysis Type and Buffer Selections to My GIS Reports
Enter a name to use fo	or My GIS Report Save
Run Report Click Run Report to se	e the results for the selected analysis types.
Run Report	

Tip! Click the **Report Options** button at the top of the page to return to the analysis selections, where you can save or edit the current selections.

Editing a GIS Report

1. Click Edit Report.





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Run Report	Cedit Report	× Delete Report

The GIS Analysis Report page displays, showing the analysis report name under the **My GIS Reports** heading.

GIS Analysis Report		2 21
#12216 Gandy Conner District: District 7 Phase: Programming	Ctor (US 92/SR 600) Screen Contact Information: Stephanie Clemons <u>stephanie.clen</u>	ions@urs.com
PDF Reports		
No pre-generated PDF reports available	for individual alternatives. Use the GIS Report Options to create a	customized report.
All Results (Admin Users	Only)	
Pun Report		
Optional: select a saved GIS rep rup the report. You can manage	our from the drop-down list, click Edit to load into t	his form or Run Report to <mark>ts page</mark> .
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Select Alternatives and Show Results for Entire Altern	Fectures	
Select Alternatives and Show Results for Entire Altern	Features ative Show Results for Individual Features General Select All Features	

- 2. Click Load & Edit to display the report form.
- **3.** Make your selections.
- 4. Click one of the following:
 - **Run Report** to view the results
 - Save Report to save your changes.

Tip! If you want to save the GIS Report under a different name, type the new name in the **Save Report** text box.

Deleting a GIS Report

To remove a GIS Report from your My GIS Reports list, click the Delete button that is located below the report name.



