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Chapter 3 Functions

3.2 Reports (Updated 06/30/2016)

The **Reports** menu is located in the Environmental Screening Tool (EST) main menu and includes standard reports and queries grouped in categories, such as **Project Diary** and **Project Effects**.

Reports 🔺
Project Diary >
Advance Notification Package >
Project Effects >
Reminders >
Agency Participation >
Community Coordination >
Cumulative Effects >
Performance Management >
Invoicing Reports >
Project Dashboard >
Document Review >

3.2.1 Project Diary (Updated 06/20/2016)

Reports listed under **Project Diary** enable users to view project records and ancillary data that were entered into forms listed under the **Update Project Diary** section of the **Tools** menu. To access these reports, point to the **Project Diary** heading in the **Reports** menu, and then click the name of the report.

Reports		
Project Diary > 🕴 🕴	Project Milestone Report	
Advance Notification Package >	Project Description	
Project Effects >	Preliminary Environmental Discussion	
Project Ellects >	Status of GIS Analysis	
Reminders >	Supplemental Project Documents	
Agency Participation >	Project Managers	
Community Coordination >	Project Schedule	
Performance Management >	Dispute Resolution Activity Log	
	Permits	
Invoicing Reports >	Technical Studies	
Project Tracker >	Community-Desired Features	
	Project Commitments / Responses	



3.2.1.1 Project Milestone Report (Update 02/15/2016)

The **Project Milestone Report** feature in the EST **Reports** menu enables you to view a project's history timeline along with access links to reports associated with the project (e.g., Environmental Technical Advisory Team (ETAT) reviews, Project Description, GIS Analysis).

Viewing the Project Milestone Report:

1. In the **Reports** menu, click **Project Diary**, and then click **Project Milestone Report**.



The **Project Milestone Report** page opens and displays a timeline showing milestone events through the selected project's history, along with general snapshot details and links to related reports.

Tip! Click the toolbar icon on the window to:



Export the page to a **PDF** file.



Send feedback about the current page.



Access online Help for the current page.



Bookmark the page.

```
e
```

Add the page to your **My ETDM** preferences.

Note: For details on using the project selection feature, see the Navigation chapter of the EST User Handbook.





Tip! Click the plus sign, \blacksquare , beside the project's ETDM number to expand the project information header. Click the minus sign, \blacksquare , to collapse the section.

• The numbers displayed in the boxes provide a chronology of the milestone events.



• For a quick detail of a milestone, move your mouse pointer over the selected box. An information box will identify the milestone, along with the date and time (e.g., when an ETAT Review started, when a report was published).



• Click on the box to go to the **Snapshot Details** section of the page to view additional information about a milestone.



The **Snapshot Details** section displays milestone specifics, along with links to related pages that contain full reports detailing the project review at the time of the milestone date.



Tip! You can also access the **Project Milestone Report** from other EST pages by clicking the **Project Milestone Dates** link in the project header. This link, along with links for specific project milestones, can be found on many of the EST pages on the **Reports** menu (e.g., Project Description, Preliminary Environmental Discussion, Dispute Resolution Activity Log, Class of Action Determination Report).



Project Description	
#E180 US UNIX 41	
# #5180 05 HWY 41	
District: District 7	Phase: Programming Screen
County: Hillsborough	From: SR 674 (College Ave.)
Planning Organization: FDOT District 7	To: Madison Ave
Federal Involvement: Federal Franking	Financial Management No.: Not Available
Contact Information: Name Chris T. Sands Phone: (999) 999	-9999 E-mail: test@devnull.fla-etat.org

3.2.1.2 Project Description Report (Updated 02/15/2016)

The **Project Description** function in the Environmental Screening Tool (EST) **Reports** menu enables users to review a project's details.

Viewing the Project Description Report:

1. Click the Active project arrow and then select a project from the list.

Active project: #12300 Tampa Palms West Turn Lane	Map it	Advanced Project Search	Saved Searches:	•
			Project History:	•

2. On the **Reports** menu, point to **Project Diary**, and then click **Project Description**. The Project Description page opens.





- **3.** To view a snapshot of the current project or from a milestone date do the following:
 - On the project header at the top of the page, click the plus sign to expand the project's planning information and status history.
 - Click a date link to display a snapshot of the project.

#12216 Gandy Connector	or (US 92/SR 600)
District: District 7 County: Hillsborough Planning Organization: FDOT District 7 Plan ID: Not Available Federal Involvement: FHWA Funding	Phase: Programming Screen From: east of the Gandy Bridge To: west term. of the Selmon Expwy Financial Management No.: 255822-1-2-2-0
Contact Information: Name: Stephanie C Project Web Site http://www.tampa-xway Project Milestone Dates: Current Project	Jemons E-mail: stephanie.clemons@urs.com .com/pages.aspx?ID=424099155 .com/pages.aspx?ID=424099155 .com/pages.aspx?ID=424099155 .ct .05/14/2015 .10/16/2009 .09/01/2009

Note: As a project moves through the review process, the *Project Description* is updated to reflect the project's information. The list of *Project Milestone* dates provides a timeline (e.g., ETAT review start dates, summary report publication date) and describes the project information at that point in time, with the most recent details showing as *Current Project*.

4. Use the page scroll bar to view the report sections. Project information is divided into the following subsections:

Tip! Click the plus sign, **I**, to expand a section. Click the minus sign, **I**, to collapse a section.

- **Purpose & Need** Displays the Purpose and Need Statement
- **Project Description** Provides an overview of the project
- Summary of Public Comments (if available) Displays comments made by public meeting participants regarding the project
- Planning Consistency Status Provides information about the project's consistency with the Long Range Transportation Plan (LRTP), Transportation Improvement Plan (TIP), and State Transportation Improvement Plan (STIP); and related information required by the Federal Highway Administration for final NEPA document approval.

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- DCA Review of Local Government Comprehensive Plan Consistency (if available) Displays the Department of Community Affairs review of the project's consistency with the Local Government Comprehensive Plan.
- **Federal Consistency Determination** (if available) Displays the State Clearinghouse's Federal Consistency Determination for the project.
- Additional Consistency Information Displays additional consistency information pertinent to the project.
- Lead Agency Shows the Lead Agency for the project.
- Exempted Agencies Lists agencies that are exempted from participating in the project's Environmental Technical Advisory Team (ETAT) review.

Note: The **Federal Transit Administration (FTA)** is exempted by default on all Planning Phase projects that do not contain a transit mode. By default, the EST automatically displays the Federal Transit Administration along with the justification.

 Project Documents (if available) – Displays links to project documents. Click a link in the Document column to open the document PDF in a separate window.

Project Documents							
Date	Туре	Size	Document	Description			
08/31/2011	Ancillary Project Documentation	137 KB	test	test			
04/09/2014	Meeting Minutes	81 KB	Upload New I	Testing uploading new document to multiple projects.			
08/31/2011	Ancillary Project Documentation	36 KB	Test attachment	Test			

 Communities Within 500 Feet – Lists communities located within 500 feet of the project and a link to the Sociocultural Data Report. Click the link to open the report.



3.2.1.2.1 Viewing Alternatives and Segments

You can view the map details for an alternative and segment by clicking the links provided in the report.





- 1. Click the View Alternative on Map link to display the digitized features.
- 2. To view the segment record, click the record link. The EST opens the Map Viewer and displays the image.





3. To view Alternatives that have been eliminated from further consideration, scroll to the **Eliminated Alternatives** section and click the **View Report** link. The **Alternatives Considered but Eliminated** report pdf will open as a separate page.





3.2.1.3 Preliminary Environmental Discussion Comments Report (Updated 05/15/2016)

The PED provides the District's initial evaluation of a project's potential effects (direct, indirect, and cumulative, as appropriate) and how the District intends to address or evaluate these issues as the project advances. PEDs, which may be provided at both the project and alternative levels, provide the Environmental Technical Advisory Team (ETAT) with context and may help the ETAT provide focused and actionable comments. These comments are captured in the PED Comments report.

The report displays the set of issues and categories that were in effect at the beginning of the most recent screening event of the active project, or at the time of the latest screening event preceding the selected project milestone.

This section gives you directions on how to:

- Access the PED comments report.
- Select a milestone date.
- Filter the PED comments by project or alternative level.





Preliminary Environmen	al Discussion Comments Report	POF 🔄 ?! 🕹 🝟
= # 13027 FOWIEF AVE. EXTENSI District: District 7 County: Hillsborough Planning Organization: FDOT District 7 Plan ID: Not Available Federal Involvement: FHWA Funding Contact Information: Name: Kirk Bogen Pl Project Milestone Dates: Current Project Project Milestone Date Stat Cick one of the date fau Project Level ✓ Alternative #1 //	Phase: Programming Screen From: 1-75 To: 1-275 Financial Management No.: Not Available one: (813) 975-6448 E-mail: test-FD7-kirk.bogen-ou135@devnull.fla-etat.org 04/04/2013 • 03/25/2013 • 03/10/2013 • 03/10/2013 • 03/10/2013 above to view other historical snapshots of the data. Iternative #2 Alternative #3 Alternative #4 Alternative #5 Update)
Social and Economic Land Use Changes		5
Project Level Comments: L'écran de planification du processus p	ermet la pour élaborer des plans de transport en tenant compte de la physique, physique, culturel et d	es ressources de l'élaboration de

- 1. Click the Active project arrow and click on a project to select it.
- 2. On the **Reports** menu, point to **Project Diary**, and then click **Preliminary Environmental Discussion** (PED).
- **3.** To view comments for a **milestone date**, do the following:
 - Click the plus sign, [™], located by the project name at the top of the page. This will expand the project header.
 - Click the milestone date to display the PED information that reflect the project at that time.
- **4.** To filter the information, do the following:
 - Click the Project Level check box to display PED comments that apply to the entire project.
 - Click an Alternative check box to display PED comments for the selected alternatives.
- **5.** Click the **Update button** to refresh the screen and display the report, based on your selections.

3.2.1.4 Status of GIS Analysis (Updated 04/30/2016)

The standard GIS Analysis program compares the location of projects to the location of resources in the vicinity of the project centerline.

- For projects less than 5 miles long The program runs on a first-come-first-serve basis when the project status is set to **Ready for GIS Analysis**.
- For projects that are greater than 5 miles long The projects are batched to run overnight.
- 1. To access the Status of GIS Analysis page, go to Reports, point to Project Diary, and then click Status of GIS Analysis.



Tools Reports	Status of GIS An
Project Diary > 🕴 🕴	Project Milestone Report
Advance Notification Package >	Project Description
Project Effects >	Preliminary Environmental Discussion (PED)
	Status of GIS Analysis
Reminders >	Supplemental Project Docu

2. Find your project on the list to determine where it is in the list of projects currently submitted for GIS Analysis.

Note: The program takes a minimum of 3 minutes plus approximately 1 minute per mile to complete. Refresh your screen to update the list. Contact help@fla-etat.org if you have any questions.

3.2.1.5 View Additional Project Documents (Updated 04/30/2016)

The **View Additional Project Documents** function in the Environmental Screening Tool (EST) **Reports** menu enables authorized users to view documents associated with a project.



1. Select a project from the Active project list.

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

- 2. On the **Reports** menu, point to **Project Diary**, and then click **Supplemental Project Documents**.
- **3.** To view a document, click the document title link in the **Document** column. The document PDF opens as a separate tabbed window, enabling you to view, print, or save the document.



3.2.1.6 Project Managers (Updated 04/30/2016)

The **Project Managers** function in the Environmental Screening Tool (EST) **Reports** menu enables you to view the assigned project manager(s) for a project.

Project manager names are entered into the database through the EST **Assign Project Managers** function in the EST **Tools** menu by the following EST users: District ETDM Coordinators, District ETDM Coordinators – Primary, ETDM Coordinators Management Team, Environmental Management Office managers and liaisons, Metropolitan Planning Organization (MPO) Coordinators, MPO Coordinators – Primary, Strategic Intermodal System Central Office, and Project Managers.



1. Select a project from the Project Navigation Bar.

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. Go to the **Reports** menu, point to **Project Diary**, and then click **Project Managers**. The **Project Managers** page opens, displaying the project manager name(s) and contact information.







3.2.1.7 Project Schedule Report (Updated 05/15/2016)

The Project Schedule Report allows Environmental Management Office managers and staff to view Project Development and Environment (PD&E) milestones and related information.

3.2.1.7.1 Accessing the Project Schedule Report Screen

To open the Project Schedule Report screen from the EST main menu, do the following:

- **1.** Select an **Active project**.
- 2. On the Reports menu, point to Project Diary and click Project Schedule.



Depending on the project's status, one of the following screens will display: **Planning Screen**, **Programming Screen**, or **Project Development**. Project milestones that are relevant to a project's phase will display, along with **View Report** links. The links connect to the respective Summary Report and Advance Notification EST pages, where you can open and save documents.



Planning Screen Example

Project Schedule Report				X			
Project Schedule Report 🛛 🔂 🔃							
≅ #11402 NE 125th St/NE 6th Ave/W Dixie Highway (FDOT50)							
District: District: 6 Phase: Planning Screen Contact Information: Lisa Colmenares (305) 470-5386 Lisa.Colmenares@dot.state.fl.us							
E Class of Action: None							
Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document			
Planning Screen Notification		04/14/2009	N/A				
Planning Screen Summary Report Published		08/05/2009	N/A	View Report			
Advance Notification			N/A				
Programming Screen Summary Report Published			N/A				
Class of Action Determination			N/A				
Show the project schedule for all projects in the Current Selection Note: Project documents are available in the EST Project Description Report							

Programming Screen Example

Project Schedule Report				X		
Project Schedule Report 🔤 🔂 🔃						
# #2803 Main St (US 17) District: District: 2 Phase: Programming Screen Contact Information: Stephen Browning	g (386) 961-7455 <u>stephen.brc</u>	wning@dot.state.fl.us				
Class of Action: Type 2 Categorical Exclusion						
Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document		
Planning Screen Notification		10/07/2003	N/A			
Planning Screen Summary Report Published			N/A			
Advance Notification		08/11/2006	N/A	View Report		
Programming Screen Summary Report Published		08/27/2008	N/A	View Report		
Class of Action Determination		05/22/2008	N/A	View Report		
PD&E Study Date Initiated (Other)		09/02/2004	05/14/2010: Spreadsheet Import			
Availee Houlicaton		09/02/2004	05/13/2010: Spreadsheet Import			
Public Hearing		01/25/2007	05/13/2010: Spreadsheet Import			
		01/25/2007	09/08/2009: Initial Entry			
		01/25/2007	07/31/2009:			
Location Design Concept Acceptance (LDCA)		11/24/2008	05/13/2010: Spreadsheet Import			
		11/24/2008	09/08/2009: Initial Entry			
		11/24/2008	07/31/2009:			
Show the project schedule for all projects in the Current Selection						
Note: Project documents are available in the EST Project Description Report						

Project Development Example

Project Schedule Report				X			
Project Schedule Report 💀 🖏 📆							
■ #10721 Commerce Parkway							
District: District 5 Phase: Project Development Conta	ct Information: David Cooke (386) 943-5404 david.cooke	@dot.state.fl.us					
Class of Action: Type 2 Categor	ical Exclusion						
Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document			
Planning Screen Notification			N/A				
Planning Screen Summary Report Published			N/A				
Advance Notification		02/19/2009	N/A	View Report			
Programming Screen Summary Report Published	1	06/12/2009	N/A	View Report			
Class of Action Determination		10/09/2009	N/A	View Report			
PD&E Study Date Initiated (Notice To Proceed)	06/22/2010	04/19/2011	04/26/2011: Updates from PD&E Project Schedule				
	06/22/2010		05/13/2010: Spreadsheet Import				
Public Hearing	06/15/2012 to 06/15/2012	to	04/26/2011: Updates from PD&E Project Schedule				
	05/31/2011		05/13/2010: Spreadsheet Import				
Location Design Concept Acceptance (LDCA)	11/19/2012 to 11/19/2012	to	04/26/2011: Updates from PD&E Project Schedule				
	08/17/2011		05/13/2010: Spreadsheet Import				
Show the project schedule for all projects in the Curren	Selection						
Note: Project documents are available in the EST Project	t Description Report						



- 3. To display a Summary Report, click the View Report button.
- 4. After clicking the View Report button for the selected Summary Report, the EST directs you to the Summary Report page, where you can view the information by clicking the link.



- **5.** To display the **Advance Notification**, click the **View Report** button.
- 6. After clicking the View Report button for the Advance Notification, the EST directs you to the Advance Notification Package page, where you can view the information by clicking the link.

	Summary Report			x	
Project Schedule Report				pri 😫 🔃 🐼 😿	
#3117 IIS 441 from SR 44 to SR 44					
istrict: District 5 Phase: Programming Screen Contact Information: H	ary McGebee (386) 943-5063 mary monthee@dot.state	.f.us			
Class of Action: Type 0 Cale action Fuchati					
E Class of Action: Type 2 Categorical Exclosi					
Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document	
Planning Screen Notification		01/31/2005	N/A		
Planning Screen Summary Report Published		05/16/2005	N/A	View Report	
Advance Notification		03/11/2011	N/A	View Report	
Programming Screen Summary Report Published		06/10/2011	N/A	View Report	
Class of Action Determination		06/13/2011	N/A	View Report	
Show the project schedule for all projects in the Current Selection					
iste: Project documents are available in the EST Project Description Repo	<i>i</i> t				
sject Schedule Report Advance Notification Package	Summary Report			X	
Advance Notification Package	Summary Report			×	
Advance Notification Package ##3117 US 441 from SR 44 to SR 46	Summary Report			I I I I I I I I I I I I I I I I I I I	6
Advance NotEcation Package ##3117 US 441 from SR 44 to SR 46 Detrict District Programming Screen Contact Information: M	ay MoSehee (366) 943-5563 mary mosehee@dot.state	<u>Au</u>		2 2019	6
Advance Notification Package Advance Notification Package # #3117 US 441 from SR 44 to SR 46 District: District 3 Phase: Programming Soven Contact Information: No Published AN Packages	b Burnmary Report	<u>fu</u>		2 2015 2	6
Advance Notification Package Advance Notification Package ##3117 US 441 from SR 44 to SR 46 Betrict Darks 7 Maker Programming Strem Contact Information: Ma Published AN Packages Published On i Full An Link	9 Bummary Report ary McGehee (366) 943-5063 many.mcasheeBddf.state.	dua .		2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	6



3.2.1.7.2 How to View Attached Project Documents

Documents created outside of the EST and added to the project record can be accessed on the **Project Description Report** page. For this illustration, the Public Hearing handout is shown as an example.





3.2.1.7.3 How to Display Project Schedule Milestones for Multiple Projects

When working with project information in the EST, you have the option to use one active project or all projects within your current selection (i.e., projects meeting your selected criteria). For project-specific pages, such as the **Project Schedule Report**, the information being displayed will be based on the project showing in the **Active project** field at the top of the EST site. Typically, the EST displays information one project at a time. However, you can display all project schedule milestones for all projects within your current selection by using the button provided at the bottom of the **Project Schedule Report** page.

Note: For additional information about searching for and selecting projects, see the Navigation chapter of the EST User Handbook.



Click the Show the project schedule for all projects in the Current Selection button.

Active project: 103430 Pinetias County	tayway shudae V Map It	ronmental Screening Tool		Search site for Saved Searches: Advanced Se	Project History: Project History: Project History: Book <u>marks</u> Logg			
Hide <<	Project Schedule Report				X			
Tools V Reports	Project Schedule Report				pr 🍪 ?! 🗟 💕			
Project Diary > Advance Notification Package > Project Effects >	# #3430 Pinellas County Bayway Structure District: District 7 Phase: Programming Screen Contact Information: Kirk Bogen (813) 975-6448 kirk.bogen@dot.state.flus							
Agency Participation >	Class of Action: Environmental Assessment							
Community Coordination >	Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document			
Performance Management >	Planning Screen Notification			N/A				
Project Dashboard >	Planning Screen Summary Report Published			N/A				
Document Review >	Advance Notification		05/11/2004	N/A	View Report			
	Programming Screen Summary Report Published		12/07/2004	N/A	View Report			
	Class of Action Determination		01/06/2005	N/A	View Report			
	Notice of Availability Published		03/02/2007 03/02/2007 03/02/2007	05/13/2010: Spreadsheet Import 09/08/2009: Initial Entry 08/05/2009:				
	Public Hearing		03/28/2007 03/28/2007 03/28/2007	05/13/2010: Spreadsheet Import 09/08/2009: Initial Entry 08/05/2009:				
	Finding of No Significant Impact (FONSI) Approved		02/03/2009 02/03/2009 02/03/2009	05/13/2010: Spreadsheet Import 09/08/2009: Initial Entry 08/05/2009:				
	Location Design Concept Acceptance (LDCA)		09/30/2009	05/13/2010: Spreadsheet Import				
Wizards 🔻	Show the project schedule for all projects in the Current Selection Note: Project documents are available in the EST Project Description Report							

The **Project Schedule Report** screen displays the information for all projects within the current selection, as shown in the next illustration.



	oftom) Search	site for		
/e project: #3430 Pinelios County #4470 118th Avenue (#5180 US HWY 41 #6011 US 301 (SR 39) #8001 L75 from Mocci #10793 SR 80 from Pr #12873 Broce B. Dow	Bayway Structure p it Environmental Screen p it Environmental Screen P it Environmental Screen Values Read to Scuth of US 301 present Avenue to Valrico Road 34	ening Tool Saved S	earches: <u>Alert</u> Advan	Iced <u>Search</u> My	ect History: ETDM Bookmarks
CTOOLS	Project Schedule Report				pof 🖄 ?] 🕹 🎽
Interactive Maps	# #3430 Pinellas County Bayway Str District: District 7 Phase: Programming Screen Contact a etat.org - Class of Action: Environmental As	ucture Information: Kirk Bog	ien (999) 999-9	9999 <u>test-FD7-kirk</u>	bogen-ou135@devnuil.fla-
	Project Schedule Milestones	Scheduled Date	Actual Date	Change history	Related Document
	Planning Screen Notification			N/A	
	Planning Screen Summary Report Published			N/A	
	Advance Notification		05/11/2004	N/A	View Report
			12/07/2004	N/A	View Report
	Programming Screen Summary Report Published		12/07/2001	11/2	
	Programming Screen Summary Report Published Class of Action Determination		01/06/2005	N/A	View Report
	Class of Action Determination # #4470 118th Avenue (CR 296) Con District: District 7 Phase: Programming Screen Contact Class of Action: None Project Schedule Milestones	Information: Diane R	01/06/2005 pandelli (999)	N/A 999-9999 <u>diane.rij</u> Change history	View Report
ancial Office 🔻	Class of Action Determination # #4470 118th Avenue (CR 296) Con District: District 7 Phase: Programming Screen Contact Class of Action: None Project Schedule Milestones Planning Screen Notification	Information: Diane Ri Scheduled Date	01/06/2005 pandelli (999)	N/A 999-9999 <u>diane.rit</u> Change history N/A	View Report
ancial Office ▼ Is ▼	Class of Action Determination # #4470 118th Avenue (CR 296) Con District: District 7 Phase: Programming Screen Contact Class of Action: None Project Schedule Milestones Planning Screen Notification Planning Screen Summary Report Published	Information: Diane R Scheduled Date	01/06/2005 pandelli (999) Actual Date	N/A 999-9999 <u>diane.rit</u> Change history N/A N/A	View Report
ancial Office V Is V Ports V	Class of Action Determination # #4470 118th Avenue (CR 296) Con District: District 7 Phase: Programming Screen Contact # Class of Action: None Project Schedule Milestones Planning Screen Notification Planning Screen Summary Report Published Advance Notification	Information: Diane R	01/06/2005 pandelli (999) Actual Date 07/10/2007	N/A 999-9999 <u>diane.rt</u> Change history N/A N/A N/A	View Report Related Document View Report
ancial Office V ls V borts V cards V	Class of Action Determination # #4470 118th Avenue (CR 296) Con District: District 7 Phase: Programming Screen Contact # Class of Action: None Project Schedule Milestones Planning Screen Notification Planning Screen Summary Report Published Advance Notification Programming Screen Summary Report Published	Information: Diane R	01/06/2005 pandelli (999) Actual Date 07/10/2007	N/A 999-9999 <u>dane.rt</u> Change history N/A N/A N/A	View Report Related Document View Report

3.2.1.7.4 Additional Resources

For additional information, the following resources are available:

- ETDM Manual Located at: <u>http://www.dot.state.fl.us/emo/pubs/etdm/etdmmanual.shtm</u>
- PD&E Manual Located at: <u>http://www.dot.state.fl.us/emo/pubs/pdeman/pdeman1.shtm</u>
- EST Training Video Located on the EST at: Help> Training Videos> Advanced Search

If you have any questions about using the EST, contact the ETDM Help Desk.



3.2.1.8 Dispute Resolution Activity Log (New 7/31/2009)

The **Dispute Resolution Activity Log** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) managers and users with EST administrative privileges to view the list of resolved disputes for designated projects.

Viewing the Dispute Resolution Activity Log:

1. On the Reports menu, point to Project Diary, and then click Dispute Resolution Activity Log.

Reports	^
Project Diary	Project Milestone Report
Advance Notification Package >	Project Description
	Status of GIS Analysis
Project Effects >	Transportation Plan Summary Report
Reminders >	Supplemental Project Documents
Agency Participation >	Project Managers
Community Coordination >	Project Schedule
Portemanae Management >	Dispute Resolution Activity Log
Wizards	Permits
Mana	Technical Studies
maps	Community-Desired Features
Account Settings	Project Commitments / Responses

The **Dispute Resolution Activity Log** window opens, displaying the project header, including the **Phase**, **Project Milestone Dates**, and a **Dispute Resolution Activity Log** that displays the Dispute Resolution:

- Action Date
- Issue
- Attachment(s)
- Action

)ispute Resolution Act	ivity Log		X			
Dispute Resolution Activity Log 🚳 💀 🔁 🔁						
 #E311 175 Interchar 						
Dispute Resolution	Log					
			Dispute Resolution Activity Log			
Action Date	Issue	Attachment(s)	Action			
01/29/2010	Secondary and Cumulative Effects	2009-09-22 - FINAL Aug 5 KickOf Mtg Summary.pdf	Kickoff Meeting to discuss issues under dispute. The meeting was held on August 5, 2009.			
10/29/2010	Secondary and Cumulative Effects	2009-10-07 - DRST Scoping Meeting Minutes.pdf	Meeting to discuss/refine scope of CEE Study. The meeting was held on October 7, 2009.			
10/29/2010	Secondary and Cumulative Effects	2010-09-08 - DRST Kickoff Meeting Notes.pdf	Kickoff Meeting to discuss involvement of the DRST members in the CEE Study. The meeting was held on August 18, 2010.			

Tip! Click the toolbar icon on the Dispute Resolution Log window to:



Print a copy of the current page.

PDF

FDOT

Export the current page to a **PDF** file.



Send feedback about the current page.



Access online Help.



Bookmark the page.

Add the page to your **My ETDM** preferences.

- 2. To view the attachment(s), click the link(s) in the **Attachment** column. The **Dispute Attachment** window opens as a tabbed page, displaying a PDF of the selected attached document.
- **3.** To view the **Dispute Resolution Activity Log** by milestone date, click the date links in the **Project Milestone Dates** row.

Dispute Resolutio	n Activity Log		🗟 🖻 🖄 🛛 🛃 🦉
= #3254 US 41 Add Lanes			-
District	District 1	Phase	Programming Screen
County	Collier County	From	CR 951
Planning Organization	Collier County MPO	То	CR 92
Plan ID	4156211	Financial Management No.	
Federal Involvement	No federal involvement h	nas been identified.	
Contact Name / Phone	Keith Slater (863) 519-2495	Contact Email	keith.slater@dot.state.fl.us
Project Milestone Dates:	Current Project • 1/24/2005	• <u>12/14/2004</u> • <u>11/29/2004</u> • <u>6/15/2004</u> •	4/30/2004
Project Milestone: Current P Click one of the date links abo	roject Data ve to view other historical	snapshots of the data.	

The **Dispute Resolution Activity Log** window refreshes and displays the current project's Dispute Resolution Activity for the selected **Project Milestone Date**.

3.2.1.9 Permits (New 11/30/2011)

The **Permits** function in the EST **Reports** menu enables authorized users to review a list of permits identified for a project.

Viewing the Permits Report:

1. Select a project from the Project Navigation Bar.

Efficient Transportation Decision Making	Environmental Screening Tool			My ETDM Bookmarks Log	Search site for	Search
Active project: #3752 SR 29 Add Lanes	~	Map it	Advanced Project Search	Saved Searches:		~
				Project History:		*

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. On the Reports menu, point to Project Diary, and then click Permits.



Reports	^
Project Diary >	Project Milestone Report
Advance Matification Dealesce	Project Description
Advance Notification Package >	Status of GIS Analysis
Project Effects >	Transportation Plan Summary Report
Reminders >	Supplemental Project Documents
Agency Participation >	Project Managers
	Project Schedule
Community Coordination >	Dispute Resolution Activity Log
Performance Management >	Permits
Invoicing Reports >	Technical Studies
Project Tracker >	Community-Desired Features
	Project Commitments / Responses

The Permits window opens, displaying a list of permits identified for the selected project.

Permits	Loading				X
Permits					🖻 🗟 ?] 🛃 🞽
- #7559 Gulf Coast P	arkway				
District	District 3	Ph	ase	Programming Screen	
County	Gulf , Bay	Fre	om	Intersection	98
Planning Organization	FDOT District 3	Т	0	US	
Plan ID	001	Financial Mar	nagement No.	41098122801	
Federal Involvement	Federal Permit Federal Actio	n Federal Funding			
Contact Information	Name: Greg Garrett Eleman	k peparett@stej.com			
Project Milestone Dates:	Current Project • 06/16/2009 • 05/2 04/14/2007 • 02/13/2007 • 01/31/20	27/2009 • 03/31/2009 • 03/30/2009 07 • 04/29/2006 • 02/28/2006	• <u>03/26/2009</u> • <u>01/21/2009</u> • <u>01/2</u>	<u>21/2009</u> • <u>01/21/2009</u> • <u>01/21/2009</u> •	<u>10/02/2007</u> • <u>08/21/2007</u> •
Project Milestone: Pr Click one of the date li	ogramming Screen Summar nks above to view other historic	y Report Re-published on 0 al snapshots of the data.	6/16/2009 by	-	
Required Permits					
	Permit	Тур	e Conditions	Review Org	Review Date
Construction Generic	: Permit	Stormwater		FDOT District 3	03/25/09
Section 404 Water G	auality Certification	USACE		FDOT District 3	03/25/09
U.S Coast Guard Bri	dge Permit	Other		FDOT District 3	03/25/09
FDEP NPDES Gene	ral Permit	Other		FDOT District 3	03/25/09
Dredge and Fill Perm	iit	USACE		FDOT District 3	03/25/09
FDEP Dredge and Fi	II Permit	State		FDOT District 3	03/25/09
Environmental Resou	irce Permit	State		FDOT District 3	03/25/09

Tip! Click the toolbar icon on the window to:



Export the page to a **PDF** file.



Send feedback about the current page.



Access online Help for the current page.

Bookmark the page.

Add the page to your My ETDM preferences.

The Required Permits section of the report includes a description of the permits that have been identified for the project, the permit type, and any specific permit conditions that may apply.



3.2.1.10 Technical Studies

This report lists the technical studies assigned to a project after the Programming Screen. To access the **Technical Studies** report for a project, select a project using the **Project Navigation Bar**, then go to the **Reports** menu, point to **Project Diary**, and then click **Technical Studies**.

Reports	<u>^</u>
Project Diary >	Project Milestone Report
Advance Natification Backage	Project Description
Advance Noulication Fackage >	Status of GIS Analysis
Project Effects >	Transportation Plan Summary Report
Reminders >	Supplemental Project Documents
Agency Participation >	Project Managers
	Project Schedule
Community Coordination >	Dispute Resolution Activity Log
Performance Management >	Permits
Invoicing Reports >	Technical Studies
Project Tracker >	Community-Desired Features
	Project Commitments / Responses
Document Review >	

The **Technical Studies** page opens and displays the list of technical studies assigned to the selected project.

echnical Studies						
Technical Studies 🛛 🚳 💀 😰 😰						
• #						
Required Technical Studies						
Technical Study Name	Туре	Conditions	Review Org	Review Date		
Location Hydraulics Report	ENGINEERING		FDOT District 2	11/01/2004		
Drainage/Pond Siting Report	ENGINEERING		FDOT District 2	11/01/2004		
Conceptual Design Roadway Plan Set	ENGINEERING		FDOT District 2	11/01/2004		
Geotechnical Report	ENGINEERING		FDOT District 2	11/01/2004		
Bridge Hydraulic Report	ENGINEERING		FDOT District 2	11/01/2004		
Class of Action Determination	ENVIRONMENTAL		FDOT District 2	11/01/2004		
Endangered Species Biological Assessment	ENVIRONMENTAL		FDOT District 2	11/01/2004		
Wetlands Evaluation Report	ENVIRONMENTAL		FDOT District 2	11/01/2004		
Cultural Resource Assessment	ENVIRONMENTAL		FDOT District 2	11/01/2004		
Wildlife and Habitat Report	Other		FDOT District 2	11/01/2004		

3.2.1.11 Community-Desired Features

The **Community-Desired Features** report lists features (such as sidewalks or bicycle facilities) that are desired by the affected community and have been identified through Metropolitan Planning Organization and FDOT public involvement activities. To access the **Community-Desired Features** report for a project, select a project using the **Project Navigation Bar**, then go to **Reports**, point to **Project Diary**, and then click **Community-Desired Features**.



Reports	<u>∧</u>
Project Diary >	Project Milestone Report
Advance Natification Deckage b	Project Description
Advance Nouncation Fackage >	Status of GIS Analysis
Project Effects >	Transportation Plan Summary Report
Reminders >	Supplemental Project Documents
Agency Participation >	Project Managers
	Project Schedule
Community Coordination >	Dispute Resolution Activity Log
Performance Management >	Permits
Invoicing Reports >	Technical Studies
Project Tracker >	Community-Desired Features
Flojed Hacker	Project Commitments / Responses
Document Review >	M

The **Community-Desired Features** report page opens, displaying a **Desired Project Features** section that shows any features desired by the featured community.

3.2.1.12 Project Commitments/Responses

The **Project Commitments/Responses** report provides an overview of ETAT review comments by project, with a link to the comments provided by the ETDM Coordinator in response to the ETAT review. To access the **Project Commitments/Responses** report for a project, select a project using the **Project Navigation Bar**, then go to the **Reports** menu, point to **Project Diary**, and then click **Project Commitments/Responses**.

Reports	>
Project Diary >	Project Milestone Report
Advance Notification Backage >	Project Description
Advance Nouncation Fackage >	Status of GIS Analysis
Project Effects >	Transportation Plan Summary Report
Reminders >	Supplemental Project Documents
Agency Participation >	Project Managers
	Project Schedule
Community Coordination >	Dispute Resolution Activity Log
Performance Management >	Permits
Invoicing Reports >	Technical Studies
Broject Tracker >	Community-Desired Features
	Project Commitments / Responses
Document Review >	



The **Project Commitments/Responses** page opens, displaying a **General Project Commitments** and **Responses to Specific ETAT Review Comments** sections.

Project Commit	nents / Responses	X
Project C	ommitments / Responses	S 🖬 😫 🛛 🛃 💋
■ #6651 SR 54	From Curley Road to Morris Bridge Road	
General Pro	iect Commitments	
Date	Description	
01/09/2006	Response to FHWA: The FDOT acknowledges the comments from the Federal Highway Administration (FHWA) r offers the following: During the Typical Section analysis phase of project development, the FDOT will determine th accommodations for bicycles and sidewalks. This is also determined during the development of preliminary design will be done in accordance with FDOT roadway design standards.	eceived during the ETAT review and e shoulder width as well as n alternatives. All design alternatives
- D 6	- Caralles FTAT Daview Commands	
E Responses to	o Specific ETAT Review Comments	
No ETAT Revie	w Responses Found	

3.2.1.13 ACE Document Reviews Report (ACER) (New 03/01/2015)

If a project has been identified as an Alternative Corridor Evaluation (ACE) project, the project team develops and documents the analysis methodology they will use to either replace the reviewed study area with more refined corridor alternatives or eliminate the already refined corridor alternatives in order to avoid and minimize potential impacts. The methodology memorandum (MM) provides guidance on how to integrate local land-use plans, public involvement and Environmental Technical Advisory Team (ETAT) member commentary, and Planning phase analyses. It also highlights specific data, tools (e.g., Land Suitability Mapping and Corridor Analysis Tool), and timelines that govern corridor refinements.

The project team documents the application of the MM in the Alternative Corridor Evaluation Report (ACER). The ACER is a stand-alone document that provides support material and justification for replacing a study area with more refined corridor alternatives or for eliminating already existing corridor alternatives. A completed draft of the ACER is uploaded to the Environmental Screening Tool (EST) as a project attachment.

ETAT members and Lead Agencies use the EST to review MMs and ACERs and to indicate "understood/approved" or "not understood/not approved" concerning the information presented in the documents.

Tip! For additional information about the ACE process, see the ETDM Manual at http://www.dot.state.fl.us/emo/pubs/etdm/etdmmanual.shtm

The **ACE Document Reviews** feature in the **Reports** menu provides a record of the responses made by ETAT members and Lead Agency representatives during a review period.

3.2.1.13.1 Accessing the ACE Document Reviews Page

1. On the **project navigation bar** located at the top of the EST window, click the **Active project** arrow and then make your selection by clicking on the project name and ETDM number.

	etam	Search site for		Search
Active project: #2504 Normandy Blvd 🔽 Map it	Environmental Screening Tool	Saved Searches:	Project History:	~
		Advanced Second	earch My ETDM Bookman	ks Logout

Tip! You can change the list of **Active projects** using the search tools on the project navigation bar. For more information on how to use the project navigation bar search tools (e.g., selecting projects using **Site Search** and **Advanced Search** functions), refer to the Navigation chapter in the EST User Handbook.



2. On the Reports menu, point to Project Diary and then click ACE Document Reviews.



The **ACE Document Reviews** page will display. If an Alternative Corridor Evaluation (ACE) methodology review event has been created for the project, the screen shows the report for the review events.

ACE Document Reviews				PDF	()?] ()		
■ #13027 Fowler Ave. Extension							
District: 7 Phase: Programming Screen I Contact Information: Kirk Bogen (813) 975-6448 <u>test-FD7-kirk.bogen-</u> 0135@devnull.fla-etat.org							
Review Event: ACER (07/23/2014 - 08/22/2014)	✓ Sel	lect					
Documents							
Document (PDF)	Size (MB)		Desc	ription			
new cl.pdf	0.03	asdfdas					
Review Period							
Review Period 07/23/2014 - 08/22/2014 This review event was completed.		Show Com	ments	Export to MS Excel	Export to Pl		
Keview Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency	Review	Show Com	ments Status	Export to MS Excel Extension Start Date - End Date	Export to PC		
Keview Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency FL Department of Agriculture and Consumer Serv	Review	Show Com er Review Date	ments Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/2014	Export to PE		
Review Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency FL Department of Agriculture and Consumer Server FL Department of Economic Opportunity	Review	Show Com	nents Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/201- No extension requested	Export to PC		
Keview Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency FL Department of Agriculture and Consumer Server FL Department of Economic Opportunity FL Department of Economic Opportunity FL Department of Environmental Protection	Review	Show Com	ments Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/2014 No extension requested No extension requested	Export to PI		
Keview Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews PL Department of Agriculture and Consumer Serv FL Department of Economic Opportunity FL Department of Environmental Protection FL Department of State	Review	Show Com	Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/2014 No extension requested No extension requested No extension requested	Export to PL		
Review Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency FL Department of Agriculture and Consumer Server FL Department of Economic Opportunity FL Department of Environmental Protection FL Department of State FL Department of Transportation	Review	Show Com	Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/201 No extension requested No extension requested No extension requested No extension requested	Export to PE		
Review Period 07/23/2014 - 08/22/2014 This review event was completed. Reviews Agency FL Department of Agriculture and Consumer Server FL Department of Economic Opportunity FL Department of Economic Opportunity FL Department of State FL Department of Transportation FL Department of Transportation FL Fish and Wildlife Conservation Commission	Review	Show Com	Status	Export to MS Excel Extension Start Date - End Date 10/23/2014 - 11/07/201 No extension requested No extension requested No extension requested No extension requested No extension requested	Export to PC		

Note: If an ACE methodology review event has not been created for the project, the screen will display a message instead of the report.

Tip! Click the toolbar icon on the window to:



Export the page to a **PDF** file.



FDOT

Send feedback about the current page.



Access online **Help** for the current page.



Bookmark the page.



Add the page to your **My ETDM** preferences.

3.2.1.13.2 Viewing ACE Documents and Reviews

1. Click the **Review Event** arrow to select the review period.



2. Click Select.



The screen refreshes and displays the report, which is divided into the following sections:

- Documents Lists links to Methodology Memorandums, Draft or Final ACER, and other documents provided for a review. Clicking the PDF link opens the document in a separate window for viewing, downloading, and saving.
- Review Period Displays the review dates for the selected review event, along with the status.
- **Reviews** Shows the list of agencies performing a review of the selected ACE event, including **Reviewer** name, **Review Date**, **Status**, and if a review **Extension** was requested.





3.2.1.13.3 Displaying Agency Comments

Under the **Reviews** heading, click the **Show Comments** button.

Re	view Period					
	01/14/2015 - 02/13/2015 This review event was completed.					
Re	views		Show Comments	Export	t to MS Excel Export to	PDF
	Agency	Reviewer	Review Date	Status	Extension Start Date - End Date	
	Central Florida Regional Planning Council				No extension requested	
L.A	EDQT_District.3			للربيا	No extension requested	

The screen refreshes and displays any comments beneath an agency name. A table at the bottom of the page lists the organizations who did not submit review comments.



CE Document Reviews					X
Reviews		Hide Co	mments	Export to MS Excel	Export to PDF
Federal Highway Administ Reviewed by tester tester on 0: Status: Final Comments: Looks great. Response:	ration //14/2015				
US Environmental Protect Reviewed by Stephanie Clemons Status: Final Comments: Lorem ipsim dolor sit amet, co publinar tristique augue. Mothi dui. Morbi pharetra accumsan tellus Duis molestie posuere vivera. J Nullam eleifend imperdiet accu mattis. Vestibulum non molestie Response:	on Agency on 01/15/2015 nsectetur adipiscing e aoreet dictum nunc, rem pulvinar lacinia. . Sed eu fells dolor. Aliquam erat volutpat nsan. Donec euismod e ante. Fusce quis mi	Ilt. Maecenas ac lacus en vel mattis niel scelerisque Ut aliquam justo nec phar Nulla laculiz volutpat orn blandit fermentum. Mau rhoncus, fermentum justi	im. Curabitu ut. Ut eget retra luctus. are. Pellent ris pretium r o quis, ultric	ur nisi justo, vestibulum e enim finibus, elementum Aliquam dui augue, vesti esque ultrices magna in j magna non lectus auctor, es erat.	get risus eu, orci sed, efficitur bulum id diam pharetra suscipit. et cursus lectus
The following organizations have l Organization	peen notified but have	e not submitted a review. Extension Start Date - End Date			
Central Florida Regional Planning	Council	No extension requested			
FDOT District 3		No extension requested			

3.2.1.13.4 Exporting Agency Review Lists

You can export the list of agencies for a selected review period to a **Microsoft (MS) Excel** spreadsheet or to a **PDF** file by clicking the relevant **Export** button located under the **Reviews** heading.

• To export the list to a spreadsheet, click the **Export to MS Excel** button

Review Period					
07/23/2014 - 08/22/2014 This review event was completed.					
Reviews		Show Com	nents	Export to MS Excel	xport to Pl
Agency	Reviewer	Review Date	Status	Extension Start Date - End Date	
FL Department of Agriculture and Consumer Services				10/23/2014 - 11/07/2014	
EleDepartment of Economic-Opportunity				No extension requested	

A dialog box appears and informs you that the Excel file is downloading.

Tip! The **Export to Excel** dialog box provides a link for downloading the review event list directly to your computer.





- Follow the steps for opening and saving the file.
- On the **Export to Excel** box, click **Close**.
- To export the list to a PDF file, click the **Export to PDF** link.

Review Period					
07/23/2014 - 08/22/2014 This review event was completed.					
Reviews		Show Com	nents	Export to MS Excel	Export to PDF
Agency	Reviewer	Review Date	Status	Extension Start Date - End Date	U
FL Department of Agriculture and Consumer Services				10/23/2014 - 11/07/2014	

• Follow the standard process for opening and saving a PDF file.

3.2.2 Advance Notification Package (New 11/30/2011)

3.2.2.1 Advance Notification Package (New 11/30/2011)

The Advance Notification Package function in the Environmental Screening Tool (EST) Reports menu enables authorized users to view, save, and print published Advance Notification (AN) Packages.

Opening an AN Package:

1. To use the AN Package function, you must first select a project from the Project Navigation Bar.

The Project ETDM number and name must appear in the Active Project field before opening the Edit AN Package page		
Lateral r achage page.	My ETDM Bookmarks Logout Search site for	Search
Active project: #5231 5R292-Perdido Key Drive/Somento Road V Map	It Advanced Project Search Saved Searches:	~
	Project History:	M
	You can select another project from your Saved Searches or Project History lists, or by clicking the Advanced Project Search link.	

Tip! Use the **Search site for...** tool to quickly locate information in the EST.

2. In the Reports menu, point to Advance Notification Package, and then click Advance Notification Package.

Reports	<u>^</u>
Project Diary >	
Advance Notification Package >	Advance Notification Package
Project Effects >	Comments on Advance Notification Package
Reminders >	Transmittal List

The Advance Notification Package window opens, displaying a page toolbar and a Published AN Packages section showing PDF links to the AN Package (Full and Lite) for the selected project.

Advance Notification Package		X		
Advance Notification Package		🕸 ?1 🔕 💋		
• All the Constructions bridge				
Published AN Packages				
↑\↓ Results sorted in ascending\descending order of column values. Click column name to sort.				
Published On	Full AN Link	Lite AN Link		
1/20/2010	🔁 (0.8 MB)	🔁 (0.75 MB)		

Tip! Click the toolbar icon in the window to:



Send feedback about the current page.

Access online **Help** for the current page.



Bookmark the page.

Add the page to your **My ETDM** preferences.

The Published AN Packages section displays a table divided into the following columns:

- Published On Displays the date the AN Package was published
- Full AN Link Displays a link to the complete AN Package that was sent electronically to • recipients who are listed in the transmittal list as Notification Type: Electronic
- Lite AN Link Displays a link to the abridged version of the AN Package that was mailed to recipients who are listed in the transmittal list as Notification Type: Hardcopy
- 3. Click the PDF icon, 1, in the Full AN Link column to view the complete AN Package or click the PDF

icon, **I**, in the Lite AN Link column to view the abridged version of the AN Package.

Advance Notification Package				
Advance Notification P	ackage			
■ #2824 I-10 Construct new bridge				
Published AN Packages				
↑\↓ Results sorted in ascending\descending order of column values. Click column name to sort.				
Published On		Full AN Link	Lite AN Link	
1/20/2010		(0.8 MB)	(0.75 MB)	





The **PDF** of the selected AN Package (Full or Lite) opens in a separate window, enabling you to view, save, or print a copy.



3.2.2.2 Advance Notification (AN) Comments and Responses Report (Updated 03/31/2014)

The **AN Package Comments and Responses** feature in the EST **Reports** menu displays the additional comments made by Environmental Technical Advisory Team (ETAT) and Advance Notification (AN) Commenting Interested Party members following their review of an AN package. The report also displays the District Coordinator's responses.

The instructions for this feature provide navigation steps for the following actions:

- Accessing the AN Package Comments and Responses report
- Displaying comments and responses in a grid format

3.2.2.2.1 Accessing the AN Package Comments and Responses Report

1. On the project navigation bar that is located at the top of the EST window, click the **Active project** arrow and then make your selection by clicking on the project name and ETDM number.



2. On the Reports menu, point to Advance Notification Package, and then click Comments on Advance Notification Package.



Reports		
Project Diary >		
Advance Notification Package > 🕴	Advance Notification Package	
Project Effects >	Comments on Advance Notification Package	
Reminders >	AN Transmittal List	
Agency Participation >		
Community Coordination >		
Cumulative Effects >		
Performance Management >		
Project Dashboard >		

The **AN Package Comments and Responses** page opens. Responses from AN Commenting Interested Parties and ETAT reviewers are added after their review of the AN package. The responses will be shown under the **Advance Notification Package Comments** heading.

Tip! Click the toolbar icon on the window to:

Send feedback about the current page.



(Ch

Access online **Help** for the current page.



Bookmark the page.

Add the page to your **My ETDM** preferences.

AN Package Comments and Responses	
# #7920 St Johns River Crossing	
District: District 2, District 4 Phase: Programming Screen Contact Information: Robert Finck robert.fnck@devnul.fa-etat.org	
Advance Nolification Package Comments This report Tists any additional comments that should be considered but are not already captured by the other programming s Regional Policy Pana, and consistency with the Local Government Comprehensive Plan. Responses from the Planning Organiza	creen reviews. They may include general comments on the Advance Notification, the Strategic ation are also included, when provided.
 FL Department of Community Affairs Comment Testing (Comment on AN Package and Federal Consistency) These are ADDITIONAL COMM Instances on 00/07/0909 	VENTS that should be considered but are not included in my programming screen reviews. Comments added by
tester_oca on vojvi/zova	- Stephanie A. Clemons, 8/7/2008
FDOT District 2 Response	iam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in
reprehenderit in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia de	eserunt mollit anim id est laborum.

3.2.2.2.2 Displaying Comments and Responses in a Grid Format

The **AN Package Comments and Responses** page allows you to choose the option of displaying the information in a grid format.

1. Click View Grid.


ackage Comments and Res	
N Package Comments and Responses	22
7920 St Johns River Crossing	
nict: Detrict 2, District 4 Phase: Programming Screen Contact Information: Robert Finck robert.finck@devnull.fia-etat.org	
Vance Notification Package Comments s report lists any additional comments that should be considered but are not already captured by the other program gional Policy Paul, and consistency with the Local Government Comprehensive Plan. Responses from the Planning Or	mming screen reviews. They may include general comments on the Advance Notification, the Strategic Organization are also included, when provided.
1. FL Department of Community Affairs Comment Testing (Comment on AN Package and Federal Consistency)These are ADDITIONA	INAL COMMENTS that should be considered but are not included in my programming screen reviews. Comments added by
tester_dca on 08/07/2008	- Stephanie A. Clemons, 8/7/2008
FBOT District 2 Response Lorem spain dolor at anet, conactetur adpisicing elit, sed de eluminot tempor incididunt ut labore et dolore magna aliqua. Ut enim ad imi reprehindent si voluções veit less citum dolore es fugida nulla panetur. Excepteur sint accaseat capitata no protent, sunt in cuipa qui	minm venam, qus notirud exercitation ullamco labors nisi ut aliquip ex ea commodo consequat. Dus aute inure dolor in qu'offica desenuit molite anni si est laboram.
	Sue Smith, 3/25/2014

The comments and responses are displayed, as shown in the next illustration.

	Advance Notification Package Comments This report lists any additional comments that should be considered but are not already captured by th Strategic Regional Policy Plan, and consistency with the Local Government Comprehensive Plan. You n	e e other programming screen reviews. They may include general comments on the Advance Notifical ay respond to these comments by clicking the Edit Response Button shown under each comment.
	Comment	Response
	Testing (Comment on AN Package and Federal Consistency)These are ADDITIONAL COMMENTS that should be considered but are not included in my programming screen reviews. Comments added by tester_dca on 08/07/2008 — Stephane A. Clenons, FL Department of Community Affairs, 8/7/200	Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cilium dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt moliti anim id est laborum.
I		Sue Smith, FL Department of Community Affairs, 3/25/201

2. To return to the previous list format, click the **View List** button.

Tip! Click the View Grid/View List buttons to toggle between the list and the grid views.

Ac Thi Stra	Ivance Notification Package Comments report lists any additional comments that should be considered but are not already captured by the tagic Regional Policy Plan, and consistency with the Local Government Comprehensive Plan. You m	e o other programming screen reviews. They may include general comments on the Advance Notifical ay respond to these comments by clicking the Edit Response Button shown under each comment.
	Comment	Response
	Testing (Comment on AH Package and Federal Consistency)These are ADDITIONAL COMMENTS that should be considered but are not included in my programming screen reviews. Comments added by tester, das on 080/07/2008 - Stephane A. Denore, FL Department of Community Affairs, 8/7/2008	Lorem ipsum dolor sit amet, consectetur adipisiong elit, sed do eiusmod tempor incididunt ut labore et dolore magna alique. Ut enim ad minim veniam, quia nostrud exercitation ullamos laboris nai ut aliquip ex es commodo consequet. Dus auta tura dolor in reprehendent in voluçate velit esca clima dolore eu cuigit nulle panatur. Excepteur sint occascat copidatat non prolident, sunt in cuipa qui officia deserunt molit anim id est laborum.
	The second se	Sue Smith, FL Department of Community Affairs, 3/25/201
	C List	

3.2.2.3 Advance Notification Package Transmittal List (In Development)

3.2.3 Project Effects (Updated 09/24/2014)

Reports under **Project Effects** enable users to view read-only screens that display project data and agency reviews regarding the effects a project or a project alternative will have on surrounding resources.





Reports							
Project Diary >							
Advance Notification Package							
Project Effects >	GIS Analysis Results						
Demindere >	Agency Comments - Project Effects						
Reminders >	Agency Comments - Purpose & Need						
Agency Participation >	Cumulative Effects Considerations						
Community Coordination >	Report						
Community Coordination -	Screening Summary Chart						
Performance Management >	Summary Report						
Invoicing Reports >	Sociocultural Effects Evaluation Summary Report						
Project Tracker >	Federal Consistency Findings						
	Track State Clearinghouse Projects Report						
	Class of Action Determination						
	Comments on Environmental Documents						

3.2.3.1 Countywide GIS Summary Report

The Countywide GIS Summary Report summarizes the results of the GIS analyses for the projects within the selected county. This report is useful for assessing cumulative effects. To view the Countywide GIS Summary Report, go to the **Reports** menu, point to **Project Effects**, and then click **Countywide GIS Summary**.



When the report opens, select a county from the **County** list. Use the scroll bars to view the GIS analyses results for specific projects.



3.2.3.2 GIS Analysis Report (Updated 07/28/2013)

The GIS Analysis Report identifies features that are within (in the case of study areas), or in proximity to the project features (in the case of standard project alternatives); for example, the number of Historic structures within 500 feet. These features are from various GIS datasets made available through the Florida Geographic Data Library.

The **GIS Analysis Report** page displays a form for selecting **Alternatives** and **Features**, **Issues**, and **Analysis Types**. As you make your selections from the Issues section, the list of analysis types associated with those issues will be displayed. After making your selections, click the **Run Report** button.

If available, pre-generated PDF files for an Alternative's features will be listed at the top of the GIS Analysis Report page. Click the file links to open and download the report.

Note: GIS analysis data are regularly updated by project staff and are typically run before ETAT reviews. A date stamp showing the date an analysis was run is provided for each set of data results. To get more information about the data included in the report, click the **metadata** links provided on the results page. The metadata is in standard Federal Geographic Data Consortium format.

This section displays steps for performing the following actions:

- Create a GIS Analysis Report
- View a GIS Analysis Report
- Generate a GIS Analysis for a Study Area
- Run a Saved GIS Analysis Report
- Edit a Saved GIS Analysis Report
- Open and Download Pre-generated PDFs

3.2.3.2.1 Creating a GIS Analysis Report

- 1. Select a project from the Active Project list.
- 2. On the EST Reports menu, click Project Effects, click GIS Analysis Results.

Reports 🖌	
Project Diary >	
Advance Notification Package >	
Project Effects > 🕴 🕴	GIS Analysis Results
Remindere >	GIS Analysis Summary
Reminders >	Agency Comments - Project Effects
Agency Participation >	Agency Comments - Purpose & Need
Community Coordination >	Cumulative Effects Considerations Report
Cumulative Effects >	Screening Summary Chart
Performance Management >	Summary Report
Project Tracker >	Track State Clearinghouse Projects Report
	Class of Action Determination



The **GIS Analysis Report** page opens, displaying a form for selecting Alternatives, features, and issues.

CIS Reports lonal: select a saved GIS report from <u>sorts page</u> . Select a saved My GIS Report.	the drop-down list, click Edit to load into this form or Run Repor	t to run the report. You can manage your saved reports from the Ma	nage My Gi
lect Alternatives and Feature	s		
Show Results for Entire Alternative	Show Results for Individual Features		
Select All Alternatives	Select All Features		
T Absention #1	Select All Features of Alternative #1		
Vicernauve #1	S-001: Segment 1 S-002: Segment 2		
Alternative #2	Alternative #2 has only one feature. 🔁		
Select All Issues	Historic and Archaeological Sites Infractauchura	Relocation Potential Section 4(f) Potential	
Aesthetic Effects Air Quality Coastal and Marine	Land Use Changes		
Aesthetic Effects Air Quality Coastal and Marine Contamination Economic	Initial occure Land Use Changes Mobility Navigation	Special Designations Water Quality and Quantity	
Aesthetic Effects Air Quality Coastal and Marine Contamination Economic Farmlands Elecodulate	Initiation of the second	Special Designations Water Quality and Quantity Wetlands	

Tip! Click the question mark icon, ², to view additional information for an object (e.g., the reason a selection has been grayed out and is inactive).

- 3. In the Select Alternatives and Features section, select the Alternatives or features you want to analyze by clicking the respective check boxes or by clicking the Select All box.
- 4. Click the check boxes beside the issues in the **Select Issues** section. The page refreshes and expands, displaying a form for selecting **Analysis Types and Buffer Distances of the selected issues**.

Note: Study areas will not have buffer distances listed.

Select Issues Show Analysis Types for Resource Issues										
Select All Issues										
Image: Section of the section of t										
Select Analysis Types and Buffer Distances										
Select All		Intersection	🗏 100 ft.	🗏 200 ft.	🗏 500 ft.	🗏 1320 ft.	🗏 2640 ft.	🗐 5280 ft.		
	wi	life and Habitat								
1990 FFWCC Habitat and Landcover GRID		N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
2003 FFWCC Habitat and Landcover GRID		N/A	🖾 100 ft.	🖾 200 ft.	🔝 500 ft.	🔲 1320 ft.	N/A	🗐 5280 ft.		
2303(D) 1998 Impaired Waters		N/A	🕅 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
CAtlantic Coast Plants Consultation Area		N/A	🖾 100 ft.	🗐 200 ft.	🖾 500 ft.	🔲 1320 ft.	N/A	🗐 5280 ft.		
SAudubons Crested Caracara Occurrences in Florida (1992-	2009)	AĮ∕A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	N/A	N/A	🗐 5280 ft.		
Bald Eagle Nesting Territories		N/A	🖾 100 ft.	🖾 200 ft.	📰 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
Black Bear Range		N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
Black Bear Road Kills		N/A	📃 100 ft.	📃 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
Caracara Consultation Area		N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
Comprehensive Everglades Restoration Plan (CERP) Project	t Boundaries	N/A	🖾 100 ft.	🖾 200 ft.	🔝 500 ft.	🔲 1320 ft.	N/A	🗐 5280 ft.		
Critical Habitat for the Reticulated Flatwoods Salamander a	and Frosted Flatwoods	N/A	🖾 100 ft.	🖾 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	🗐 5280 ft.		
				1	-	1_		-		

- **5.** Make your selections by clicking the appropriate check box beside each analysis and buffer distance, or you can do the following:
 - Click Select All at the top of the form to select all buffer distances of all analysis types.



- Click the buffer distance box at the top of a column to display the buffer distance in all analysis types.
- Click the **Intersection** check box to perform a GIS analysis at zero buffer distance (applies to certain analysis types only).
- **6.** You can save your changes for future reference by doing the following:
 - Under Save My GIS Report, type a name for the report in the text box.

Save My GIS Report Optional: Save Issue, Analysis Type and Buffer Se	elections to My GIS Reports
I-75 East and Fowler	Save

Click Save.

Save My GIS Report
Optional: Save Issue, Analysis Type and Buffer Selections to My GIS Reports
I-75 East and Fowler Save

7. To view the results, click **Run Report**.

Save My GIS Report Optional: Save Issue, Analysis Type and Buffer Selections to My GIS Reports					
I-75 East and Fowler Save					
Run Report Click Run Report to see the results for the selected analysis types.					
Run Report					

The report displays the selected Alternatives and features, along with the issues. Thumbnails of the maps are also shown in the report.

Tip! To open, save, or download the report, click **PDF** on the page toolbar.



Inalysis Report													
S Analysis Report												PDF	?] 杏
13027 Fowler Ave. Extension rict: District 7 Phase: Planning Screen Contact Info	rmation: Steve C. Love (813) 975-6410	test-FD7-steve.	ove-ou608@	devnull.fla-e	tat.org								
ected Alternatives and Features <u>ernative #1</u> D1: Segment 1 • <u>S-002: Segment 2</u>												-	teport Optio
ernative #1 Summary		Study Are.	9 16	10 ft.	20	o ft.	500	oft.	132	oft.	528	o ft.	
Analysis Name	Date Run	Cnt Ac	r Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Details
		Contam	ination										
3 Biomedical Waste	03/09/2013	Not Selecte	1 O	0.0	0	0.0	7	0.0	7	0.0	49	0.0	<u>details</u>
PDEP Off Site Contamination Notices	03/09/2013	Not Selecte	0 1	0.0	1	0.0	9	0.0	9	0.0	18	0.0	details
		Land Use	Changes										
Prownfield Location Boundaries	03/09/2013	Not Selecte	i O	0.0	0	0.0	0	0.0	0	0.0	0	0.0	
ature S-001: Segment 1 of Alternativ	ve #1 Summary												

- 8. Under Selected Alternatives and Features, select the Alternative or feature link to view the analysis.
 - Click an **Alternative** link to view the analysis summary for the selected Alternative.



The **GIS Analysis Report** page automatically scrolls to the section of the report containing the analysis summary for the selected Alternative.

Ali	Alternative #2 Summary														
			Study Area		100 ft.		200 ft.		500 ft.		1320 ft.		5280 ft.		
	Analysis Name	Date Run	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Details
				Air Quali	ty										
	Q 2010 Census Designated Places	03/10/2013	Not Se	elected	2	40.61	2	54.68	2	105.43	2	309.91	3	2,491.57	details
	Air Quality Maintenance Areas	03/10/2013	Not Se	elected	1	47.31	1	62.5	1	116.71	Not Ar	alyzed	1	2,730.47	details

• Click a feature link to view the data for a feature.

GIS Analysis Report		
GIS Analysis Report		
■ #13027 Fowler Ave. Extended District: District 7 Phase: Planning Screen	Contact Information: Stephanie Clemons	stephanie.clemons@urs.com
Selected Alternatives and <u>Alternative #1 • Alternatives #2</u> • <u>A</u> <u>5-001: Segment 1</u>	l Features Iternative #4 • <u>Alternative #5</u>	



The **GIS Analysis Report** page automatically scrolls to the section of the report containing the analysis results for your selection. A thumbnail of the site map for the selected area appears above the data table.



3.2.3.2.2 Viewing a GIS Analysis Report

Each report provides links to view analysis data details. The links are described as follows:

- Click the view full site map link to open the map in the EST Map Viewer.
 - Click the **details** link to display the analysis details.



Note: See the Map Viewer section of the EST Handbook for instructions on using the EST Map Viewer.



- Click the **show on map** link to display the analysis area on the EST Map Viewer.
- Click the metadata link to open the Florida Geographic Data Library Documentation screen.

Tip! You can also click the information icon, ⁽¹⁾, to view the analysis metadata.

- Click the **summary** link to return to the summary section of the report.
- Click the Report Options button to modify the report.



Tip! You can return to the previous **GIS Analysis Report** screen by clicking **Report Options**. The EST returns you to the analysis selections.

3.2.3.2.3 Generating a GIS Analysis for a Study Area

Study areas are drawn to represent geographic areas in which corridors will be evaluated. Follow the steps listed below to run an analysis on a study area.



- 1. Select a project and open the **GIS Analysis Report** page by following Steps 1 and 2 listed in the Creating a GIS Analysis Report section of these instructions.
- 2. In the Select Alternatives and Features section, click the check boxes beside the Alternatives and study areas you want to analyze.

elect	Alternatives and Features	
	Show Results for Entire Alternative	Show Results for Individual Features
S 🗆	elect All Alternatives	Select All Features
	lternative #1 - Northern Study Area	Alternative #1 - Northern Study Area has only one feature. 👔
	lternative #2 - Southern Study Area	Alternative #2 - Southern Study Area has only one feature. 👔
	lternative #3 - New Alignment - Non Study Area	Alternative #3 - New Alignment - Non Study Area has only one feature. 👔

3. Under Select Issues, click the check box beside each issue to be included in the report.

Select Issues Show Analysis Types for Resource	e Issues	
Select All Issues		
Aestheir Effects Air Guality Goastal and Marine Contamination Economic Farmlands Floodplains Greyed out issues have no analysis rest.	Historic and Archaeological Sites Infrastructure Land Use Changes Mobility Navigation Noise Recreation Areas	 Relocation Potential Section 4(f) Potential Social Special Designations Water Quality and Quantity Wetlands Wildlife and Habitat

4. The page refreshes and expands, displaying a form for selecting Analysis Types and Buffer Distances.

Note: Study areas are not buffered before being submitted for GIS analysis. The report only includes those resources that intersect the study area polygon feature.

lect Analysis Types and Buffer Distances	
Select All	
	Land Use Changes
2008 SFWMD FL Land Use and Land Cover	
2008 SRWMD FL Land Use and Land Cover	
22009 SJRWMD FL Land Use and Land Cover	
Q2009 SWFWMD FL Land Use and Land Cover	
🔲 🖗 2010 Census Designated Places	
2010 NWFWMD FL Land Use and Land Cover	
Brownfield Location Boundaries	
Oistrict 7 Generalized Landuse	
Penterprise Zones	
Patal Crashes On Florida Local and State Highway System (SHS) Roadways (2005 - 2007)	
🗐 🖗 Fatal Crashes on Florida Local and State Highway System (SHS) Roadways (2008 - 2009)	
Pear Crash Rates	
■ ②Future Land Use 2008	
Cocoded Hospitals	
Hud Empowerment Zones / Enterprise Communities 2007	
🗐 🖓 Nonfatal Crashes On Florida Local and State Highway System (SHS) Roadways (2005 - 2007)	
System (SHS) Roadways (2008 - 2009)	
Planned Unit Development	
Submerged Lands Act	
☑ ᠑Township Range Section	
2008 SFWMD FL Land Use and Land Cover	
Q2008 SRWMD FL Land Use and Land Cover	

5. Click the check box beside the **Analysis Type**.



6. To save the selections, scroll to the Save My GIS Report section, type a name for the report, and then click Save.

Save My GIS Report Optional: Save Issue, Analysis Type and Buffer Se	elections to My 22S Reports
Northern Study Area - East	Save

7. Click Run Report to view the results.



8. The report displays the selected Alternatives and features along with the issues.

Selected Alterno Alternative #1 Norther	tives and Features											[Repor	t Options
Alternative #1 N	orthern Study Area Sum	mary												
			Int	10) ft.	20	0 ft.	500	9 ft.	132	0 ft.	528	0 ft.	
	Analysis Name	Date Run	Cnt	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Cnt	Acr	Details
		c	ontan	ninatio	1									
Biomedical Waste		02/05/2012	5	6	0	6	0	7	0	7	0	12	0	details
Brownfield Locati	on Boundaries	02/05/2012	0	0	0	0	0	0	0	0	0	0	0	
Ternative #1, analy Footprint analyze	ste. vzed on 2/05/2012 ed Status	Permit Number	Des	criptio	n	100 F	L I	200 FI	L	500 F	L	1320	Rt.	5280 Ft.
ACTIVE		37-64- 00317	KILLE ANIM HOSP	ARN AL ITAL										
ACTIVE		37-64- 00363	STEV ALEX DVM	ERSON, M JR,	•		•	•	-		•		•	,
ACTIVE		37-64- 00490	PAWS CLAW VETE	5 & /S RINARY TTAI				,	-		•			

Note: For instructions on viewing the data details for a report, see the Viewing a GIS Analysis Report section of these instructions.

3.2.3.2.4 Running a Saved GIS Analysis Report

You can select a GIS Analysis Report from your list of saved reports by using the **GIS Analysis Report** feature in the EST **Reports** menu.

Note: You can also select a report from the **Manage My GIS Reports** page by clicking **Account Settings** > **My GIS Analysis Reports**. See the Manage My GIS Reports section of the EST User Handbook for additional details.

- 1. Select a project and open the **GIS Analysis Report** page by following Steps 1 and 2 listed in the Creating a GIS Analysis Report section of these instructions.
- 2. Under My GIS Reports, click the Select a saved My GIS Report arrow.





The list of saved reports expands.



3. Select a report from the list by clicking on the name.



The Load & Edit and Run Report buttons will become active.

- **4.** Do one of the following:
 - To make changes to the report, click Load & Edit (See the Editing a Saved GIS Analysis Report section of this document for further instructions.)
 - To view the report, click **Run Report.**

The report displays the selected Alternatives and features, along with the issues. Thumbnails of the maps are also shown in the report.

3.2.3.2.5 Editing a Saved GIS Analysis Report

In the My GIS Reports section, you can select a saved report to view the results or display a different analysis.

5. Select a project and open the **GIS Analysis Report** page by following Steps 1 and 2 listed in the Creating a GIS Analysis Report section of these instructions.

Note: You can also select a report from the **Manage My GIS Reports** page by clicking **Account Settings**> **My GIS Analysis Reports**. See the Manage My GIS Reports section of the EST User Handbook for additional details.

6. Under My GIS Reports, click the Select a saved My GIS Report arrow.

My GIS Reports Optional: select a saved GIS report from the dro <u>Reports page</u> .	op-down list, click
Select a saved My GIS Report	Run Report

The list of saved reports expands.





7. Select a report from the list by clicking on the name.



The Load & Edit button becomes active.



8. Click Load & Edit.

My GIS Reports Optional: select a saved GIS report from t Reports page. Fowler and 1-275 interchange Loss & Scroll down to view or change report options. C	the drop-doort list, click Edit to load into Edit Run Report Lick Run Report when ready.	this form or Run Report to run the repor	t. You can manage your saved reports from the <u>Hanage Hy GIS</u>
Select Alternatives and Features			
Show Results for Entire Alternative	Show Results for Individual Features		
Select All Alternatives	Select All Features		
27 Alternative #1	Select All Features of Alternative #1		
	🗖 <u>S-001: Segment 1</u> 🗐 <u>S-002: Segment 2</u>		
Alternative #2	Alternative #2 has only one feature. 👔		
☑ Alternative #4	Alternative #4 has only one feature. [
Alternative #5	No Features Defined		
Select Issues Show Analysis Types for Resource Issues			
Aesthetic Effects	Historic and Archaeological	Sites	Relocation Potential
Air Quality Coastal and Marine	Intrastructure		Section 4(f) Potential
Contamination	Mobility		 Special Designations

- **9.** Make the appropriate changes by selecting the options shown on the form (e.g., analysis type, buffer distances).
- **10.** To save the updated analysis, click **Save**.



SWFWMD Water Use Permit Bo	undaries	N/A	100 ft.	200 ft.	500 ft.	N/A	: N/A	5280
SWPWMD Well Construction Pe	rmit Locations	N/A	100 ft.	200 ft.	500 ft.	N/A	N/A	5280
Sensitive Karst Areas in the SW	FWMD - 2002	N/A	🗐 100 ft.	200 ft.	500 ft.	N/A	N/A	5280
Solid Waste Facilities		N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	5280
South Florida Water Manageme	nt District Critical Restoration Project	Ŋ∕A	🛄 100 ft.	🔳 200 ft.	🗐 500 ft.	Ŋ/A	N/A	5280
State funded Hazardous Waste	Cleanup Sites	N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	🗐 1320 ft.	🗏 2640 ft.	5280
Storage Tank Contamination M	onitoring (STCM)	N/A	🛅 100 ft.	📰 200 ft.	🛅 500 ft.	🖾 1320 ft.	N/A	5280
Subsidence Incident Reports fo	the State of Florida	N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	N/A	N/A	5280
Summary of Specific Soils - SS	JRGO	Ŋ/A	📉 100 ft.	🔳 200 ft.	📉 500 ft.	N/A	N/A	N/A
Super Act Risk Sources		N/A	🖾 100 ft.	📰 200 ft.	🖾 500 ft.	🗐 1320 ft.	N/A	5280
Super Act Wells		N/A	🗐 100 ft.	📰 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	5280
Superfund Hazardous Waste Si	es	N/A	🖾 100 ft.	📰 200 ft.	🗐 500 ft.	N/A	N/A	5280
Surficial Aquifer System FAVA	Response Theme	N/A	📃 100 ft.	📃 200 ft.	🗐 500 ft.	N/A	N/A	5280
Surficial Geology		N/A	🖾 100 ft.	📰 200 ft.	🖾 500 ft.	Ŋ/A	N/A	5280
Toxic Release Inventory Sites		N/A	🗐 100 ft.	🔳 200 ft.	🗐 500 ft.	N/A	N/A	5280
Treaters, Storers, and Dispose	s of Hazardous Waste	N/A	🗐 100 ft.	🖾 200 ft.	🗐 500 ft.	🗐 1320 ft.	N/A	5280
US EPA National Pollutant Disch	arge Elimination System (NPDES)	N/A	🔳 100 ft.	🔳 200 ft.	🗐 500 ft.	N/A	N/A	5280
US EPA Power Plants		Al∕A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	N/A	N/A	5280
US EPA Regulated Air Emission	Facilities	N/A	🖾 100 ft.	📰 200 ft.	🖾 500 ft.	N/A	N/A	5280
US EPA Resource Conservation	and Recovery Act (RCA) Regulated Facilities	N/A	🗐 100 ft.	🗐 200 ft.	🗐 500 ft.	N/A	N/A	5280
Churchaster ma		N/A	🔳 100 ft.	🔳 200 ft.	🖾 500 ft.	Ŋ/A	N/A	5280

11. Click **Run Report** to view the results.

Tip! Authorized users can create or change the name of an Alternative or a feature (such as a road segment, facility, or other property location associated with an Alternative) in the EST by using one of the forms in the **Tools** menu or the **Update ETDM Project Wizard**.

- To add or update an Alternative description, go to **Tools>Project Diary> Alternative Description**.
- To add or update a feature description, go to **Tools>Project Diary>Segment Description**.
- To make updates to an Alternative or feature using a wizard, go to Wizards>Update ETDM Project.

3.2.3.2.6 Opening and Downloading Pre-Generated Reports

If available, GIS analysis reports that have been generated outside of the EST may be attached as PDFs to the online GIS Analysis Report. The **GIS Analysis Report** screen displays the attached PDFs in the top section of the page, with the **PDF Reports** section listing the resources by Alternative and features. Click the resource link to view, download, and print the analysis results.



• Click view full size map to open the full base map in the EST Map Viewer.



Note: See the EST User Handbook for additional details on using the Map Viewer.



 To view a PDF report for a selected resource, click the link. For this illustration Wildlife and Habitat is shown as selected.



The PDF of the GIS Analysis Report for the selected resource opens and displays the feature's maps and analysis data.



• Use the PDF reader's tools to navigate through the report and to print or save the report.

3.2.3.3 Agency Comments - Project Effects

To view the Agency Comments – Project Effects report for a project, select a project from the Project Navigation Bar, go to the Reports menu, point to Project Effects, and then click Agency Comments – Project Effects.

Reports	\land	
Project Diary >		
Advance Notification Package >		
Project Effects >	Co	ountywide GIS Summary
Project Effects >	Co GI	untywide GIS Summary S Analysis Results
Project Effects > Reminders >	GI GI	ountywide GIS Summary S Analysis Results S Analysis Summary

The Agency Comments – Project Effects page opens and displays an ETAT Review Overview table that provides a broad view of a project's effects on a resource and includes links for viewing agency comments and the Degree of Effect for each resource issue. Click a link to view comments by Resource, Issue, or by Organization. The Agency Comments – Project Effects page automatically scrolls to the ETAT Review section for the selected target.

Tip! After viewing an **ETAT Review** section, click the **Home** key to return to the **ETAT Review Overview** table.





gency Comme	nts - Project E	ffeels				S 🖻 😫 🛛	3
#3394 New Berlin Rd							
expand all collapse a Alternative #1	all	_	Click th	e Re nts f	source link to view all or the resource.		
ETAT Review Overview	N			- /			
Issu	e	Degr	ee of Effect	/	Organization	Date Revi	ewed
			Na	tural			
Farmlands		Minimal to No	one		Natural Resources Conservation Service	05/20/2004	
Navigation		3 Moderate			US Coast Guard	05/05/2004	
Water Quality and Quantit	x	2 Minimal to No	one		FL Department of Environmental Protection	06/03/2004	
Wetlands					US Army Corps of Engineers	06/03/2004	
Wetlands	Click the Issu	e link to vi	iew all		US Fish and Wildlife Service	05/21/2004	
Wetlands	comments for	r the issue.			National Marine Fisheries Service	05/17/2004	
Wildlife and Habitat		Minimal to No	one		US Fish and Wildlife Service	05/21/2004	
			Cu	tural			
Historic and Archaeologic	al Sites	2 Minimal to No	one		Federal Highway Administration	06/02/2004	
Historic and Archaeologic	al Sites	3 Moderate			FL Department of State	05/27/2004	
Şeştien 40 Potential,	9.5.9.9 ^{0,5} .9.9.9.9.9.9.9.9.9.9.9.	Minimal to No	1994 yet at the sec	Clic	ck the Organization link to w all comments from the	~95/93/2994	and and a

3.2.3.4 Agency Comments - Purpose & Need

The ETAT comments on the Purpose and Need Statement for a selected project are viewed using this report. The reviews are not required to contain comments, although these are stored and displayed if submitted. All reviews must indicate whether the agency has accepted or not accepted (or understood or not understood) the Purpose and Need Statement.

To view the Agency Comments – Purpose & Need report, first select a project from the Project Navigation Bar, go to the Reports menu, point to Project Effects, and then click Agency Comments – Purpose & Need.



The **Agency Comments – Purpose & Need** report page opens, displaying a search filter and a read-only Purpose and Need Statement that is followed by agency reviews.



Agency Comments - Purpose & N			
Agency Comments - Purpose & Need			See 19 19 19 19 19 19 19 19 19 19 19 19 19
≅ expand all ⊟ collapse all ∵ #	Agency: None Selec Date Range: From m Search Curr	n/dd/yyyy 💿 To: mm/dd/yyy ant Project 💿 Search All Projects	Search Clear Dates in Selection
Purpose & Need Statement The need for increased capacity along this corridor is based upon deficience. The City of Park Cosat currently has plans to 4 lane Old Kings Road south existing Old Kings Road north of the new High School (ETDM H1000 current Kings Road will provide correctivity, better trade I-hoices, and relief for 1-55 Existing land uses along Old Kings Road consist of single family residential there facilities such as the fatial American Social Cub, Paint Cosat Elles I 1. Matarcas Woods High School (2339 student capacity) completed and c Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and an 18-the 2. Conservatory at Harmorich Secular (344) angle family there and and 18-the 2. Conservatory at Harmorich Secular (345) angle material (345) angle material (345) angle material (345) angle material to the existing and proposed developments. The roadway segment currently operates under acceptable LOS conditions applying a standard 255 growth rate to the existing and propased developments. Previously committed improvements in the area will help alleviate this increa- Distribution of the second second material and the second help alleviate this increa- and the second second material and the second material and the second help alleviate this increa- and the second second mater	ies in access, capacity, connectivity and safety , of Palm Coast Parkway, 6 Iane Palm Coast Park rithy under ETAT review) and finally the City is pre- doge 2019, Knytakep (Intermod System Facilit in multi-family residential, commercial, polession doge 2019, Knytas Columbus and VFW Post unrently in use leg of coarsja Juris Columbus and VFW Post to an increased meet for capacity and safety mas , with traffic ranging from 4,588 to 14,143. However, ase slightly, but it is estimated that the existing ro	Additionally, the City has noted that tway in the vicinity of Old Kings Roas paring a justification report for a new y designed for high speeds and high al effice, industrial and conservation a Géos are located within the study are likings Way intersection and a retail sures along the corridor. As a divide <i>r</i> , the sub-segment between Farmsw addway will remain seriously deficient	ere is significant public support for improvement along the corridor to relieve existing and future congestion problems. extend Old Kings Road north on a new alignment connecting with Matanzas Woods Parkway then reconnecting with herechange for Matanzas Woods Parkway with 195. These improvements along with this proposed four laning of Old olumes. rea. Community facilities such as churches (United Evangelical Outreach Church, First AME Church of Palm Coast) and a Future and recently completed development in the immediate project area includes the following: center located in the southwest quadrant.) four-lane highway with appropriate access management, the improved roadway will provide a safer environment for orth Drive and Farragut Drive is anticipated to fail during the planning horizon year of 2020, traffic would reach 17,537 by in handling growth and development already planned in the area.
E Federal Highway Administration Comments			
Agency	Acknowledgment	Review Date	Reviewer
Federal Highway Administration	Accepted	11/02/2009	Cathy Kendal (stephanie_clemons@burscorp.com)
		Comments	
The project limits should extend south to the Palm Coast Parkway in order	to have logical termini. It is also FHWA's underst	anding that this project will be combin	ed with the Old King's Road extension, previously screened in ETDM. This would extend the norther terminus up to

The search feature allows users to find ETAT review comments based on agency and date range for reviews. The following illustration shows an example of agency comments found on the **Agency Comments – Purpose & Need** page.

Federal Highway Administration Comments			
Agency	Acknowledgment	Review Date	Reviewer
Federal Highway Administration	Accepted	11/02/2009	Cathy Kandal (stephanis_clemons@urscorp.com)
		Comments	
The project limits should extend south to the Palm Coast Parkway in order approximately Matanzas Woods Parkway.	to have logical termini. It is also FHWA's underst	anding that this project will be combir	hed with the Old King's Road extension, previously screened in ETDM. This would extend the norther terminus up to
Please ensure that all potential inconsistencies between the proposed proj screening, and also explains the combining of these two projects.	ect and local transportation and land use plans ar	e reconciled before PD&E is complete	ed. Please also ensure that the Program summary report adequately responds to agency comments from the ETDM

3.2.3.5 Cumulative Effects Considerations (In Development)

3.2.3.6 Screening Summary Chart (Updated 09/22/2014)

The **Screening Summary Chart** in the EST **Reports** menu displays an overview chart of the Summary Degrees of Effect (SDOEs) assigned for specific issues for each project alternative.

Accessing the Screening Summary Chart

1. On the **project navigation bar** located at the top of the EST window, click the **Active project** arrow and then make your selection by clicking on the project name and ETDM number.

	etdm	Search site for		Search
Active project: #2804 Normandy Blvd 🔍 Map it	Environmental Screening Tool	Saved Searches:	Project History:	v
		Adva	nced <u>Search</u> My <u>ETDM</u> Book <u>mark</u>	ks Log <u>out</u>

2. On the Reports menu, point to Project Effects, and then click Screening Summary Chart.





The Screening Summary Chart page opens, displaying the page toolbar, Summary Degrees of Effects (SDOEs) chart, and Degree of Effect Legend.

#12992 District: District 3 Phase: Programming Screen	Cont	act I	infor	mati	on: /	Alexis	s Tho	mas	tes	st-FD	3-ale:	xis tł	noma	is-ou	5304	@de	vnull.	fla-et	at.o	rq	
Project Effects																					_
	_	Soc	ial a	nd E	con	omic	:	C	ultur	ral	<u>. </u>	Na	atur	al			Р	nysio	al		
	Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mobility	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Control Decimations
Alternative #1 From: x To: y	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	İ.
10/05/2012)																					
Alternative #2 From: To: DRAFT: un-published version (reviewed from 09/30/2012 to 10/05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Degree of Effect Legend	Eni	hance	ed	2	N	linin	nal		3	Mode	erate	4	•	Subs	tantii	al .	5	R	Disp	ute	

Tip! Click the toolbar icon on the window to:



Print a **PDF** version of the report.



Send feedback about the current page.





Bookmark the page.

e

Add the page to your My ETDM preferences.

Each row of the chart represents a project Alternative, and each column on the right-hand side represents a Resource Issue organized in Natural, Cultural, and Community categories.



Screening Summary Chart																P	DF		?!	自	e MY
■ #12992																					
District: District 3 Phase: Programming Screen (Conta	act I	nfor	mati	on: /	Alexis	; Tho	mas	tes	st-FD	3-ale:	kis tl	noma	is-ou	5304	@de	vnull.	fla-et	tat.o	ra	
Project Effects																					
		Soc	ial a	nd E	cond	omic		Cı	ultur	ral		N	atur	al			P	nysi	cal		1
	Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mobility	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Special Designations
Alternative #1 From: x To: y DRAFT: un-published version (reviewed from 09/30/2012 to	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
10/05/2012)																					÷
Ref naive #2 From: To: DRAFT: un-published version (reviewed from 09/30/2012 to 10/05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Degree of Effect Legend	Ent	nance	d	2	N	linim	nal	3	1	Mode	rate	4		Subs	tantia	al	5		Disp	ute	
Involvement (after 12/5/2005)					(afte 12/5	er 6/200)5)											R (Pro	gran	ution nming	g)

The intersection of a project row and issue column is a cell that represents the SDOE for a particular project and issue.

Screening Summary Chart	t															PI	DF		?!	自	e MY
■ #12992 District: District 3 Phase: Programming Screen	Cont	act I	infor	mati	on:	Alexis	s Tho	mas	<u>te</u> :	<u>st-FD</u>	3-ale	<u>xis t</u> l	homa	<u>35-0U</u>	<u>5304</u>	@de	vnull	fla-e	tat.o	rq	
Project Effects																					
	_	Soc	cial a	nd E	con	omic	:	C	ultu	ral	<u> </u>	N	atur	al		<u> </u>	Р	nysi	cal		1
	Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mobility	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Special Designations
Alternative #1 From: x To: y DRAFT: un-published version (reviewed from 09/30/2012 to	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
10/05/2012)																					
Alternative #2 From: To: DRAFT: un-published version (reviewed from 09/30/2012 to 10/05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
	_																				
Degree of Effect Legend																					
N/A N/A / No 0 None 1 Involvement (after 12/5/2005)	Eni	hano	ed	2) (afte 12/5	Minim er 5/200	nal 05)	3	3 1	Mode	erate	4		Subs	tanti	al	5	F (Pro	Disp Resol gran	oute lution hming	J)

As shown on the **Degree of Effect Legend**, a number and color code are used to designate the SDOE.



#12992 District: District 3 Phase: Programming Screen	Cont	act I	nfor	mati	on: /	Alexis	; Tho	mas	<u>tes</u>	st-FD	3-ale:	kis ti	homa	as-ou	<u>5304</u>	@de	vnull.	<u>fla-e</u>	tat.o	rq	
Project Effects		Soc	ial a	nd F	con	omic		- a	ultur	al	:	N	atur	ral		:	р	nysi	cal		
	Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mobility	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Special Designations
Nternative ≢1 From: x To: y DRAFT: un-published version (reviewed from 09/30/2012 to 0(05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Alternative ≢2 From: To: DRAFT: un-published version (reviewed from 09/30/2012 to 19/05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Degree of Effect Legend																					
N/A N/A / No Involvement 0 None 1 (after 12/5/2005)	En	hance	ed	2	N (afte 12/5	4inim er 5/200	nal 05)	3	N	4ode	rate	4	1	Subs	tantii	al	5	F (Pro	Disp Resol gram	ute ution	a)

3. On the **Screening Summary Chart** page, click the degree-of-effect cell you want to review. For this illustration, the resource issue **Aesthetic Effects** for **Alternative 2** is shown as selected.

Screening Summary Chart																P	DF	Č,	?!	自	ĕ
#12992 District: District 3 Phase: Programming Screen	Conta	act I	nfor	mati	on: /	Alexis	s Tho	mas	tes	st-FD	3-ale	xis tl	homa	as-ou	5304	@de	vnull.	<u>fla-e</u> t	tat.o	rq	
Project Effects																					
	Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mability	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Snerial Designations
Atternative #1 From: x To: y DRAFT: un-published version (reviewed from 09/30/2012 to	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
19/09/2012/ Marnative # From To: DMAFT: un-published version (reviewed from 09/30/2012 to 10/05/2012)	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
Degree of Effect Legend																					_
N/A N/A / No Involvement 0 None 1 (after 12/5/2005)	Enł	nanco	ed	2	N (afte 12/5	/linim er 5/200	nal 05)	3	1	Mode	rate	4	1	Subs	tanti	al	5	R (Proj	Disp tesol gran	ute ution nming	g)

4. The **Read Reviews and Summaries** page opens, displaying agency reviews and the District's SDOE and comments, including those for Secondary and Cumulative Effects.





3.2.3.7 Summary Report (Updated 09/24/2014)

FDOT

Following a project review, the ETDM Coordinator prepares and publishes a Summary Report. Summary reports are published after Planning Screen and Programming Screen reviews. The following information gives a brief description of the Summary Report versions.

Planning Screen Summary Report – Prior to initiating the Planning Screen review, the project description, purpose and need, and logical termini for the project are added to the EST based on information from and in coordination with the applicable Planning office. During the 45-day project review period, Environmental Technical Advisory Team (ETAT) members provide input about the project's purpose and need, their resource management plans, and potential project issues. The Planning Screen Summary Report summarizes key recommendations and results from the review.

Note: If the project is an Alternative Corridor Evaluation (ACE) process project, there are both a *Preliminary Planning Screen Summary Report* and a *Final Planning Screen Summary Report* (See Section 3.6 of the *ETDM Manual* for additional information).

- Programming Screen Summary Report There are two Programming Screen Summary Report versions that follow a Programming Screen review: The Preliminary Programming Screen Summary Report and the Final Programming Screen Summary Report.
 - Preliminary Programming Screen Summary Report Documents key recommendations and results from the review, including the assigned Summary Degree of Effect (SDOE) for each issue,

Environmental Screening Tool Handbook - February 15, 2016



the Federal Consistency Review determination, and comments received about the Advance Notification (AN) package. The FDOT ETDM Coordinator and PD&E Project Manager generate and publish the *Preliminary Programming Screen Summary Report* within 60 days from the end of the 45-day review period. The FDOT project team reviews comments, coordinates with the ETAT, and assigns an SDOE for all issues and alternatives based on project comments and ETAT Degree of Effect (DOE) selections. When the FDOT ETDM Coordinator publishes a *Preliminary Programming Screen Summary Report*, ETAT members, Consistency Reviewers, relevant MPO/TPO and local government staff, and interested public are notified that the report is available.

Final Programming Screen Summary Report – FDOT publishes the Final Programming Screen Summary Report following the Class of Action (COA) determination by the Lead Federal Agency and the updating of the scope of work outline. The Final Programming Screen Summary Report contains any updates to information previously published in the Preliminary Programming Screen Summary Report. Upon publication, an email to access the Final Programming Screen Summary Report is automatically submitted to original project notification email recipients. The email identifies changes made since the previous publication. The report is available for public review on the ETDM Public Access Site.

Note: For ACE process projects, the *Final Programming Screen Summary Report* is renamed to *Final Programming Screen Summary Report with Alternative Corridor Evaluation Report* and also contains Lead Federal Agency concurrence on the methodology memorandum and agreed upon eliminated alternatives.

Tip! For additional information about the Planning Screen and Programming Screen review process, see the ETDM Manual at http://www.dot.state.fl.us/emo/pubs/etdm/etdmmanual.shtm.

The instructions for this feature provide navigation steps for the following sections:

- Accessing the Summary Report page
- Viewing a complete PDF report
- Generating a customized report
- Viewing the Project Effects Overview
 - O Screening Summary Report Chart
 - ETAT Recommended Degrees of Effect
 - o ETAT Comments
 - 0 Reviewer Comments and District Responses for the Advance Notification Package
 - O Preliminary Environmental Discussion (PED) Comments
- Viewing Project Details

FDOT

- Purpose and Need
- Project Description
- O Sociocultural Data
- Viewing Alternative-specific Information



- o Eliminated Alternatives
- Viewing Project Scope Information
- Viewing Appendices

3.2.3.7.1 Accessing the Summary Report Page

1. On the **project navigation bar** located at the top of the EST window, click the **Active project** arrow and then make your selection by clicking on the project name and ETDM number.

	etam	Search site for	Search
Active project: #2804 Normandy Blvd 🔍 Map it	Environmental Screening Tool	Saved Searches: Project History:	~
		Advanced Search My ETDM Bookm	arks Log <u>out</u>

2. On the Reports menu, point to Project Effects, and then click Summary Report.



The Summary Report page opens and displays a list of available summary reports.

Tip! Click the toolbar icon on the window to:



Send feedback about the current page.



Access online Help for the current page.



Bookmark the page.



Add the page to your My ETDM preferences.



Summary Report			
Summary Report			🔄 ?] 🕹 🛛
#13034 Test: Stephanie FC/AN 04/03/2013 District: District: 3 Phase: Programming Screen Contact Information: Peggy Kelley (850) 415-9517 Available Summary Reports	test-FD3-Peggy.Kelley-ou2/	642@devnull.fla-etat.org	
	Complete PDF Report	Customize Report	
■ Draft of Programming Screen Summary Report, Screened on 11/14/2013	Not Available	customize	
B Programming Screen Summary Report Re-published on 04/16/2014 by Stephanie Clemons	Not Available	customize	
Programming Screen Summary Report Re-published on 04/10/2014 by Stephanie Clemons	Not Available	customize	
a Programming Screen Summary Report Re-published on 04710/2014 by Stephenie Camora			

The **Summary Report** page allows you to generate full comprehensive reports or generate reports containing only selected sections.

- 3. Choose a complete report or customize a report by doing one of the following:
 - To view a complete report, click the link under Complete PDF Report (if available).
 - To generate a report with only selected sections, click the **customize** link under **Customize Report**.

3.2.3.7.2 Viewing a Complete PDF Report

1. Under Available Summary Reports, click the PDF link beside the report name.

Available Summary Reports		
	Complete PDF Report	Customize Report
■ Draft of Programming Screen Summary Report, Screened on 03/20/2007	Not Available	<u>customize</u>
B Programming Screen Summary Report Re-published on 08/08/2007	PDF (5.14 MB)	<u>customize</u>
III Programming Screen Summary Report Published on 07/19/2007	PDF (5.14 MB)	<u>customize</u>

The **Summary Report PDF** opens in a separate window.

2. Follow the standard steps for downloading or printing a PDF document.

3.2.3.7.3 Generating a Customized Report

The **Customize Report** feature of the Summary Report allows you to select which sections you want to include in the report. To customize a Summary Report, do the following:

1. Under the Available Summary Reports section heading, click the customize link.

Available Summary Reports		
	Complete PDF Report	Customize Report
■ Draft of Programming Screen Summary Report, Screened on 03/20/2007	Not Available	customize
Programming Screen Summary Report Re-published on 08/08/2007	<u>PDF (5.14 MB)</u>	<u>customize</u>
■ Programming Screen Summary Report Published on 07/19/2007	PDF (5.14 MB)	<u>customize</u>

The **Summary Report** page refreshes and displays the **Summary Report Data Options**. This section allows you to select sections to include in the report version you have chosen. The following



three illustrations provide the differences in the **Summary Report Data Options** for the **Planning Screen**, **Preliminary Programming Screen**, and **Final Programming Screen**.

Note: All options are shown as selected by default. To exclude a report section from the report, deselect an option by clicking the checked box beside the report section.

Summary Report	The Data Options for a Planning Screen version of the Summary Report.	
# #2802 Beaver St (US 90) District: Ostrict 2 Phaning Screen Contact Information:	: Rock Valler (386) 758-3719 test-FD2-rick valler-ou/3624@dennul.fa-etat.org	
Summary Report Data Options		
Report Version Selected Planning Screen Summary Report Published on 01/19/2006 This is a Final Planning Screen Summary Report		
Overview Screening Summary Report Chart		
Purpose and Need		
Purpose & Need Project Description	Planning Saroon Project Scope options do not include	
Alternative Specific Data Statemative and Segment Descriptions Agency Comments and Summary Degrees of Effect Stimulated Alternatives	Anticipated Permits and Technical Studies, Class of Action, and Advance Notification. These options are only available for Programming Screen Summary	
Project Scope Ceneral Project Recommendations Dispute Resolution Activity Logs	Reports.	
Appendices Step Comments GIS Analysis Description and Link		
No Attachments		
 Hardcopy Maps - Project Level 		
	<< Select Different Snapshot Generate Report >>	
ummary Report Data Options	The Data Options for a Preliminary Programming Screen version of the Summary Report.	
Report Version Selected Programming Screen Summary Report Published on 04/04/2 This is considered a <i>Preliminary</i> Programming Screen Sum o No Class of Action is defined.	2014 mary Report because	
Overview Screening Summary Report Chart		
Purpose and Need		
Purpose & Need Project Description		
Alternative-Specific Data		
 Alternative and Segment Descriptions Agency Comments and Summary Degrees of Effect 	Preliminary Programming Project Scope option Class of	of
C Eliminated Alternatives	Action check box is grayed out. The Programming Scre	en
Project Scope	Summary Report does not become final until Lead Agen	icy
 ✓ General Project Recommendations ✓ Anticipated Permits and Technical Studies 	approval of the Class of Action.	
Class of Action (Preliminary Programming Screen Summary	y Report)	
Appendices		
PED Comments		
Advance Notification Package Comments GIS Analysis Description and Link Attachments		
Form SF-424: Application for Federal Assistance (Form Kardcony Mans - Project Level	m SF-424: Application for Federal Assistance)	
Indiracopy Maps - Project Level		
	<< Select Different Snapshot Generate Report >>	





Report Version Selected Programming Screen Summary Report Re-published on 06/15/2012 by Stephanie Clemons This is a Final Programming Screen Summary Report Chart Purpose and Need Project Scope option Class of Action check box is chert marked, indicating Lead Agency has approved the Class Action. Project Description Atternative and Signent Descriptions Agency Comments and Summary Degrees of Effect. Binnet Atternatives Project Scope Comments and Summary Degrees of Effect. Binnet Atternatives Project Description Atternative and Segment Descriptions Agency Comments and Summary Degrees of Effect. Binnet Atternatives Project Scope Comments and Summary Report Dispute Resolution Activity Logs Advance Notification Fackage Comments Project Development Summary Report for ETDM Project #3130 (Project Development Summary Report) Project Development Summary Report for ETDM Project #3130 (Project Development Summary Report) Project Development Summary Report for ETDM Project #3130 (Project Development Summary Report) Project Development Summary Report for ETDM Project #3130 (Project Development Summary Report) Project Development Summary Report for ETDM Proj	Report Version Selected Programming Screen Summary Report Re-published on 08/15/2012 by Stephania This is a Final Forgramming Screen Summary Report Overview Screening Summary Report Chart Purpose and Need Project Description Miternative-Specific Data Attentative and Segment Descriptions Agency Comments and Summary Degrees of Effect Elimitated Alternatives Project Scope Class of Action (Final Forgramming Screen Summary Report) Dispute Resolution Activity Logs Appendics Project Description activity Logs Appendics Pictorents Gis And Action (Final Forgramming Screen Summary Report) Dispute Resolution Activity Logs Appendics PED Comments Attachment Biofication Package Comments Gis Analysis Description and Link	e demons Project S marked, ir Action.	cope option Cla ndicating Lead A	uss of Action check bo ligency has approved th	x is check ne Class of
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2. Do one of the following:

- To include a section in the summary report, leave the check box marked.
- To hide the section, click the checked box to deselect it.

Summary Report Data Options	
Report Version Selected	
 Programming Screen Summary Report Published on 04/04/2014 This is considered a <i>Preliminary</i> Programming Screen Summary Report because No Class of Action is defined. 	
Overview	
Screening Summary Report Chart	
Purpose and Need	
Purpose & Need	
Project Description	

3. Click Generate Report.

Tip! To select another report version, click Select Different Snapshot.





Appendices	
PED Comments	
Advance Notification Package Comments	
GIS Analysis Description and Link Attachments	
test 357 (Photo)	
Recommended Alternatives Summary Table.pdf (Ancil	lary Project Documentation)
Beaver Street Corridor Level 1 Contamination Screening	ng Final Report Revised Final.pdf (Contamination Screening Evaluation Report)
FINAL POND SITING REPORT.pdf (Ancillary Project Doc	cumentation)
Beaver St_Air Quality Memo_06-03-08.pdf (Ancillary Pr	roject Documentation)
Beaver St Noise Study Report_Final_06-03-08.pdf (And	cillary Project Documentation)
07133 WER Report 5-2008.pd (Ancillary Project Docum	nentation)
07133 ESB Assessment 5-2008.pdf (Ancillary Project D	locumentation)
Public Hearing Summary (Ancillary Project Documentation)	tion)
P&N Supporting Information (Ancillary Project Docume	entation)
Advance Notification (Ancillary Project Documentation)	
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The **Summary Report** page refreshes and displays the project information (all or selected), along with a **Summary Degree of Effect** chart.

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Tip! Click the toolbar icon on the window to:



Export the page to a **PDF** file.



Send feedback about the current page.



Access online **Help** for the current page.



Bookmark the page.

Add the page to your My ETDM preferences.

3.2.3.7.4 Viewing the Project Effects Overview

At the conclusion of both the Planning Screen and the Programming Screen, the ETAT representative recommends a Degree of Effect (DOE) for each alternative and issue. The Summary Report documents the DOEs and ETAT recommendations for avoidance, minimization, or mitigation opportunities and any supplemental technical studies that may be needed.

The FDOT ETDM Coordinator, PD&E Project Manager, and Lead Agency use the DOEs and ETAT comments to help identify potentially critical issues and determine how to address them. The ETAT DOE recommendations and supporting comments help the FDOT ETDM Coordinator and PD&E Project Manager assign a Summary Degree of Effect (SDOE) and assist the Lead Federal Agency in determining an appropriate Class of Action at the conclusion of the Programming Screen.

The following sections display ETAT reviews and District responses regarding a project alternative's impact on area resources:

- <u>Screening Summary Report Chart</u> The chart at the top of the page allows you to view information by project Alternative, resource issue, and Summary Degree of Effect (SDOE).
- <u>ETAT Recommended Degrees of Effect</u> Provides a table that allows you to view ETAT recommended DOEs by resource issue and reviewing organization.
- <u>ETAT Project Effects Comments</u> Displays ETAT recommended DOEs and includes comments that support a selected DOE, along with the District's response and assigned SDOE.
- <u>Cumulative Effects Considerations Comments and Responses</u> Displays ETAT members' comments for potential cumulative effects, along with the District's response and assigned SDOE.
- <u>Advance Notification (AN) Package Comments and Responses</u> This section displays additional ETAT review comments, comments from AN package Commenting Interested Parties, and the District responses to comments.
- <u>Preliminary Environmental Discussion (PED) Comments</u> This section displays the FDOT comments captured during the PED.

3.2.3.7.4.1 Screening Summary Report Chart

The top section of the **Summary Report** displays an **Overview** chart of the SDOEs for a project Alternative, along with a **Degree of Effect Legend**. Each row of the chart represents a project Alternative, and each column to the right represents an environmental resource issue organized into the following categories:



- Social and Economic
- Cultural
- Natural
- Physical

The color-coded cells display the SDOE for a particular project Alternative and issue. Refer to the **Degree of Effect Legend** below the chart for an explanation of the color coding. Clicking the number in a color-coded cell takes you to the **ETAT Review Overview** page for that issue and alternative, as described below.



• To view the ETAT reviews for a particular issue, click the color-coded cell.

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Land Use Changes	Social	Relocation Potential	Farmlands	Aesthetic Effects	Economic	Mability	Section 4(f) Potential	Historic and Archaeological Sites	Recreation Areas	Wetlands	Water Quality and Quantity	Floodplains	Wildlife and Habitat	Coastal and Marine	Noise	Air Quality	Contamination	Infrastructure	Navigation	Special Designations
<u>3</u>	2	3	<u>N/A</u>	2	2	<u>0</u>	2	<u>N/A</u>	3	3	<u>0</u>	3	3	<u>N/A</u>	2	2	3	2	2	3

The **Summary Report** page automatically scrolls to the ETAT reviews for the selected SDOE cell.



	1	
Summary Report	Sociocultural Data Report	6
wetlands		
Project Effect Com	nents	
Coordinator Sum Response By: FDO Comments:	nary Degree of Effect: 3 Moderate JT District 3 (04/04/2014)	
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	Back to) Alternative ≢1
Water Quality and Qu	antity	
Project Effect Com	nents	
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	Back to	Alternative #1
Floodplains		
Project Effect Com	nents	

• Click the **Back to Alternative** link to return to the **Overview** section.

Tip! To return to the **Report Data Options** page, click the **Make Changes** button at the top of the **Summary Report** page.



3.2.3.7.4.2 ETAT Recommended Degrees of Effect

The table provided in this section displays a more comprehensive view of the project effects for a specific alternative. You can view ETAT recommended DOEs for resource issues, the name of the organization that performed the review, and the date of the review. To view the ETAT review comments, click the color-coded cells or links provided in the table.

- 1. On the Summary Report page, scroll to the Alternative section.
- **2.** To view details, do any of the following:
 - For comments by resource issue, click the appropriate link in the **Issue** column.
 - For comments by a reviewing organization, click the appropriate link in the **Organization** column.



Issue	Degree of Effect	Organization	Date Reviewed
Natural			
Air Quality	Minimal	US Environmental Protection Agency	04/17/2008
Coastal and Marine	N/A N/A / No Involvement	Southwest Florida Water Management District	04/17/2008
Coastal and Marine	N/A N/A / No Involvement	National Marine Fisheries Service	04/11/2008
Contaminated Sites	3 Moderate	FL Department of Environmental Protection	04/18/2008
Contaminated Sites	Minimal	US Environmental Protection Agency	04/17/2008
Contaminated Sites	3 Moderate	Southwest Florida Water Management District	04/17/2008
armlands	Minimal	Natural Resources Conservation Service	03/05/2008
loodplains	3 Moderate	US Environmental Protection Agency	04/18/2008
loodplains	4 Substantial	Southwest Florida Water Management District	04/17/2008
nfrastructure	3 Moderate	Southwest Florida Water Management District	04/17/2008
nfrastructure	Enhanced	Pasco County MPO	04/15/2008
lavigation	N/A N/A / No Involvement	Southwest Florida Water Management District	04/17/2008
avigation	N/A / No Involvement	US Army Corps of Engineers	04/09/2008
lavigation	N/A N/A / No Involvement	US Coast Guard	03/11/2008
pecial Designations	N/A N/A / No Involvement	US Environmental Protection Agency	04/17/2008
pecial Designations	N/A / No Involvement	Southwest Florida Water Management District	04/17/2008
Vater Quality and Quantity	Minimal	US Environmental Protection Agency	04/18/2008
Vater Quality and Quantity	3 Moderate	FL Department of Environmental Protection	04/18/2008
Vater Quality and Quantity	3 Moderate	Southwest Florida Water Management District	04/17/2008
Vetlands	3 Moderate	FL Department of Environmental Protection	04/18/2008
Vetlands	Minimal	US Environmental Protection Agency	04/18/2008

The **Summary Report** page automatically scrolls to the reviews for the selected resource issue or reviewing organization.

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Alternative	#1 - Test Al	t Name				
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5-001	6957	SR 54	Suncoast Parkway	US 41 5	14570000	
Jurisdiction and	Class					
Segment Record	Segment Name	Jurisdiction	Urban Service Area	Functional Class		
<u>5-001</u>	6957	FDOT	In/Out URBA	N: Principal Arterial - Other		
Base Conditions						
Segment Record	Segment Name	Year AADT	Lanes Config			
<u>5-001</u>	6957	2006 49000	4 Lanes Divided			
Interim Plan Segment Record	Segment Rame	Year AADT	Lanes Confin			
\$-001	6957		time to any			
Needs Plan						
Segment Record	Segment Name	Year AADT	Lanes Config			
<u>5-001</u>	6957	2025 66000	6 Lanes Divided			
Cost Feasible P	lan					
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	Segment name	Year AADT	Lanes Config			
<u>5-901</u>	6957	2025	Lanes Config			
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3.2.3.7.4.3 ETAT Project Effects Comments

This section of the report displays the comments and DOEs submitted by the reviewing agencies, and the responses from the District. Each **Project Effects Comments** section displays the following:

- District's assigned SDOE and comments
- Reviewing agency DOEs and comments
- A listing of any agencies who did not submit comments





 To view the ETAT comments and recommended DOE, click the plus sign symbol located beside the agency or organization's name.



The section expands and displays the reviewer comments.







Tip! To collapse the section, click the minus sign.

3.2.3.7.4.4 Cumulative Effects Considerations Comments and Responses

This section of the summary report displays agency comments regarding cumulative effects along with the District's response and assigned SDOE.



Note: Comments submitted during screening events after October 15, 2012, show the comments organized in the new format (see illustration above). Reports showing results of earlier screening events are displayed in the old format.

3.2.3.7.4.5 Advance Notification (AN) Package Comments and Responses

Located in the **Appendices** section of the **Summary Report**, the **Advance Notification Comments** section displays the additional comments made by ETAT and AN Commenting Interested Party members following their review of an AN package. The report also displays the District Coordinator's responses.



Note: The AN Package Comments and Responses option is only available in the Preliminary and Final Programming Screen Summary Reports.

Report Version Selected • Programming Screen Summary Report Re-published on 02/26/2013 by Michael Konikoff • This is a Final Programming Screen Summary Report • This is a Final Programming Screen Summary Report • Conversion • Screening Summary Report Chart • Purpose and Need • Propee As Need • Propee & Need • Propee As Need • Project Description Alternative and Segment Descriptions Agency Commende Summary Degrees of Effect • Elimined Alternatives Project Scope Ceneral Project Recommendations Anticpatel Permits and Schumer Descriptions Anticpatel Permits and Schumer Summary Report Olspute Resolution Activity Logs Advance Notification Pockage Comments Advance Notification Pockage Commentation) Beaver SL Air Quality Memo _6-6-30 & 6 gf (Ancillary Project Documentation) Beaver SL Air Quality Memo _6-6-30 & 6 gf (Ancillary Project Documentation) Beaver SL Air Quality Memo _6-6-30 & 6 gf (Ancillary Project Documentation) Beaver SL Air Quality Memo _6-6	ummary Report Data Options			
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To view the AN comments and District responses, scroll to the **Appendices** section and then to **Advance Notification Comments**.

3.2.3.7.4.6 PED Comments

PED comments are used in combination with ETAT comments to assist the District in understanding the potential effects of the project and preparing the scope of the Project Development and Environment (PD&E) study. The PED comments, if available, are located in the **Appendices** section of the **Summary Report**.

Appendices	
PED Comments	
Advance Notification Package Comments	
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To view the PED comments, scroll to the **Appendices** section and then to **Preliminary Environmental Discussion Comments**.

Appendices
Preliminary Environmental Discussion Comments
Social and Economic
Land Use Changes
Project Level Comments: The EST GIS analysis identified mixed coniferous hardwood, wetland forested mixed, coniferous plantations, medium density mixed units (fixed and mobile home units), and upland coniferous forests as the five major existing land uses within the 500-foot buffer distance. The project includes 252.9 (19.31%) acres of mixed coniferous hardwood, 148.9 (11.37%) acres of wetland forested mixed, 114.2 (8.72%) acres of coniferous plantations, 100.4 (7.66%) acres of topland coniferous forests land use within the 500-foot buffer distance. Based on the State of Florida 2008 data defined by local governments and the Gadsden County Future Land Use Map (<i>Gadsden County Comprehensive Plan</i> , 2001), the future land uses identified within the project corridor and the 500-foot buffer distance are primarily municipal, mining, rural residential, commercial, agricultural, industrial, and public . The proposed project is expected to result in minimal involvement with land use resources.
Social
Project Level Comments: The EST GIS analysis of 2010 Census Data identified the median family income for the project was between \$31,429 and \$62,717; however, there were 648 households within the past 12 months that were below poverty level. Also, there were 21 census blocks within the 500-foot buffer area with a minority population greater than 40%.
The population within the 500-foot buffer distance that speaks English "not well" or "not at all" was 121 persons and constitutes approximately 1.1% of the population within the area. Therefore, written translation obligations under "safe harbor" are not expected for this project since the eligible Limited English Proficiency (LEP) language group does not meet/exceed the threshold (constitute 5 percent or 1,000 persons or more in a project area speak a language other than English per the FDOT PD&E Manual, Part 1, Chapter 11, Section 11.2.4). While additional right-of-way will be required along portions of the project corridor depending on the alternatives proposed, the project will be designed to avoid/minimize potential impacts to the community fabric/social cohesion to the greatest extent practicable. This project will be developed in accordance with the CiVII Rights Act of 1964, as amended, and <i>Executive Order 1289: Federal</i> Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (February 11, 1994). which ensures that minority and/or low-income households are neither disproportionably adversely impacted by major transportation projects, nor denied reasonable access to them by excessive costs or physical barriers (Erwironmental Protection Agency [EPA], 1994).

3.2.3.7.5 Viewing Project Details

Project Details are included in the **Purpose and Need** section of the Summary Report. This includes the project's purpose and need information, Project Description information, and sociocultural data. Depending on the type of screening being summarized, the following information is included, if available:

- Project Purpose and Need
- Consistency Information
- Project Description Summary
- DCA Review of Local Government Comprehensive Plan Consistency
- Federal Consistency Determination
- Additional Consistency Information
- Summary of Public Comments
- Lead Agency
- Participating and Cooperating Agencies
- Exempted Agencies
- Community Desired Features
- User Defined Communities Within 500 Feet
- Census Places Within 500 Feet



3.2.3.7.5.1 Purpose and Need

The project's purpose and need information is shown at the top of the **Purpose and Need** heading and is followed by **Consistency** information.

Dumoro and Mood				
Purpose and Need				
The downtown viaduct of the Selmon i a result of the FDOT's nearby I-4 Conr expanding this divided four lane facility	Expressway will need o sector project. The pur v into the equivalent of	apacity improve pose of the PD8 a divided six lar	ements to maintain the required level-of-service based on project E study is therefore to develop and evaluate build alternatives th ne facility.	ed traffic volumes, particularly as at will accomplish this need, by
The expressway also experienced high original Tampa Interstate Study (TIS) Connector until approximately 2025. B Tampa has also been accelerated. Regional Connectivity	her than anticipated tra and LRTP planning for y constructing the conr	ffic growth after the capacity im sector more that	r the Reversible Expressway Lanes (REL) project was opened to to provement on the expressway's downtown viaduct did not anticip n 10-years earlier than planned, the need for additional capacity of	raffic in August 2006, and the ate construction of the I-4 an the viaduct into downtown
DCA Review of Local Gover	mment Comprel	hensive Pla	n Consistency	
Date: 10/09/2009	intere compres	inclusive vite	considered	
Determination: Not consistent with L Comment: The Department of Comm governments' comprehensive plan. If on the Future Transportation Map and	ocal Government Com unity Affairs (DCA) has this project advances f I in the capital improve	p Plan. s reviewed the r urther or receiv ments element.	referenced project and, based on current information, this project es a funding source, it will be necessary to amend the comprehe	t is not addressed in the local nsive plan to identify the project
It is understood, by the ETDM Project comprehensive plan is necessary subs of the local government comprehensiv	Description, that this is equent to adoption of e plan if necessary.	s a potential Lon the LRTP. Depa	ng Range Transportation Plan (LRTP) project and that coordinatio rtment of Community Affairs staff will be available to assist in an	n with the local government ending the Transportation Eleme
Federal Consistency Detern bate: 10/07/200 Determination: CONSISTENT with C Additional Consistency Info - Consistent with Are Quality Confirm - Consistent with MPO Coals and Ob Purpose and Need Reviews Agency	nination eastal Zone Managem ormation nty, jectives. Acknowledgment	ent Program. Date Reviewed	Reviewer	Comments
Federal Consistency Detern Date: 10/01/2009 Determination: CORSISTENT with C Additional Consistency Info Consistent with NPC Oesian and Or Purpose and Need Reviews Agency FL Department of Community Affairs	nination sastal Zone Managem ormation nty, jectives, Acknowledgment Understood	Date Reviewed 10/09/2009	Reviewer Gary Donaldson (teit-FDC)-gary, donaldson- out/550downull.fla-etat.org)	Comments No Purpose and Need comments found.
Federal Consistency Detern Date: 10/01/2009 Determination: CORSISTENT with C Additional Consistency Info - Consistent with NF Quality Confort - Consistent with NFO Costa and Ob Purpose and Need Reviews Agency R: Department of Community Affairs F: Department of Environmental Protection	nination pastal Zone Managem prmation nty, jectives. Acknowledgment Understood Understood	Date Reviewed 10/09/2009	Reviewer Gary Donaldson (test-FDCA-gary.donaldson- oxt755ddennil.fils-etat.org) Lauren Miligan (test-FDEP-lauren.miligan-ou708@devnull.fila- etat.org)	Comments No Purpose and Need comments found.
Pederal Consistency Detern Date: 10/01/2009 Determination: CONSISTENT with C Additional Consistency Infe - Consistent with NP Coalist and C Purpose and Need Reviews Agency R: Department of Community Affars R: Department of Environmental Protection R: Fish and Wildfle Conservation Commission.	nination eastal Zone Managem rmation nty, ectives. Acknowledgment Understood Understood	Date Reviewed 10/09/2009 10/01/2009 08/20/2009	Reviewer Gary Donaldson (test-FDCA-gary.donaldson- ox/75@demuil.fla=tat.org) Lauren Miligan (test-FDEP-lauren.miligan-ou/708@demuil.fla- tat.org) Scott Sanders (test-FPUCC-scott.sanders-ou633@demuil.fla- tat.org)	Comments ho Purpose and Need comments found. No Purpose and Need comments found.
Federal Consistency Detern Date: 10/01/2009 Determination: CONSISTENT with C Additional Consistency Infe - Consistent with NPG Coals and O Purpose and Need Reviews <u>Agency</u> EL Department of Community Affars FL Department of Environmental Protection Commission Federal Highwey Administration	nination asstal Zone Managem maximum mby ectores. Acknowledgment Understood Understood Accepted	Date Reviewed 10/09/2009 10/01/2009 08/20/2009 10/01/2009	Reviewer Gery Donaldison (test-FDC-spary,donaldison- ox/75@dernoll.fla-etat.org) Lauren Milipan (test-FDC-sauts.anders-ox/708@dernoll.fla- etat.org) Sociti Sanders (test-FNVC-sociti.sanders-ox/33@dernoll.fla- etat.org) Unda Anderson (test-FNVC-inda.anderson- iox/3005@dernoll.fla-etat.org)	Comments Ino Purpose and Need mments found. No Purpose and Need comments found. No Purpose and Need comments found.
Federal Consistency Detern Date: 10/01/2009 Determination: CONSISTENT with C Additional Consistency Info - Consistent with NMP Cabia and O Purpose and Need Reviews <u>Agency</u> RL Department of Community Affairs FL Department of Community Affairs FL Department of Environmental Protection Commission Federal Highway Administration National Marine Fuberies Service	nination beatal Zone Managem prination nty, extenses. Acknowledgment Understood Understood Accepted Understood	ent Program. Date Reviewed 10/09/2009 10/01/2009 08/20/2009 10/01/2009 09/22/2009	Reviewer Gary Danaldson (test-FDG-sprydonaldson- ou/759Gebrundl.fla-stat.org) Lauren Milligan (test-FDGF-lauren.milligan-ou/708@devnull.fla- stat.org) Linda Anderson (test-FWGA-linda.anderson- ou/3095@devnull.fla-stat.org) David Rydeine (test-INMS-David.Rydene-ou/78@devnull.fla- rtat.org)	Comments Iso Purpose and keed comments found. Iso Purpose and keed comments found. Iso Purpose and keed comments found. Iso Purpose and keed comments found.

The **Planning Consistency Status** subsection provides MPO/TPO responses and comments pertaining to the project's consistency for each **Phase**. If an attachment is available, a link to the document will be provided next to the **Attachments** label.

Planning Consistency Status Are the limits consistent with the plans?: Yes Currently Adopted CFP-LRTP?: Yes Original PD&E FAP#: 1324 - 567 - A MPOs: Bay County TPO Attachments: No attachments found.							
Phase	Currently Approved TIP	Currently Approved STIP	TIP / STIP \$	TIP / STIP Fiscal Year	Comments		
PE (Final Design)	No	No	Unknown	Unknown	No comments.		
ROW	Yes	Yes	Unknown	Unknown	No comments.		
Construction	No	No	Unknown	Unknown	No comments.		

The **Purpose and Need** section includes the **Purpose and Need Reviews**, which include comments from reviewing agencies, along with an indication of whether the agency **understood** (or accepted, if applicable) the project purpose and need (**Acknowledgement**). A list of organizations that did not submit a review of the purpose and need is shown below the **Purpose and Need Reviews** table.


Purpose and Need Rev	views			
Agency	Acknowledgment	Date Reviewed	Reviewer	Comments
FL Department of Environmental Protection	Understood	05/04/2007	Lauren Milligan (test-FDEP-lauren.milligan- ou708@devnull.fla-etat.org)	No Purpose and Need comments found.
FL Department of State	Understood	05/04/2007	Sherry Anderson (test-SHPO-sherry.anderson- ou499@devnull.fla-etat.org)	No Purpose and Need comments found.
FL Fish and Wildlife Conservation Commission	Understood	04/24/2007	Scott Sanders (test-FFWCC-scott.sanders- ou633@devnull.fla-etat.org)	No Purpose and Need comments found.
Federal Highway Administration	Understood	05/03/2007	Marvin Williams (test-FHVA-marvin.williams- ov492@devnull.fla-etat.org)	The report indicates that federal fluiding will be used on the project that does not identify a federal lead agency. If FHVA is to sign the Cleas of Artis in ECIMA, FHVA that will be listed as the lead agency. This project will serve as an important freight roate to improve efficiency of the costing highway network and relieve competition at the gateway to the FOI. Truck precentages should be coordinated between planning and design. This corrects in schedule in the 2003 ServerAnatemeterAnatameterAnatameterAnatameterAnatameterAnatameterAnatameterA
National Marine Fisheries Service	Understood	04/25/2007	David Rydene (test-NMES-David.Rydene- ou478@devnull.fla-etat.org)	No Purpose and Need comments found.
Natural Resources Conservation Service	Understood	03/22/2007	Rick Robbins (test-NRCS-rick.a.robbins- ou2542@devnull.fla-etat.org)	No Purpose and Need comments found.
Southwest Florida Water Management District	Understood	03/26/2007	C. Miller (test-SWFWMD-clmiller- ou350@devnull.fla-etat.org)	No Purpose and Need comments found.
US Army Corps of Engineers	Understood	04/27/2007	John Fellows (test-USACDE-John.p.fellows- ou363@devnull.fla-etat.org)	No Purpose and Need comments found.
US Coast Guard	Understood	04/20/2007	Randy Overton (test-USCG-roverton- ou479@devnull.fla-etat.org)	No Coast Guard Involvement
US Environmental Protection Agency	Understood	05/02/2007	Madolyn Dominy (test-USEPA-dominy.madolyn- ou457@devnull.fla-etat.org)	No Purpose and Need comments found.
US Fish and Wildlife Service	Understood	03/20/2007	Todd Mecklenborg (test-USFWS-todd.mecklenborg- ou1602@devnull.fla-etat.org)	No Purpose and Need comments found.

3.2.3.7.5.2 Project Description

The **Project Description** portion of the Summary Report includes the following information, if available:

- Project Description Summary
- DCA Review of Local Government Comprehensive Plan Consistency
- Federal Consistency Determination
- Additional Consistency Information
- Summary of Public Comments
- Lead Agency
- Participating and Cooperating Agencies
- Exempted Agencies
- Community Desired Features
- User Defined Communities Within 500 Feet
- Census Places Within 500 Feet



Purpose and Nee	d	
Design Description		
Project Description Project Description Summary		
A Project Development and Er currently a divided four-lane, he inside to provide a divided hat will tie to the downtown b doal of three eastbound lanes approximately one mile segmi Street. The project area is wit	versioned (7042) Study is being instabulid to evaluate capacity improvements to the Selmon Expression (capacity controllowed leveled structure through downlowed more capacity provements to be evaluated include; 1) 6 data ranketing, and 2) controllowing as averational, care-law ramp from the early expressing flavorable by the both self-self-self-self-self-self-self-self-	esoway) downtown viaduct, idening the existing structures to preservay Lanes (REL) structure uct structure to the outside for a posed re-decking of an Florida Avenue to North 12th
Summary of Public Co Summary of Public Comments	omments is not available at this time.	
OCA Review of Local	Government Comprehensive Plan Consistency	
Nate: 10/09/2009 Netermination: Not consister Comment: The Department of povernments' comprehensive (on the Future Transportation I	It with Local Government Comp Plan. If Community Affairs (DCA) has reviewed the referenced project and, based on current information, this projec solar. If this project advances further or receives a funding source, it will be necessary to amend the comprehe log and in the coptial improvements element.	t is not addressed in the local nsive plan to identify the project
t is understood, by the ETDM comprehensive plan is necess of the local government compr	Project Description, that this is a potential Long Range Transportation Plan (LRTP) project and that coordinatis ny subsequent to adoption of the LRTP. Department of Community Affairs staff will be evailable to assist in an themave plan if necessary.	n with the local government. rending the Transportation Elemen
ursuant to Section 163.3177 supports alternative modes of Department seeks to promote	(6)(a)(b), F.S., the Department also supports the use of congestion management techniques in lieu of widenin transportation such as bicycles, walking and transit. The State of Floride is placing a greater emphasis on mul- greater mobility while reducing greatenous gas armsissions.	g where appropriate. This initiative ti-modal opportunities as the
ederal Consistency I bate: 10/01/2009 Determination: CONSISTEN Additional Consistence Consistent with Air Quality	Declermination with Coastal Zone Managument Program. y Information Conformin,	
Consistent with MPO Goals Lead Agency Federal Highway Administratio	and Objectives.	
Participating and Coc	perating Agencies acencies are not acelicable for this class of action.	
Exempted Agen	cies	
Agency Name	Justification	Date
National Park Service	The project is not in the proximity to a National Park.	08/04/2009
US Coast Guard	There are no structures over waters. This project does not affect navigable waters.	08/04/2009
US Forest Service	The project is not in the proximity to a National Forest.	08/04/2009
Community Desi No desired features ha User Defined Co	red Features we been entered into the database. This does not necessarily imply that none have be mmunities Within 500 Feet	en identified.
Census Places W	Vithin 500 Feet	

3.2.3.7.5.3 Sociocultural Data

The Summary Report provides links for viewing sociocultural data within 500 feet of the project. To open the Sociocultural Data Report for an area, do the following:

- 1. Scroll to the Purpose and Need section and then to Project Description.
- 2. Click a link on one of the location links located under one of the following:
 - User Defined Communities Within 500 Feet
 - Census Places Within 500 Feet



The **Sociocultural Data Report** page opens, displaying a drill-down form and a map thumbnail of the area. Additional data are presented in tabular and graphical formats. For this illustration, the User Defined Community for Downtown Tampa is shown.



Sociocultural Da	ata Repor	rt				PDF 🖄 ?] 😓
elect your report query User Defined Communit ALL Downtown Tampa (141) Generate Sociocultur	y 🔘 Census Pl	ace 🔘 Ar	rea of Inter	rest (A0I) 🔘	County Demographic Profi	le 🔘 Current Project Alternatives
owntown Tampa						
Area: 0.792 square mil Jurisdiction(s): - Clties: Tampa - Counties: Hillsboro	es ugh		Wathaenor ave	L-225 TO DOW WPLATT ST SWANN AVE	ATT AND A THE ATT AND A TT AND	8
General Population T	rends				1.250 -	Population
Description	1990	2000	2010	2012 (ACS)	1,000	
Total Population	1,210	766	1,148	1,126	500	Total Population

Tip! See the **Sociocultural Data Report** training video for information on using the Sociocultural Data Report feature. In the **Help** menu, point to **Training Videos**, and then select **Sociocultural Data Report**.

3.2.3.7.6 Alternative-specific Information

The Summary Report displays Alternative-specific data for each project Alternative, including Alternative Description and Segment Details. Segment information includes details about Location and Length, Jurisdiction and Class, and data for Base Conditions, Interim Plan, Needs Plan, and Cost-Feasible Plan. This is followed by information about Funding Sources for the project segment.

Alternative #	#1												
Alternative De	scription												
Name	From	n	т	0	Туре	Status	Total Length	Cost		Мо	des		SIS
Alternative was not	named. Starkey	Road	72nd Stre	eet North	Widening	ETAT Review Complete	1.5 mi.	\$20,000,000.00	Roadway	Transit	Bicycle	Pedestrian	N
Segment Deta	ils												
Location and Le	ngth												
Segment Record	Segment Name	Fa	cility Nam	e Beg	inning Locat	tion Ending Location	Length (mi.)	Roadway Id B	MP EMP				
<u>S-001</u>	13995	Brya	n Dairy Ro	ad	Starkey Road	72nd Street N	1.455	Digitized					
Jurisdiction and	Class												
Segment Record	Segment Name	Juri	sdiction	Urban S	ervice Area	Functional Class	_						
<u>S-001</u>	13995	C	ounty		In	URBAN: Minor Arterial							
Base Conditions													
Segment Record	Segment Name	Yea	r AADT	Lanes	Config	_							
<u>S-001</u>	13995	200	5 47000	4	Lanes Divide	d							
Interim Plan	,												
Segment Record	Segment Name	Yea	r AADT	Lanes	Config								
<u>S-001</u>	13995												
Needs Plan													
Segment Record	Segment Name	Yea	r AADT	Lanes	Config	_							
<u>S-001</u>	13995	202	5 63500	6	Lanes Divide	d							
Cost Feasible P	lan												
Segment Record	Segment Name	Yea	r AADT	Lanes	Config	_							
<u>S-001</u>	13995	202	5 63500	6	Lanes Divide	d							
Funding Source	s												
Segment Record	Segment Name	(COUNTY	FED	DERAL	FDOT Unknown							
<u>S-001</u>	13995	\$17,	134,000.0	0 \$2,83	5,500.00 \$1	,500,000.00							

1. To open the map and display the segment location, click the link in the **Segment Record** column for a selected segment category (e.g., Location and Length).



Segment Detail Location and Len	s gth							
Segment Record	-gment Name	Facility Name	Beginning Location	Ending Location	Length (mi.)	Roadway Id	ВМР	EMP
<u>S-001</u>	13995	Bryan Dairy Road	Starkey Road	72nd Street N	1.455	Digitized		

The Interactive Map Viewer opens and displays the project.



- 2. Click the Close Map bar to return to the Summary Report page.
- **3.** The **Project Effects Overview** for the alternative displays the reviewing agency's DOE. See the <u>Viewing</u> <u>ETAT Recommended Degrees of Effect</u> section for further information.

		1	
Issue	Degree of Effect	Organization	Date Reviewed
Natural			
<u>Air Quality</u>	Z Minimal	US Environmental Protection Agency	05/02/2007
Coastal and Marine	2 Minimal	National Marine Fisheries Service	04/25/2007
Coastal and Marine	Z Minimal	Southwest Florida Water Management District	03/26/2007
Contaminated Sites	3 Moderate	US Environmental Protection Agency	05/04/2007
Contaminated Sites	3 Moderate	FL Department of Environmental Protection	05/04/2007
Contraction of the state of the	A MARINA MARAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	ى بى مەمىي خەر مەمەر <u>نىڭ ئەرتەر مەرتىكەن مەرمەر مەرمەر مەرتىكەر</u> مەرم	

3.2.3.7.6.1 Eliminated Alternatives

This section provides a list of alternatives that have been eliminated, along with the **Date Updated**, name of agency that made the update, and the **Justification for Elimination**.



Tip! Click the View Report link to open the full report.

3.2.3.7.7 Viewing Project Scope Information

Following the Alternative-specific information is the **Project Scope** section of the Summary Report, which includes information about the following, if available:

- General Project Recommendations (offered by FDOT in response to agency comments)
- Anticipated Permits



- Anticipated Technical Studies
- Class of Action
- Dispute Resolution Activity Logs

Scroll to the **Project Scope** section to view the information, which includes key details for **Type**, **Conditions**, **Assigned by**, and **Date**.

General Project Recommendati	ons						
Date		Desc	ription				
09/23/2004 FDOT will provide information	on project traffic, f	uture propose	d developmen	it alo	ng corrid	or and justification for project term	iini.
Anticipated Permits Permit		Ту	ne	Cor	nditions	Assigned By	Date
Multisector Generic Permit		Stormwater			actions	FL Department of Transportation	09/13/12
Municipal Separate Storm Sewer Systems P	ermit	Stormwater				FL Department of Transportation	09/13/12
Hazardous Waste Operation Permit		Waste				FL Department of Transportation	09/18/12
Variance Request	State		tes	12	FL Department of Transportation	09/20/12	
Environmental Protection Agency Sole Source	e Aquifer Review	Federal				FL Department of Transportation	10/04/12
Utility Permits	County/Municipality - Local				FL Department of Transportation	09/20/12	
Anticipated Technical Studies Technical Study Name	Туре	Conditions	Assigned I	By	Date		
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum	Type	Conditions	Assigned I	Зу 2	Date 11/01/20	s	
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum Class of Action Determination	Type ENGINEERING ENVIRONMENTAL	Conditions	Assigned I FDOT District FDOT District	By 2 2	Date 11/01/20 11/01/20	004	
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum Class of Action Determination Draft Environmental Assessment	Type ENGINEERING ENVIRONMENTAL ENVIRONMENTAL	Conditions	Assigned I FDOT District FDOT District FDOT District	By 22 22 22	Date 11/01/20 11/01/20 11/01/20	004 104 104	
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum Class of Action Determination Draft Environmental Assessment Endangered Species Biological Assessment	Type ENGINEERING ENVIRONMENTAL ENVIRONMENTAL ENVIRONMENTAL	Conditions	Assigned I FDOT District FDOT District FDOT District FDOT District	3y 22 22 22 22	Date 11/01/20 11/01/20 11/01/20 11/01/20	9 104 104 104	
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum Class of Action Determination Draft Environmental Assessment Endangered Species Biological Assessment Wetlands Evaluation Report	Type ENGINEERING ENVIRONMENTAL ENVIRONMENTAL ENVIRONMENTAL	Conditions	Assigned I FDOT District FDOT District FDOT District FDOT District FDOT District	By 22 22 22 22 22 22	Date 11/01/20 11/01/20 11/01/20 11/01/20	004 104 104	
Anticipated Technical Studies Technical Study Name Design Traffic Technical Memorandum Class of Action Determination Draft Environmental Assessment Endangered Species Biological Assessment Wetlands Evoluation Report Cultural Resource Assessment	Type ENGINEERING ENVIRONMENTAL ENVIRONMENTAL ENVIRONMENTAL ENVIRONMENTAL	Conditions	Assigned I FDOT District FDOT District FDOT District FDOT District FDOT District FDOT District	3y 22 22 22 22 22 22	Date 11/01/20 11/01/20 11/01/20 11/01/20 11/01/20	2 104 104 104 104 104	

If the Summary Report is for a Final Programming Screen, the **Class of Action**, including the contact names from the FDOT District and Lead Agency, **Review Status** (Accepted), **Date** of acceptance, and **Comments**.

Class of	Action Other Actions	Lead	Agency		Cooperating Agencies Participating Agencies
Categorical	Categorical Exclusion None Federal Highway Administratio			n Cooperating ager	ncies are not applicable for this class of action. Participating agencies are not applicable for this class of action.
Class of A	Action Signatures				
Name	Agency	Review Status	Date	ETDM Role	Comments
1	FDOT District 2	ACCEPTED	02/12/2009 F	DOT ETDM Coordinator	
-	Federal Highway Administration	ACCEPTED	03/10/2009 L	ead Agency ETAT fember	HWM concurst that the Type 2 Categorical Exclusion is appropriate for this project based on the information provided through the ETDM process from the agencies and FDOT, and is consistent with the Florida FDAE Manual and 23 GFR 771. Troject coordination should continue with the local government to address any remaining land use planning issues, as well as the MPO to ensure that the

3.2.3.7.8 Appendices

The Appendices section of the Summary Report comprises the following subsections:

- PED Comments
- Advance Notification Package Comments
- GIS Analyses



- Attachments
- Hardcopy Maps (Project Level and Alternative Level)

Note: See the <u>Viewing the Project Effects Overview</u> section of these instructions for the PED Comments and Advance Notification Package Comments.

Append	lices									
GIS Analy Since there a GIS Analyses, view detailed	GIS Analyses Since there are so many GIS Analyses available for Project #10400 - Old Kings Drive (Old Kings Road Extension), they have not been included in this ETDM Summary Report. GIS Analyses, however, are always available for this project on the Public ETDM Website. Please click on the link below (or copy this link into your Web Browser) in order to view detailed GIS tabular information for this project:									
http://etdmpu	http://etdmpub.fla-etat.org/est/index.jsp?tpID=10400&startPageName=GI5%20Analysis%20Results									
Special Note Fowler Miles the correct sr	Special Note: Please be sure that when the GIS Analysis Results page loads, the Programming Screen Summary Report Re-published on 01/14/2010 by Richard Fowler Milestone is selected. GIS Analyses snapshots have been taken for Project #10400 at various points throughout the project's life-cycle, so it is important that you view the correct snaeshot.									
Attachme	ents									
Date		Туре	Size		Document		Description			
08/04/2009	Ancillary Project	Documentation	48 KB	Native Upland a from FWC	nd Wetland Plant Communitie	es Table	Native Upland and Wetland Plant Communities Table from FWC			
05/21/2009	Form SF-424: Ap Assistance	plication for Federal	1.57 MB	Form SF 424	Form SF 424		Application for Federal Assistance			
05/21/2009	Ancillary AN Pack	age Documentation	1.57 MB	<u>SF424</u>			Request for Federal Assistance			
01/01/2009	Ancillary Project	Documentation	8.47 MB	Alternative Align	iments		Exhibit			
Hardcopy Project-L	Maps wol Maps									
Ca	tegory	Publicat	ion Date		Format					
Age Distribut	tion Map	05/13	3/2009		JPG PDF	-				
Coastal and	Marine Map	05/13/2009			JPG PDF					
Community S	Services Map	05/13	8/2009		JPG PDF					
Contaminatio	on Map	05/13/2009			JPG PDF					
Farmlands M	1ap	05/13	8/2009		JPG PDF					
Floodplains I	Мар	05/13	8/2009		JPG PDF					
Historic Reso	ource Map	05/13	8/2009		JPG PDF					

 To view the GIS Analyses, click the link to open the GIS Analysis Report page and then select the appropriate Milestone.

Note: After you open the **GIS Analysis Report** page, be sure to select the **Milestone** that is noted in the **Special Note**, as shown in this illustration.

GIS Analyses
Since there are so many GIS Analyses available for Project #10400 - Old Kings Drive (Old Kings Road Extension), they have not been included in this ETDM Summary Report. GIS Analyses, however, are always available for this project on the Public ETDM Website. Please click on the link below (or copy this link into your Web Browser) in order to view detailed GIS tabular information for this project:
http://etdmpub.fla-etat.org/est/index.jsp?tpID=10400&startPageName=GIS%20Analysis%20Results
Special Note: Please be sure that when the GIS Analysis Results page loads, the Programming Screen Summary Report Re-published on 01/14/2010 by Richard Fowler Milestone is selected. GIS Analyses snapshots have been taken for Project #10400 at various points throughout the project's life-cycle, so it is important that you view the correct snapshot.

• To view documents that are attached to the Summary Report, go to the **Attachments** table and click the **Document** name link.

Attachme	Attachments										
Date	Туре	Size	Document	Description							
08/04/2009	Ancillary Project Documentation	48 KB	Native Upland and Wetland Plant Communities Table from FWC	Native Upland and Wetland Plant Communities Table from FWC							
05/21/2009	Form SF-424: Application for Federal Assistance	1.57 MB	Form SF 424	Application for Federal Assistance							
05/21/2009	Ancillary AN Package Documentation	1.57 MB	<u>SF424</u>	Request for Federal Assistance							
01/01/2009	Ancillary Project Documentation	8.47 MB	Alternative Alignments	Exhibit							

The document will open as a PDF in a separate window, where you can print a copy of the document or save the document to your desktop.





 To display Project-Level or Alternative-Level Maps, select the type of format you want to use to display the map by clicking the JPG or PDF link for the Category.

Hardcopy Maps Project-Level Maps		
Category	Publication Date	Format
Age Distribution Map	05/13/2009	JPG PDF
Coastal and Marine Map	05/13/2009	JPG PDF
Community Services Map	05/13/2009	JPG PDF
Contamination Map	05/13/2009	JPG PDF
Farmlands Map	05/13/2009	JPG PDF
Floodplains Map	05/13/2009	JPG PDF
Historic Resource Map	05/13/2009	JPG PDF

The map will open in a separate window, where you can print a copy of the map or save the map to your desktop.

3.2.3.8 Federal Consistency Findings (New 04/16/2008)

This report displays the findings provided by Federal Consistency Reviewers. To generate the report for a project (or group of projects), select the project(s) using the **Project Navigation Bar**, go to the **Reports** menu, point to **Project Effects**, and then click **Federal Consistency Findings**.



Under Search Criteria, use the fields to search by Agency and the Date Range of the reports.

Search Criteria

Agency:	None Selected		Search
Date Range:	From: mm/dd/yyyy	To: mm/dd/yyyy	Clear Dates
¢	Search Current Project	C Search All Projects in :	Selection

If you want the report to display the Federal Consistency findings for all agencies and all dates, retain the default Agency (**None Selected**) and **Date Range** (undefined) settings. To narrow the search to a particular agency



and/or date range, make your selection from the **Agency** list. Select the appropriate option button to either **Search Current Project** or **Search All Projects in Selection**, and then click **Search**.

The first section of the search results displays the Federal Consistency Findings definitions. There are three classifications: **Consistent**; **Consistent**, **With Comments**; and **Inconsistent**. Below that are the project header and the agency findings for that project. Project header information includes the ETDM number and project name, the FDOT District(s) and county (or counties) where the project is located, the ETDM phase, from and to locations, the associated Planning Organization and Plan ID number, the Financial Management number, and contact information. Note: to view details of the search results, click **Expand all**; to view a summary list, click **E collapse all**.

■ expand all			
E #6411 US 17 - Shedd Rd to T	own Center		
District	District 2	Phase	Programming Screen
County	Clay County	From	Shedd Rd
Planning Organization	FDOT District 2	То	Town Center Rd
Plan ID		Financial Management No.	
Federal Involvement	Federal Action Federal Funding		
Contact Name / Phone	Don Dankert (800) 749-2967 ext. 7791	Contact Email	stephanie_clemons@urscorp.com

The findings details include the name of the agency, the Federal Consistency Review finding, and the review date. Note: to expand the view to include details, click the icon. To collapse the view to display only the header, click .)

Agency	Finding	Review Date			
FL Fish and Wildlife Conservation Commission	Consistent	5/30/2007			

3.2.3.9 Track State Clearinghouse Projects Report (Updated 06/30/2009)

This report displays the State Clearinghouse project record. Until the Federal Consistency determination has been made, only the State Clearinghouse can view this report. Once the determination has been made, the report is available for reading by all parties involved and by the public (via the ETDM Public Access Site).

To generate the report, first select a project using the **Project Navigation Bar**, go to the **Reports** menu, point to **Project Effects**, and then click **Track State Clearinghouse Projects Report**.



Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	Countywide GIS Summary
Reminders >	GIS Analysis Results
	GIS Analysis Summary
Agency Participation >	Agency Comments - Project Effects
Community Coordination >	Agency Comments - Purpose & Need
Performance Management >	Screening Summary Chart
	Summary Report
Invoicing Reports >	Sociocultural Effects Evaluation Summary Report
Floject Hacker >	Federal Consistency Findings
Document Review >	Track State Clearinghouse Projects
Cumulative Effects >	Report
	Class of Action Determination
	Comments on Environmental Documents
Wizards	GIS Analysis Results (All)
Maps	Agency Comments - Ad Hoc Query

The first section of the **Track Clearinghouse Projects Report** form is a header with information that identifies the selected project. This information includes the ETDM number and project name, the FDOT District(s) and county (or counties) where the project is located, the ETDM phase, from and to locations, the associated Planning Organization and Plan ID number, the Financial Management number, Federal Involvement level, and contact information.

Below the header information is the **Select a Screening Event to Track** dropdown list; by default, the most recent screening event is displayed. Click the down arrow to display the list of all screening events available for selection.

Select a Screening Event to Track: ETAT Review 03/23/2007 - 12/16/2009 -

Track Clearinghouse Projects Report

= #6411 US 17 - Shedd F	Rd to Town Center		
District	District 2	Phase	Programming Screen
County	Clay County	From	Shedd Rd
Planning Organization	FDOT District 2	To	Town Center Rd
Plan ID		Financial Management No.	
Federal Involvement	Federal Action Federal Fi	unding	
Contact Name / Phone	Don Dankert (800) 749-2967 ext. 7791	Contact Email	marcelo_bosio@urscorp.com

The next section displays the project's Alternative Details, if any.

Alternative 1 Details			
Alternative	Status	From	То
#1	ETAT Review		

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As shown in the following image, the **Program Information** section displays details regarding the project, including the **Category** (Federal Funding, Federal Action, or Federal Permit), the **CFDA** (Catalog of Federal Domestic Assistance) **Number**, a summary **Project Description**, **Review Type**, **Routing/Consistency** information for the project, **Applicant Information**, **Type**, and **Funding** details.

		Program Information			
Category:	Federal Assistance				
CFDA Number:	20.205				
	Department: Department of Transaction Agency: Federal Highway Title: Highway Planning	ansportation Administration g and Construction			
Project Description:	Project description summary not available				
Review Type:	Consistency				
Routing / Consistency	Date Received: Routed: Comment Due: Letter Due: Extension Requested: Revision Due 1: Revision Due 2: Consistency Notes: No Notes Recorded				
Applicant Information:	Applicant: Name: Address: City: State: Zip: Phone: Email:				
Type:	State Agency				
Funding:	Segment	Funding Source	Amount		

Also listed are the Federal Consistency Definitions used by the Federal Consistency Reviewer; there are three possible findings:

- Consistent
- Consistent, With Comments
- Inconsistent

The definition for each finding appears next to the option, as shown below.

Federal	Finding	Definition
Definitions	Consistent	Based on the information contained in the Advance Notification and comments submitted by the reviewing agencies, the state has no objections to allocation of federal funds for the subject project and, therefore, the funding award is consistent with the Florida Costal Management Program. State agency comments should be considered in developing the preliminary project design. For projects subject to coastal management consistency review that advance to the work program, the final review of the project's consistency with the Florida Coastal Management Program will be conducted during the environmental permitting review.
	Consistent, With Comments	Although the final alignment and design details have not yet been determined, at this time the State of Florida has no objections to the project concept described in the Advance Notification and no objections to the allocation of federal funds for the necessary planning, preliminary design and environmental evaluation activities. Therefore, the funding award is consistent with the Florida Coastal Management Program. Specific comments and recommendations concerning the project concept have been submitted to the project sponsor through the Efficient Transportation Decision Making (ETDM) process. Specific objections to the project, if any, that have been identified during ETDM will be resolved through the ETDM conflict resolution (Part IV, AOA) process prior to the project advancing in the FDOT Five-Year Work Program for any purpose other than technical studies and preliminary design to resolve the objections. For projects subject to coastal management consistency review that advance to final design, right-of-way acquisition or construction, the final review of the project's consistency with the Florida Coastal Management Program will be conducted during the environmental permitting review.
	Inconsistent	The project has been determined to be inconsistent with the Florida Coastal Management Program. Unless the objections are addressed and the project determined to be consistent, the project shall not proceed further in the programming and PD&E phases.

Following that is the ICAR Determination. This section displays the Intergovernmental Coordination and Review determination from the State Clearinghouse, including any comments.



The Federal Consistency Review findings are displayed on the form, as shown in the example below. (The findings are also available in the Federal Consistency Findings report, accessed via the Reports menu under Project Effects.) The ETAT review comments and other comments are available for viewing on the Agency Comments – Project Effects report and the Agency Comments – Purpose & Need report (found in the Reports menu, under Project Effects). The findings submitted are followed by a list of agencies that are required to review federal consistency, but from whom no comment has been received for the selected screening event.

E FL Fish and Wildlife Conservation Comm	ission Comments		
Agency	Finding	Review Date	
FL Fish and Wildlife Conservation Commission	Consistent, With Comments	6/4/2007	
tester_fcr : Federal Consistency Reviewer (NON See Comments Below' - 06/01/2007 tester_fcr I 'Consistant / See Comments Below' - 06/04/200	V-ETAT MEMBER) tester_fcr sa has decided to change their min)7	ys 'Inconsistent / d and says	
The following agencies are required to review feo received for the selected screening event: • FDOT District 2 • FL Department of Agriculture and Consur • FL Department of Community Affairs • FL Department of Environmental Protecti • FL Department of State • Saint Johns River Water Management Di • FL Department of Transportation • North Central Florida Regional Planning (• Florida's Turnpike Enterprise	leral consistency, but no comm mer Services on strict Council	ent has been	



The **Date Closed** section shows the date that the State Clearinghouse Coordinator issued the consistency determination.

3.2.3.10 Class of Action Determination Report (New 06/30/2010)

The **Class of Action Determination Report** function in the Environmental Screening Tool (EST) **Reports** menu displays the agreed upon environmental Class of Action (COA) Determination between the FDOT and the Lead Agency for a project.

The process for obtaining the environmental COA Determination requires that the District ETDM Coordinator recommend a COA Determination following a project's Programming Screen. The District ETDM Coordinator enters the recommended COA Determination via the EST Add/Modify Class of Action tool and signs it using the Review Class of Action tool.

Once the COA is signed by the ETDM Coordinator, an email requesting review and approval of the recommended COA Determination is automatically generated and sent to the Lead Agency's primary ETAT member for the project. The Lead Agency representative then uses the EST **Review Class of Action** tool to review and sign the COA Determination.

After the COA Determination process is complete, the determination is part of the project record in the EST and is published in the Final Programming Summary Report.

Viewing the COA Determination Report:

1. Select a project from the **Project Navigation Bar**.

Efficient Transportation Decision Making	Environmental Screening Tool			My ETDM Bookmarks Logout	Search site for	Search
Active project: #3752 SR 29 Add Lanes	V	Map it	Advanced Project Search	Saved Searches:		~
				Project History:		*

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. On the **Reports** menu, point to **Project Effects**, and then click **Class of Action Determination**.





The **Class of Action Determination Report** window opens as a tabbed page, displaying a page toolbar and the COA Determination Report for the selected project.

Class of Action Determina	tion Re			
Class of Action	Determination Report	S 💀 🔂 🔁 🕹 🖉		
#4290 Tampa Bay Inte	rmodal Center			
	Cla	ss of Action Determination		
(Class of Action	Other Actions		
Environmental Assessment	nt	None		
Lead Agency		Cooperating Agency/Agencies		
Federal Transit Administration		FL Department of Environmental Protection		
Class of Action Signatures				
		FDOT District 7		
Name:	Stephanie Clemons	tephanie Clemons		
Review Status:	CCEPTED			
Date:	2/24/2010			
ETDM Role:	FDOT ETDM Coordinator			
Comments:	Comments: Class of Action COA Determination was discuseed with Brian Smith FTA on 01/10/10 over the phone, and it was decided that the appropriate COA for this project would be an EA. It was also decided that FTA would be the lead agency and that the cooperating agency would be the FL Department of Environmental Protection.			
	Fe	deral Transit Administration		
Name:	Name: Brian Smith			
Review Status:	NS: ACCEPTED			
Date:	2/24/2010			
ETDM Role:	Lead Agency ETAT Member			
Comments:	EA is appropriate COA.			

Tip! Click the toolbar icon in the Class of Action Determination Report window to:

Print a copy of the current page.



Export the current page to a **PDF** file.



Send feedback about the current page.



Access online **Help** for the current page.



e

Bookmark the page.

Add the page to your **My ETDM** preferences.

The Class of Action Determination Report is divided into the following sections:

- Class of Action Determination
- Class of Action Signatures



The Class of Action Determination section displays the Class of Action that has been established for the project, Other Actions, the Lead Agency for the project, and Cooperating Agency(ies), if any.

Class of Action Determination		
Class of Action Other Actions		
Environmental Assessment	None	
Lead Agency	Cooperating Agency/Agencies	
Federal Transit Administration	FL Department of Environmental Protection	

The **Class of Action Signatures** section displays signature details for the FDOT District and the Lead Agency. Each section shows:

- **Name** (District ETDM Coordinator and Lead Agency Representative)
- Review Status (Accepted or Not Accepted)
- Date (the date the COA Determination was signed)
- **ETDM Role** (identifies the EST access role of those who signed the COA Determination)
- Comments

Class of Action Signatures							
	FDOT District 7						
Name:	Stephanie Clemons						
Review Status:	ACCEPTED						
Date:	2/24/2010						
ETDM Role:	FDOT ETDM Coordinator						
Comments: Class of Action COA Determination was discuseed with Brian Smith FTA on 01/10/10 over the phone, and it was decided that the appropriate COA for this project would be an EA. It was also decided that FTA would be the lead agency and that the cooperating agency would be the FL Department of Environmental Protection.							
	Federal Transit Administration						
Name:	Brian Smith						
Review Status:	ACCEPTED						
Date:	2/24/2010						
ETDM Role:	Lead Agency ETAT Member						
Comments:	EA is appropriate COA.						

3.2.3.11 Comments on Environmental Documents(In Development)

3.2.3.12 Agency Comments – Ad Hoc Query (In Development)

3.2.3.13 GIS Analysis Results (All)

For Administrator use only.



3.2.4 Reminders (Updated 10/17/2014)

Reports listed under **Reminders** provide a quick view of projects related to Dispute Resolution, ETDM QA/QC, Summary Reports, Report Republication, and Milestone Needs. Users may use these reports to monitor or follow-up on tasks that still remain pending or identify tasks that have been completed.

Reminders >	Projects Flagged for Dispute
Agazary Darticipation >	Projects in Dispute Resolution
Agency Participation >	Projects Awaiting ETDM QA/QC
Community Coordination >	Un-published Summary Reports
Cumulative Effects >	Projects Needing Republication
Performance Management >	Project Milestone Needs

3.2.4.1 Projects Flagged for Dispute

To view the **Projects Flagged for Dispute** report, go to the **Reports** menu, point to **Reminders**, and then click **Projects Flagged for Dispute**.

Reports	^	
Project Diary >		
Advance Notification Package >		
Project Effects >	_	
Reminders >	Pr	ojects Flagged for Dispute
Agong/ Participation >	Pr	ojects in Dispute Resolution
Agency Participation >	Pr	ojects Awaiting ETDM QA/QC
Community Coordination >	Un	-published Summary Reports
Performance Management >	Pr	ojects Needing Republication
Invoicing Reports >	Pr	oject Milestone Needs

This report displays a list of projects with status "ETAT Review Complete," and with at least one review organization that has indicated a "Potential Dispute" or "Dispute Resolution Required" for the agency involvement option.

Projects Flagged for Dispute								
Projects Flagged for Dispute 🚳 💀 🕄 🛃 🦉								
District	ETDM #	Project Name	200					
District 1	6831	Lee Tran Transit Facility	view §					
District 1	3752	SR 29 Add Lanes	<u>view</u> 5					
~Pistict 1.	man marked	SR.7A JdH 1995 Same and a share and a share a shar	your &					

3.2.4.2 Projects in Dispute Resolution

To open the Projects in Dispute Resolution report, go to the **Reports** menu, point to **Reminders**, and then click **Projects in Dispute Resolution**.



Reports	A
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	Projects Flagged for Dispute
Agongy Porticipation >	Projects in Dispute Resolution
Agency Participation >	Projects Awaiting ETDM QA/QC
Community Coordination >	Un-published Summary Reports
Performance Management >	Projects Needing Republication
Invoicing Reports >	Project Milestone Needs

The **Projects in Dispute Resolution** report displays a list of projects that have a status of "Dispute Resolution in Progress." An ETDM Coordinator sets the status by using the **Update Project Status** tool (See Section 3.1 – Tools in the EST User Handbook).

Proje	Projects in Dispute Resolution								2 🔁 🔁
District	County	Project Phase	Planning Org	ETDM #	Project Name	Alt #	Dispute Start Date	Resolution Due Date	Days Remaining
District 1	Collier County	Programming Screen	FDOT District	#3752	SR 29 Add Lanes	Alt #3	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District 3	#7559	Gulf Coast Parkway	Alt #1	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District 3	#7559	Gulf Coast Parkway	Alt #2	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District 3	#7559	Gulf Coast Parkway	Alt #3	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District	#7559	Gulf Coast Parkway	Alt #4	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District 3	#7559	Gulf Coast Parkway	Alt #5	5/22/2008	9/19/2008	0
District 3	Bay County, Gulf County	Programming Screen	FDOT District 3	#7559	Gulf Coast Parkway	Alt #6	5/22/2008	9/19/2008	0
District 4	Palm Beach County	Project Development	FDOT District 4	#8127	State Road 7 Extension	Alt #2	5/22/2008	9/19/2008	0

3.2.4.3 Projects Awaiting ETDM QA/QC

To view the **Projects Awaiting ETDM QA/QC** report, go to the **Reports** menu, point to **Reminders**, and then click **Projects Awaiting ETDM QA/QC**.

Reports	\land		
Project Diary >			
Advance Notification Package >			
Project Effects >			
Reminders >	Pre	ojects Flagged for Dispute	
Anne av Destining tions a	Pre	ojects in Dispute Resolution	
Agency Participation >	Projects Awaiting ETDM QA/QC		
Community Coordination >	Un	-published Summary Reports	
Performance Management >	Pre	ojects Needing Republication	
Invoicing Reports >	Pre	oject Milestone Needs	





This report shows all of the projects that have a status of "ETDM QA/QC." The status of "ETDM QA/QC" indicates that a project needs to be verified for completeness of information required for the next ETAT review.

3.2.4.4 Un-published Summary Reports

rojects A	waiting E1	TDM QA/QC			
Proje	cts Aw	aiting ETDM QA/QC		s 🖻 🛃 🛛	3 🕎
ETDM #_t	Project Alt	Project Name	From Location	To Location_	District
3286	1	SR 707 PD&E	Wright Boulevard	East of Savanna Road	District 4
3178	1	I-95/CR512 to Brevard CL (pde fy 2005)	S. of CR 512	Brevard CL	District 4
2863	1	US 98 at Old US 98 Okaloosa	Old US 98	Okaloosa/Walton County Line	District 3
3191	1	SR 80 - Southern Blvd. Bridge Replacement	South Flagler Drive	SR A1A/County Road	District 4
2819	1	I-95 add lanes and reconstruction Yamato Rd. to Linton Blvd	4.987	8.153	District 4
4370	1	NOT for ETAT: 249941-1 SR 823 (NW 57 Ave/Red Road)	2.342	4.464	District 6
2852	1	US 98 Interchange	US 98	At 23rd Street (SR 368)	District 3
2855	1	Business 98	Cherry Street	Tyndall Parkway (US 96)	District 3
2890	1	US 98 at Walton Cty Line	Okaloosa-Walton	Old US 98 at	District 3

To view the **Un-published Summary Reports** list, go to the **Reports** menu, point to **Reminders**, and then click **Un-published Summary Reports**.

Reports	\land				
Project Diary >					
Advance Notification Package >					
Project Effects >					
Reminders >	Pr	ojects Flagged for Dispute			
Agency Participation >	Pr	Projects in Dispute Resolution			
Agency Fanicipation >	Pr	Projects Awaiting ETDM QA/QC			
Community Coordination >	Un	-published Summary Reports			
Performance Management >	Pr	ojects Needing Republication			
Invoicing Reports >	Pr	oject Milestone Needs			



This report lists projects with the status "ETAT Review Complete," along with the time remaining to complete the summary report (60 calendar days from the end of the review period).

Ип-ри	In-published Summary Reports							🗟 💀 🔂 🗊 🐼 🖥					
District	County	Project Phase	<u>Planning Org</u>	ETDM E	Project Name	Alt #	ETAT Review End	<u>Due Date</u>	R				
District 7	Citrus County	Planning Screen	FIHS Central Office	#2791	TEST:Master Test	Alt #1	11/17/2004	9/10/2006 **	0				
District 7	Citrus County	Planning Screen	FIHS Central Office	#2791	TEST:Master Test	Alt #1	11/17/2004	9/10/2006 **	0				
District 7	Citrus County	Planning Screen	FIHS Central Office	#2791	TEST:Master Test	Alt #1	11/17/2004	9/10/2006 **	0				
District 7	Citrus County	Planning Screen	FIHS Central Office	#2791	TEST:Master Test	Alt #1	5/19/2006	9/10/2006 **	0				
District 7	Citrus County	Planning Screen	FIHS Central Office	#2791	TEST:Master Test	Alt #1	6/22/2006	9/10/2006 **	0				
District 2	Duval County	Programming Screen	FDOT District 2	#2803	Main St (US 17)	Alt #1	10/6/2006	12/5/2006	0				
District 4	Palm Beach County	Programming Screen	FDOT District 4	#2819	I-95 add lanes and reconstruction	Alt #1	8/29/2007	10/28/2007	0				
									5				

3.2.4.5 Projects Needing Republication (New 03/21/2008)

To access the Projects Needing Republication report, click on the Reports button on the main menu. Go to Reminders and then select Projects Needing Republication



This report lists projects that have been edited since the most recent Summary Report was published. It is required that Summary Reports for these projects be republished before the project phase can be updated or before the project can undergo a screening event.

An example Projects Needing Republication report is shown below. The list is organized in numerical order by ETDM project number. To sort the list by another column heading, click the column name (in blue).

Projects Needing Republication

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District	County	Project Phase	Planning Org	ETDM E	Project Name	Date Last Published	Date Last Edited	
District 2	Duval County	Planning Screen	First Coast MPO	#2801	Beaver St (US 90)	11/29/2005	3/14/2008	<u>details</u>
District 2	Duval County	Programming Screen	FDOT District 2	#2803	Main St (US 17)	12/16/2004	10/6/2007	<u>details</u>
District 2	Duval County	Planning Screen	FDOT District 2	#2804	Normandy Blvd	11/29/2005	1/20/2008	<u>details</u>
District 2	Duval County	Programming Screen	FDOT District 2	#3394	New Berlin Rd	11/1/2004	11/15/2007	<u>details</u>
District 7	Pinellas County	Programming Screen	FDOT District 7	#3430	Pinellas County Bayway Structure	12/7/2004	2/26/2008	<u>details</u>
District 6	Monroe County	Programming	FDOT District	#4752	Card Sound	7/25/2006	9/22/2007	<u>details</u>

As you move your cursor through the list, the project row will be highlighted in orange. To view details for the project concerning Summary Reports that may need to be republished, click the details link to the far right of the row for that project.

District 3	Franklin County	Programming Screen	FDOT District 3	#9516	TEST - StephWizard - 09/18/2007	10/8/2007	1/25/2008	<u>details</u>
District 1	Collier County	Programming Screen	FDOT District 1	#9994	TEST: Stephanie II 03/11/2008	3/11/2008	3/12/2008	<u>details</u>
District 1	Lee County	Programming Screen	FDOT District	#10013	TEST: Steph 03/12/2007	3/13/2008	3/13/2008	<u>details</u>

Clicking the details link opens the Project Milestone Needs report for the project, which provides additional information about the reports that have been published and whether any need to be republished. This report also includes links for initiating republication.



3.2.4.6 Project Milestone Needs (Updated 10/17/2014)

The Project Milestone Needs feature in the EST Reports menu lists the actions that need to be taken to publish outstanding milestone event reports. Once a phase has been updated you will no longer be able to make changes to the summary report. This feature allows you to view a report and make final changes before updating a phase. Eliminating an alternative will require publishing an Eliminated Alternatives Report (which in turn triggers an automatic re-publishing of the summary report) before updating the phase.

3.2.4.6.1 Accessing the Project Milestone Needs Report from the EST Reports Menu

1. On the project navigation bar located at the top of the EST window, click the Active project arrow and then make your selection by clicking on the project name and ETDM number.



Tip! You can change the list of Active projects using the search tools on the project navigation bar. For more information on how to use the project navigation bar search tools (e.g., selecting projects using Site Search and Advanced Search functions), refer to the Navigation chapter in the EST User Handbook.

2. On the Reports menu, click Reminders, and then click Project Milestone Needs.



The Project Milestone Needs page opens and displays the report status.

Tip! Click the toolbar icon on the window to:



Export the page to a PDF file.







Send feedback about the current page.



Access online Help for the current page.



Bookmark the page.



Add the page to your **My ETDM** preferences.

Note: For details on using the project selection feature, see the Navigation chapter of the EST User Handbook.



3.2.4.6.2 Viewing the Project Milestone Needs Report

The report page comprises two sections: **Summary Report Status** and **Eliminated Alternatives Report Status**. A message appears below each heading and indicates if a report has been published, edited, or if no report is required (e.g., a project has not completed a screening review).

Project Milestone Needs					
■ #12556 I-275 from Sunshine Skyway Bridge to Gandy Boulevard					
District: District 7	Phase: Planning Screen Contact Informa	tion: Steve C. Love (813) 975-6410 test	-FD7-steve.love-	ou608@devnull.fla-etat.org	
■ Summary	Report Status				
 A summary repo A summary repo Detailed Inv 	rt has been published at least once. rt was last published on 6/04/2014 but it wa rentory of Data Needing to be	as edited on 7/17/2014. Please re-publish th Re-Published	e summary repo	ort.	
Date Modified	Modified By	Message	Link		
07/17/2014	Ava Smith (on behalf of FDOT District 7)	A Summary Degree of Effect was modified.	view report		
Eliminated No 'Eliminated Al	Alternatives Report Statu: ternatives' report is required.	5			

Tip! Click the plus sign, [■], beside the project's ETDM number to expand the project information header. Click the minus sign, [■], to collapse the section.

Summary Report Status

If a summary report has been modified since its last publication, a red **X** will appear beside a note describing the action that is needed. When modifications to the summary report have been made a list appears detailing the type of modifications that have been made, along with the date of the modification, the name of the person who made the modification, a message that briefly describes the modification, and a link to open the relevant EST page.

	estone Needs		
■ #9511 US 4	1, from 19th Ave NE to Gibsonton Dr		
District: District 7	Phase: Programming Screen Contact Information: Jeffrey S. Novotny (8)	13) 435-2646 test-FD7-inovotny-ou623@de	evriul.fla
Current and start of	Poport Status		
∎ summary	kepon sidios		
A summary repo	t has been published at least once.		
A summary repo	t has been published at least once. t was last published on 11/18/2008 but it was edited on 7/19/2011. Please n	e-publish the summary report.	
A summary repo	t has been published at least once. t was last published on 11/18/2008 but it was edited on 7/19/2011. Please n entory of Data Needing to be Re-Published	e-publish the summary report.	
A summary repo A summary repo Detailed Inv Date Modified	t has been published at least once. It was last published on 11/18/2008 but it was edited on 7/19/2011. Please n rentory of Data Needing to be Re-Published Modified By	e-publish the summary report. Message	L
A summary repo A summary repo Detailed Inv Date Modified	t has been published at least once. It was last published on 11/18/2008 but it was edited on 7/19/2011. Please n rentory of Data Needing to be Re-Published Modified By Scott Sanders (on behalf of FL Fish and Wildlife Conservation Commission)	e-publish the summary report. Message An ETAT review record was modified.	view

Tip! For information on publishing/re-publishing a summary report, see the **Summarize Results of ETAT Review Screen** section of the EST User Handbook.



Eliminated Alternatives Report Status

If an Eliminated Alternatives Report has been modified since its last publication, a red **X** will appear along with a note describing the action that is needed.

Tip! For information on publishing/re-publishing an Eliminated Alternatives Report, see the **Summarize and Publish Eliminated Alternatives** section of the EST User Handbook.

Project Milestone Needs				
#13027 Fowler Ave. Extension District: District 7 Phase: Programming Screen Contact Information: Kirk Bogen (813) 975-6448 test-FD7-kirk.bogen-ou135@devnull.fla-etat.org				
 Summary Report Status A summary report has been published at least once. There are no un-published summary report edits. 				
Eliminated Alternatives Report Status An 'Eliminated Alternatives' report was published on 4/04/2013 but it was edited on 9/08/2014. Please re-publish the 'Eliminated Alternatives' report.				

3.2.5 Agency Participation (Updated 05/06/2012)

Reports listed under **Agency Participation** enable users to view agency and associated resource information and to track projects needing required reviews.

Agency Participation > 🕴	Agencies and Associated Resource Issues
Community Coordination >	Agency Review Overview
Cumulative Effects >	Agency Websites
Defermence Mencements	ETAT Contact List
Penormance management >	Projects Needing Class of Action
Invoicing Reports >	Review
Project Dashboard >	Projects Needing Federal Consistency Review
Document Review >	Projects Needing Advance Notification Review
	Projects Needing Review
	Track ETAT Notifications

3.2.5.1 Agencies and Associated Resource Issues

To view the Agencies and Associated Resource Issues report, go to the Reports menu, point to Agency Participation, and then click Agencies and Associated Resource Issues.



Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	Agencies and Associated Resource Issues
Community Coordination >	Agency Review Overview
Performance Management >	Agency Websites
Invoicing Reports >	ETAT Contact List
Project Tracker >	Projects Needing Class of Action Review
Document Review >	Projects Needing Federal Consistency Review
Cumulative Effects >	Projects Needing Advance Notification Review
	Projects Needing Review
	Track ETAT Notifications

The Agencies and Associated Resource Issues report provides a list of review agencies and the resource issues they are responsible for reviewing. The report includes a query function to select either an agency or an issue. To view the resource issues associated with a particular agency, select the agency name from the **Review Agency** pull-down menu at the top of the **Agencies and Associated Resource Issues** page. To view agencies associated with a particular resource issue, select the issue name from the **Issue** pull-down menu at the top of the **Agencies and Associated Resource Issue** page.

gency and Associated Resource Is	
Agency and Associated Resou	rce Issues 🛛 🔯 💀 🔁 🔀 🔀
	Detailed Report (.pdf)
Review Agency	Issue
Advisory Council on Historic Preservation	Select an issue to see matching agencies 💌
Review Agency 1	Issue
Advisory Council on Historic Preservation	Historic and Archaeological Sites
Advisory Council on Historic Preservation	Secondary and Cumulative Effects

3.2.5.2 Agency Review Overview (New 03/24/2012)

The **Agency Review Overview** function in the EST **Reports** menu enables authorized users to view Environmental Technical Advisory Team (ETAT) reviews for a project's Alternative(s).

Using the Agency Review Overview function:

- 1. Select a project from the Project Navigation Bar.
- 2. Go to the Reports menu, point to Agency Participation, and then click Agency Review Overview.



Reports	A
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	Agencies and Associated Resource Issues
Community Coordination >	Agency Review Overview
Performance Management >	Agency Websites
Invoicing Reports >	ETAT Contact List
Wizards	Projects Needing Class of Action Review
Maps	Projects Needing Review
	Track ETAT Notifications

The Agency Review Overview page opens.

Agency Review Overview					
Agency Review Overvi	ew				🖲 🚾 😫 🔃 🛃 🖉
			\$	earch Criteria	
Organization		FL Department of Environmental	Protection	•	
Alternative		1 -			
Screening Event		Programming Screen: 06/11/2010	- 07/26/2010		
				Search	
Agencies and Associated Resource Issue	5				
- #12937 Peace River Greenway					
District	Distri	ict 1		Phase	Programming Screen
County	Desc	oto		From	DeSoto / Morgan Park
Planning Organization	FDO	T District 1		То	Brownville Park
Plan ID				Financial Management No.	42812812201
Federal Involvement	Poter	ntial Future Federal Funding Feder	al Action		
Contact Information	Nam	e: Gwen Pipkin Phone: (863) 519	2375 ext. 2375	E-mail: gwen pipkin@dot.state.fl.us	
Project Milestone: Programming Scree	n 06/11/201	0 - 07/26/2010			

	FL Department of Environmental Protection Reviews of Agency Resource Issues for Alter	native #1
Issue	Degree of Effect	Link
Contaminated Sites	0 None	view
Floodplains	2 No Data Recorded	view
Recreation Areas	Enhanced	view
Water Quality and Quantity Minimal		view
Wetlands	Minimal	view
	Fi Description at all Produces and Deske allow Devices of Only a law of the Mittawalka	
	FL Department of Environmental Protection Reviews of Other issues for Alternative	n
Issue	Degree of Effect	Link
Aesthetics	2 No Data Recorded	view
Air Quality	2 No Data Recorded	view
Coastal and Marine	2 No Data Recorded	view
Economic	2 No Data Recorded	view
Farmlands	2 No Data Recorded	view
Historic and Archaeologica	I Sites 2 No Data Recorded	view
Infrastructure	7 No Data Recorded	view

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Print a copy of the page.

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Export the page to a **PDF** file.

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Send feedback about the current page.



Access online **Help** for the current page.



FDOT

Bookmark the page.





Add the page to your **My ETDM** preferences.

3. Under **Search Criteria**, click the **Organization** drop-down arrow to expand the list of reviewing organizations, and then click the organization name.

Search Criteria				
Organization	FDOT District 1			
Alternative	1			
Screening Event	Programming Screen: 06/11/2010 - 07/26/2010			
Search				
Agencies and Associated Re	Agencies and Associated Resource Issues			

4. Click the Alternative drop-down arrow and then select the Alternative.

Search Criteria				
Organization	FL Department of Environmental Protection			
Alternative				
Screening Event	1 mming Screen: 06/11/2010 - 07/26/2010			
	3 N Search			
Agencies and Associated Resource Issues				

5. Click Search.

Tip! Click the Agencies and Associated Resource Issues link to view a list of agencies and their associated resource issue(s).

The **Agency Review Overview** page refreshes and displays the **Alternative Details** and the **Degree of Effect** for each resource issue that is required to be reviewed by the selected agency for the project Alternative. The illustration below shows the resource issues associated with the Florida Department of Environmental Protection.

Note: Issues that were not reviewed are shown with a question mark, And a note stating **No Data Recorded**. The **view** link is also shown as inactive.

	FL Department of Environmental Protection Reviews of Agency Resource Issues for Alternative #2	
Issue	Degree of Effect	Link
Contaminated Sites	0 None	view
Floodplains	2 No Data Recorded	view
Recreation Areas	Enhanced	view
Water Quality and Quantity	Minimal	view
Wetlands	Minimal	view

6. Click the view link for the associated Issue to open the ETAT Review Detail page.

Recreation Areas	Enhanced	view
Water Quality and Quantity	Minimal	vie

7. The remainder of the report displays the **Degree of Effects** for **Other Issues**, which was optionally reviewed by the selected agency. Click the **view** link to open the **ETAT Review Detail** page.



	FL Department of Environmental Protection Reviews of Other Issues for Alternative #2	
Issue	Degree of Effect	Link
Aesthetics	2 No Data Recorded	view
Air Quality	2 No Data Recorded	view
Coastal and Marine	2 No Data Recorded	view
Economic	2 No Data Recorded	view
Farmlands	2 No Data Recorded	view
Historic and Archaeological Sites	2 No Data Recorded	view
Infrastructure	2 No Data Recorded	view
Land Use	2 No Data Recorded	view
Land Use Mobility	No Data Recorded Enhanced	view view
Land Use Mobility Navigation	No Data Recorded Enhanced No Data Recorded	view view view
Land Use Mobility Navigation Relocation	No Data Recorded Enhanced No Data Recorded No Data Recorded No Data Recorded	view view view view
Land Use Mobility Navigation Relocation Secondary and Cumulative Effects	No Data Recorded Enhanced No Data Recorded	view view view view
Land Use Mobility Navigation Relocation Secondary and Cumulative Effects Section 4(f) Potential	No Data Recorded Enhanced No Data Recorded	view view view view view view
Land Use Mobility Navigation Relocation Secondary and Cumulative Effects Section 4(f) Potential Social	No Data Recorded Enhanced No Data Recorded	view view view view view view view
Land Use Mobility Navigation Relocation Secondary and Cumulative Effects Section 4(f) Potential Social Special Designations	 No Data Recorded Enhanced No Data Recorded 	view view view view view view view view

3.2.5.3 Agency Websites

To view the Agency Web Sites report, go to the **Reports** menu, point to **Agency Participation**, and then click **Agency Websites**.

Reports	A
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	Agencies and Associated Resource Issues
Community Coordination >	Agency Review Overview
Performance Management >	Agency Websites
Inviting Dependent	ETAT Contact List
Involcing Reports >	Projects Needing Class of Action
Project Tracker >	Review
Document Review >	Projects Needing Federal Consistency Review
Cumulative Effects >	Projects Needing Advance Notification Review
	Projects Needing Review
	Track ETAT Notifications
MALE	





This report provides a list of participating agencies and links to each agency's website. To access an individual agency's website, click on the hyperlink to the right of the agency's name.

Agency Web Sites	
Agency Web Sites	S 💀 🔁 🕲
Florida State Agencies	
All State Agencies	http://www.myflorida.com
Agriculture and Consumer Services	http://doacs.state.fl.us
Community Affairs	http://www.dca.state.fl.us
Environmental Protection	http://www.dep.state.fl.us
Fish and Wildlife Conservation Commission	http://www.floridaconservation.org
State	http://www.dos.state.fl.us
Transportation	http://www.dot.state.fl.us
Federal Agencies	
· Use prippinget & Protonting & an providence in success of the second second	E. i. S. Son Son S. S. Sala and S. Sala and Sala and Sala she she sala an Sala Sala Sala Sala Sala Sala Sal

3.2.5.4 Local Historic Contact List (In Development)

3.2.5.5 Add Local Historic Contact (In Development)

3.2.5.6 ETAT Contact List (Updated 11/15/2006)

This report lists the names, telephone numbers and email addresses for ETDM Coordinators, Community Liaison Coordinators (CLCs), and ETAT representatives. The report includes a query function to search for contact information based on District, user's role, and/or agency name. To view the ETAT Contact List report, go to the **Reports** menu, point to **Agency Participation**, and then click **ETAT Contact List**.



When the form opens, complete the appropriate fields, and then click **Search**.

AT Contact L	ist	🗟 💀 🔁 🕄 🗞
District:	-All-	
User's Role:	-All-	-
Agency:	-All-	Search



Portions of an ETAT Contact List report are shown below. The search criteria selected for this example are FDOT District 1 (District), ETAT Member (User's Role) and -All- (Agency). To send an email to an individual listed on an ETAT Contact List report, click on the email address for that individual.

ETAT Co	ontact	List			2	8 🔁
	District: User's Role: Agency:	FDOT District 1	v		Search	
Contacts		Email	Phone	Role	Write	Agency
THUR I		Addition to a second se	Latit Cold Server	A MARKET COMPANY	Access	-
Anita Bain <u>Add to</u> <u>Contact List</u>	<u>abain@sfw</u>	<u>md.gov</u>		 ETAT Member MPO ETDM Coordinator 	No	South Florida Water Management District
April Grippo Add to Contact List	agrippo@a	ppliedtm.com	352-375-8700	ETAT Member	No	Southwest Flo Water Management District
Anthony Miller Add to Contact List	amiller@sj	rwmd.com	(407) 659- 4856	ETAT Member	Yes	Saint Johns Ri Water Management District
Anita Barnett	anita_barn	ett@nps.gov		ETAT Member	Yes	National Park Senice

The ETAT Contact List report can be printed by clicking the printer icon in the upper right-hand corner of

the report. To view a PDF of the ETAT Contact List report, click the button at the top of the screen. You can then review, save, or print the ETAT Contact List report.

The ETAT contact information can also be exported as an Excel file. Click the **export** button at the top right-hand side of the ETAT Contact List report, as shown below.

					export
<u>Email</u>	Phone	Role	Write Access	Agency	District
L <mark>OY</mark>		ETAT Member MPO ETDM Coordinator	No	South Florida Water Management District	District 1



3.2.5.7 Projects Needing Class of Action Review (New 05/06/2012)

The **Projects Needing Class of Action Review** function in the EST **Reports** menu enables agencies to view a list of projects that need a Class of Action (COA) review. The report lists all preliminary COAs that need to be determined and signed, or need to be published in the final Programming Screen Summary Report.

Viewing the Projects Needing COA Review Report:

1. On the **Reports** menu, point to **Agency Participation**, and then click **Projects Needing Class of Action Review**.

Reports	<u>^</u>	
Project Diary >	_	
Advance Notification Package >		
Project Effects >		
Reminders >		
Agency Participation >	Agencies and Associated Resource Issues	•
Community Coordination >	Agency Review Overview	
Performance Management >	Agency Websites	
Invoicing Reports >	ETAT Contact List	
	Projects Needing Class of Action	
Wizards	Projects Needing Federal Consiste	nc
Maps	Review	
Account Sottings	Projects Needing Advance Notifica	tic
Account settings	Projects Needing Review	_
Administration	Track ETAT Notifications	_

The **Projects Needing Class of Action Review** window opens and displays a search filter. By default, the page automatically displays the **Assigned Organization(s)** field with the **Show results for** *...* **only** option selected. A list of **Projects Requiring Review** will appear if there are projects that are awaiting review.

rojects Needing (Class of Action							>
Projects N	eeding Class	of Actio	n Review		B	d 😫 😫 🔃	1	ĕ
			Search	Criteria				
County			-All-					
 Assigned Org 	ganization(s)		Federal Transit Adminis O Show results for all Show results for Cin	tration 💙 members of selec dy Randall only	ted organization			
O Other Organi	izations		FDOT District 1	~				
Projects Projects CoA Class of	that have not been rev that have been review Action	viewed by the ed by the <i>Fed</i>	Ka Federal Transit Administration eral Transit Administration Or	a y n Organization ganization				
		Р	rojects Requiring Review by	Federal Transit	Administration			
FDOT District	County	ETDM#	Project Name	Days Left	Date CoA Recommended	Date CoA Due	Review Authority	CoA Signed
District 7	Hillsborough County	4290	Tampa Bay Intermodal Center	Past Due	02/24/2010	03/26/2010	Yes	No

Note: If no projects are listed, the EST displays a **No Projects were found that met the following search criteria** statement along with the search parameters.





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 - 9

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2

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Bookmark the page.

Add the page to your My ETDM preferences.

- 2. Under Search Criteria, do the following:
 - In the **County** list, do one of the following:
 - Accept the default -All-.
 - Click the **County** drop-down arrow, , and click the name.
 - You can view the list of projects awaiting review by your agency or by other organizations. Do
 one of the following:
 - To view the list of projects awaiting review by your agency (i.e., the assigned organization), accept the default **Assigned Organization(s)**.

 Assigned Organization(s) 	
O Other Organizations	

- To view the list of projects being reviewed by your organization, click the option button beside **Show results for all members of selected organization**.
- To view the list of projects awaiting your review, based on your assigned geographic region, click **Show results for** ... **only**.

Assigned Organization(s)	Federal Transit Administration 💌
	 Show results for all members of selected organization Show results for Cindy Randall only

3. Under **Projects Requiring Review by** ..., the EST displays a table showing the projects requiring COA review for the organization you selected in the **Search Criteria** section. To review the project's COA, click the project's number link in the **ETDM#** column.

Tip! To sort the project information by column, click the column-heading links. (e.g., click the **Days** Left heading to sort the table by deadline priority).

4. The **Review Authority** column shows whether or not you have authority to enter comments on behalf of your agency by displaying a **Yes** or **No.**

Note: If **No** appears in the **Review Authority** column, you must email your comments to your agency representative who will enter your comments into the system.

5. The COA Signed column shows if the COA has been signed. Click the Yes or No link to open the Class of Action Determination Report.

3.2.5.8 Projects Needing Federal Consistency Review (Updated 05/06/2012)

The **Projects Needing Federal Consistency Review** function in the EST **Reports** menu enables agencies to view a list of projects that need to be reviewed for consistency with the Florida Coastal Management Program. In addition, when the State Clearinghouse agency (Florida Department of Environmental Protection) is selected, the page also lists the status of projects needing a final Federal Consistency Determination from the Clearinghouse. Users with Federal Consistency Reviewer and/or ETAT Reviewer roles can access the report.

Viewing the Projects Needing Federal Consistency Review Report:

1. On the Reports menu, point to Agency Participation, and then click Projects Needing Federal Consistency Review.



The **Projects Needing Federal Consistency Review** window opens and displays a search filter. By default, the page automatically displays the **Assigned Organization(s)** field with the **Show results** for ... only option selected. A list of **Projects Requiring Review** will appear if there are projects that are awaiting review.



Ducio eta di	andine Test		interne	Deurise									
Projects N	eeding Fed	eral Co	nsistency	Review					E PDF		2	1 2	
					Search Criteria								
County				All-	-								
 Assigned Org 	ganization(s)			 L Department Show result Show result 	nt of Environmental Pro Its for all members of se Its for	tection 💌 elected organizationly	ation						
Other Organiz	zations			Advisory Cour	ncil on Historic Preserv	ation	*						
					Search								
gencies and Asso	ociated Resource Iss	sues											
					Key								
Projects	that have not been re	eviewed by th	FL Department	of Environm	ental Protection Orga	nization							
Projects	that have been revie	wed by the FI	Department of l	Environment	al Protection Organiza	tion							
C Federal (Consistency												
			Projects Reg	uring Review	v by El Department d	FEnvironmen	tal Protes	tion					_
			r rojecto ricq	in ing ree ries	r by r c beparanent e			uon				-	22
													view A
DOT District	County			ETDM#	Project Name			Days Left	Last	Эау	<u>Start da</u>	,	vlew Authority
DOT District istrict 3	County Escambia County	Santa Rosa C	unty	ETDM# 13248	Project Name Pensacola Bay Bridge	Replacement		Days Left 45	Last 07/08	<mark>рау</mark> /2012	Start day 05/09/20	12	view Authority
DOT District istrict 3 Projects N	County Escambia County eeding Fed	Santa Rosa C eral Co	nsistency	ETDM# 13249 Determ	Project Name Pensacola Bay Bridge ination	Replacement		Days Left 45	Last 07/08	2ay /2012	Start day 05/09/20	I 12	view Authority 2
POT District istrict 3 Projects N	County Escambia County leeding Fed	Santa Rosa C eral Co	ounty nsistency	ETDM# 13248 Determ	Project Name Pensacola Bay Bridge I iination Search Criteria	Replacement		Days Left 45	Last 07/08	<mark>)ay</mark> /2012	Start day 05/09/20	12	view Authority No
DOT District Istrict 3 Projects N egion	County Escambia County Ceeding Fed Statewide	Santa Rosa C eral Co	nsistency	ETDM# 13248 Determ	Project Name Pensacola Bay Bridge ination Search Criteria	Replacement		Days Left 45	Last 07/08	Day (2012	<u>Start da</u> 05/09/20	12	view Authority 20
DOT District istrict 3 Projects N legion ate Closed	County Escambia County Ceeding Fed	Santa Rosa Co Geral Co d	nsistency	ETDM# 13249 Determ	Project Name Pensacola Bay Bridge iination Search Criteria	Replacement		Days Left 45	Last 07/08	<mark>)ау</mark> /2012	<u>Start da</u> 05/09/20	12	view Authority No
DOT District istrict 3 Projects N Region late Closed	County Escambia County Ceeding Fed Statewide Not Close	Santa Rosa C eral Co d	nsistency	ETDM# 13245 Determ	Project Name Pensacola Bay Bridge I innation Search Criteria Key	Replacement		Days Left 45	Last 1 07/08	Day /2012	Start day 05/09/20	12	view Authority No
DOT District istrict 3 Projects N Region Date Closed Proj	County Escambia County Ceeding Fed Statewide Not Close ects that do not have	Santa Rosa C eral Co d e a draft Fede	nsistency ral Consistency De	ETDME 13248 Determ	Project Name Pensacola Bay Bridge I ination Search Criteria Key	Replacement		Days Left 45	Latt 07/08	2ay /2012	Start da; 05/09/20	12	view Authority No
DOT District istrict 3 Projects N legion late Closed Proj Proj	County Escambia County Ceeding Fed Statewide Not Close jects that do not have	Santa Rosa C eral Co e d e a draft Fede t Federal Cor	nsistency ral Consistency Determin	ETDME 13248 Determination ation	Project Name Pensacola Bay Bridge I iination Search Criteria Key	Replacement		Days Left 45	Last 07/08	2ay 22012	<u>Start da</u> 05/09/20	12	view Authority N
DOT District istrict 3 Projects N istrict S istrict S rojects N istrict S rojects S ro	County Escambia County Ceeding Fed Statewide Not Close iects that do not have iects that have a draft leral Consistency	Santa Rosa C eral Co d e a draft Feder t Federal Cor	nsistency ral Consistency Determin	ETDME 13248 Determination etermination	Project Name Pensacola Bay Bridge I iination Search Criteria Key	Replacement		Days Left 45	Last1 07/08	Day (2012	<u>Start da</u> 05/09/20	12	view Authority No
DOT District istrict 3 Projects N legion late Closed Proj C Fed	County Escambia County Ceeding Fed Statewide Not Close jects that do not have jects that have a draf leral Consistency	Santa Rosa C eral Co d a draft Feder t Federal Cor	ral Consistency Determin	ETDM# 13248 Determination ation	Project Name Pensacola Bay Bridge I ination Search Criteria Key	Replacement		Days Left 45	Last1 07/08	Day (2012	Start da 05/09/20	12	view Authority No
Cont District 3	County Escambia County Ceeding Fed Statewide Not Close jects that do not have jects that do not have jects that have a draf teral Consistency	Santa Rosa C eral Co d e a draft Fede t Federal Cor 1\1 Rese	ral Consistency Determining Strategy Determining St	ETDM# 13248 Determination ation	Project Name Pensacola Bay Bridge iination Search Criteria Key ending order of colu	Replacement	ick colum	Days Left 45	Last1 07/08	2ay 22012	Start da 05/09/20	t 12	view Authority No
Projects N Region Date Closed	County Escambia County Ceeding Fed Statewide Not Close jects that do not have jects that do not have jects that have a draf	Santa Rosa Co eral Co d d t Federal Cor t\ Res	nsistency ral Consistency D sistency Determin	ETDME 13248 Determination ation endingidesc	Project Name Pensacola Bay Bridge I ination Search Criteria Key ending order of colu	Replacement	ick colum	Days Left 45	Last 1 07/08	Day (2012	Start da) 05/09/20	Review. Authority	view Authority No
Projects N Region Date Closed Proj CC Fed	County Escambia County Ceeding Fed Statewide Not Close iects that do not have iects that do not have iects that have a draf keral Consistency	Santa Rosa C eral Co d d t Federal Cor 1\1 Rest	ral Consistency Determin sistency Determin alts sorted in asc	ETDME 13248 Determination ation ending/desc	Project Name Pensacola Bay Bridge I in a tion Search Criteria Key ending order of colu	Replacement mn values. Cli	ick colum	Days Left 45	sort.	2ay 2012	Start day	4 12 Authority	No No

Note: If no projects are listed, the EST displays a **No Projects were found that met the following search criteria** statement along with the search parameters.

Tip! Click the toolbar icon on the window to:



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- 2. Under Search Criteria, do the following:
 - In the County list, do one of the following:
 - Accept the default -All-.
 - Click the **County** drop-down arrow, M, and click the name.
 - You can view the list of projects awaiting review by your agency or by other organizations. Do one of the following:
 - To view the list of projects awaiting review by your agency (i.e., the assigned organization), accept the default **Assigned Organization(s)**.

• Assigned Organization	(s)
O Other Organizations	

- To view the list of projects being reviewed by other Federal Consistency Reviewers within your organization, click the option button beside Show results for all members of selected organization.
- To view the list of projects awaiting your review, based on your assigned geographic region, click Show results for ... only.



- To view project Alternatives being reviewed by other organizations, click the option button beside **Other Organizations**, and then click the organization name.
- 3. Under Projects Requiring Review by ..., the EST displays a table listing the projects requiring Federal Consistency review for the organization you selected in the Search Criteria section. To enter the Federal Consistency Finding, click the project's number link in the ETDM# column.

Tip! To sort the project information by column, click the column-heading links. (e.g., click the **Days** Left heading to sort the table by deadline priority).

4. The Review Authority column shows whether or not you have authority to enter comments on behalf of your agency by displaying a Yes or No

Note: If **No** appears in the **Review Authority** column, you must email your comments to your agency representative who will enter your comments into the system.

3.2.5.9 Projects Needing Advance Notification Review (New 05/06/2012)

The **Projects Needing Advance Notification Review** function in the EST **Reports** menu enables agencies to view a list of projects that have an Advance Notification package that needs to be reviewed by Commenting Interested Parties.

Viewing the Projects Needing Advance Notification (AN) Review Report:

1. On the **Reports** menu, point to **Agency Participation**, and then click **Projects Needing Advance Notification Review**.



The **Projects Needing Advance Notification Review** window opens and displays a search filter. By default, the page automatically displays the **Assigned Organization(s)** field with the **Show results** for ... only option selected. A list of **Projects Requiring Review** will appear if there are projects with AN packages awaiting review.

Projects Needing Review										X
Projects Needing Review								2		2
Search Criteria										
County			-All-							
 Assigned Organization(s) 			Apalachee Regional Planning Council Show results for all members of sel Now results for Jane Dale only	Apalachee Regional Planning Council Show results for all members of selected organization Show results for Jane Dale only						
O Other Organizations			Advisory Council on Historic Preservati	on 👻						
Search										
Agencies and Associated Rese	Agencies and Associated Resource Issues									
			Kau							
Projects that have	Rey									
Fojects inat have not been reverse by the Aparticle regional rialing Cource organization										
Projects that have been reviewed by the Apalachee Regional Planning Council Organization										
Projects requiring Federal Consistency Review by the Apalachee Regional Planning Council Organization										
FC Federal Consistency										
P&N Purpose & Need St	P&N Purpose & Need Statement									
			Projects Requiring Review by Apalache	e Regional Planning Co	ouncil					
			· · · · · · · · · · · · · · · · · · ·							
EDOT District	tronge	41.74	Project Name	ETDM Dase	Dave Left	Last Day	Start day	eview Authority &N Review	sue Reviews	C Review
District 3 Escan	13248.**	1	Pensacola Bay Bridge Replacement	Programming	0	07/02/2012	05/09/2012	No No	의 0%	No
Santa	Rosa								_	_
District 3 Escan Santa	Rosa 13248 **	2	Pensacola Bay Bridge Replacement	Programming	0	07/02/2012	05/09/2012	No <u>No</u>	<u>0%</u>	No

Note: If no projects are listed, the EST displays a **No Projects were found that met the following search criteria** statement along with the search parameters.



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2

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Add the page to your My ETDM preferences.

- 2. Under Search Criteria, do the following:
 - In the **County** list, do one of the following:
 - Accept the default -All-.
 - Click the **County** drop-down arrow, , and click the name.
 - You can view the list of projects awaiting review by your agency or by other organizations. Do
 one of the following:
 - To view the list of projects awaiting review by your agency (i.e., the assigned organization), accept the default **Assigned Organization(s)**.

۲	Assigned Organization(s)
0	Other Organizations

- To view all the projects being reviewed by your organization, click the option button beside **Show results for all members of selected organization**.
- To view all the projects with AN Packages available for your review, click **Show** results for ... only.

Apalachee Regional Planning Council

Show results for all members of selected organization

- Show results for Jane Dale only
- If you want to view project Alternatives being reviewed by other organizations, click the option button beside **Other Organizations**, and then click the organization name.





3. Under **Projects Requiring Review by** ..., the EST displays a table showing the projects requiring AN review for the options that were selected in the **Search Criteria** section. To view a project's description, interactive map, GIS Analysis Results report, and a form to enter comments regarding the project's AN package, click the project's number link in the **ETDM#** column.

Tip! To sort the project information by column, click the column-heading links. (e.g., click the **Days** Left heading to sort the table by deadline priority).

4. The **Review Authority** column shows whether or not you have authority to enter comments on behalf of the selected agency by displaying a **Yes** or **No**.

Note: If **No** appears in the **Review Authority** column, you must email your comments to your agency representative who will enter your comments into the system.

5. The General AN Comments column indicates if comments on the AN package have been entered. Click the Yes or No link to open the Advance Notification Package Report page.

3.2.5.10 Projects Needing Review (Updated 11/30/2011)

The **Projects Needing Review** function in the EST **Reports** menu enables Environmental Technical Advisory Team (ETAT) members to review project details and resource information for projects within their agency's jurisdiction that are currently in an ETAT review period.

Viewing the Projects Needing Review Report:

1. On the Reports menu, point to Agency Participation, and then click Projects Needing Review.



The **Projects Needing Review** window opens, displaying a search filter, and a list of the projects that are ready to be reviewed by your agency.


	Search Criteria				
County	-All-				
Assigned Organization(s) Federal Transit Administration Show results for all members of selected organization Show results for Brian Smith only					
Other Organizations	Advisory Council on Historic Preservation				
Projects that have not been re-	wed by the Federal Transit Administration Organization by the Federal Transit Administration Organization				
Projects that have been review &N Purpose & Need Statement					
Projects that have been review 8N Purpose & Need Statement	Projects Requiring Review by Federal Transit Administration				

Tip! Click the toolbar icon on the window to:

Print a copy of the current page.

PDF Export the current page to a **PDF** file.



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Add the current page to your My ETDM preferences.



- 2. Under Search Criteria, you can view the status of projects being reviewed by other ETAT members within your agency or in other agencies. Enter your search criteria by doing the following:
 - In the **County** list, do one of the following:
 - O Accept the default -AII-.
 - O Click the **County** name.
 - Do one of the following:
 - If you want to view projects only for your agency (i.e., the assigned organization), click the option button beside Assigned Organization(s).



- To view all the projects needing review by the assigned organization, click the option button beside **Show results for all members of selected organization**.
- To view all the projects available for your review, click Show results for Your Name only.
- If you want to view projects needing review by other organizations, click the option button beside **Other Organizations**, and then click the organization name.

Tip! Click the Agencies and Associated Resource Issues link to view the report listing the resource issues your agency is responsible for reviewing.

- **3.** Under **Projects Needing Review by** *Name of Organization*, the EST displays a table showing the projects currently in ETAT review for the organization you selected in **Search Criteria** section. The table displays the following project information:
 - **FDOT District** the FDOT District(s) in which the project is located
 - **County** the county(ies) in which the project is located
 - ETDM# the project number
 - ALT# project alternative number
 - **Project Name –** name of the project
 - ETDM Phase phase project is currently in
 - Days Left number of days remaining in the review period
 - **Last Day** date the review period ends
 - **Start Day** date the review period began
 - Review Authority indicates whether or not you have authority to enter comments on behalf of the selected agency—Yes or No

Note: If **No** appears in the **Review Authority** column when your agency is selected, you must email your comments to your agency representative who has authority to enter comments into the system.



- P&N Review indicates whether your agency has submitted comments about the Purpose and Need Statement
- Issue Reviews indicates the percentage of required issues with submitted comments

Projects Requiring Review by Federal Transit Administration											
FDOT District	County	ETDM#	ALT#	Project Name	ETDM Phase	Days Left	Last Day	Start day	Review Authority	P&H Review	Issue Reviews
District 3	Escambia	<u>2831</u>	1	Brent Lane (SR 296) at US 29	Programming	1	6/11/2010	4/27/2010	Yes	No	0%
Distriction	Talland, A.	16751 AL & MA	14		Disphilands and an a		6/12/2018 A A	443/3010	Non	Also .	1.000

Tip! To sort the project information by column, click the column-heading links (e.g., click the **Days** Left heading to sort the table by deadline priority).

- 4. Click the links in the P&N Review and Issue Reviews columns to view comments submitted by your agency, if any.
- **5.** To review a project alternative, click the project ETDM number link in the **ETDM#** column for the corresponding alternative.

Note: A project may have multiple alternatives, with each alternative listed separately. You will need to conduct an independent review for each alternative associated with the project.



The EST opens the **Interactive Map** showing the project's location and the appropriate forms and reports.

6. To view the forms and reports, click the **Click to Close Map** bar to close the interactive map viewer.

The EST displays the following tabbed pages, enabling you to easily access the necessary tools and reports to conduct your review:

- Projects Needing Review
- Project Description
- Review Purpose and Need Statement
- Describe Direct Effects
- GIS Analysis Results

Note: To view the navigation details for the pages associated with the Project review, see the EST Handbook.





7. Click the tab title to open the page for the selected form or report.

Tip! The EST displays a white tab when pages are in active view. (See the Navigation chapter of the EST Handbook for navigation details on page tabs.)

8. When you have finished reviewing the reports for a selected Alternative, close the tabbed pages associated with the current review —except for the **Projects Needing Review** page-- before selecting another Alternative.

Tip! If you mistakenly close a page before completing your review, close all the tabs for the current review, and then click the **Project Number** on the **Projects Needing Review** page to re-open the tools and reports associated with the project.

3.2.5.11 Track ETAT Notifications (New 11/30/2011)

The **Track ETAT Notifications** function in the Environmental Screening Tool (EST) **Reports** menu enables the Environmental Management Office manager, District ETDM Coordinators, and the State Clearinghouse to view notifications that were sent to Environmental Technical Advisory Team (ETAT) members, along with the list of individuals who were sent the notifications. The **Track ETAT Notification** function also enables users to forward a notification to additional people.

Using the Track ETAT Notifications Report:

1. Select a project from the Project Navigation Bar.

Efficient Transportation Decision Making	Environmental Screening Tool			My ETDM Bookmarks Logout	Search site for	Search
Active project: #3752 SR 29 Add Lanes		🗸 🚺 Map it	Advanced Project Search	Saved Searches:		*
				Droject History		

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. On the Reports menu, point to Agency Participation, and then click Track ETAT Notifications.







The Track ETAT Notifications window opens as a tabbed page, displaying the notifications sent to ETAT recipients for the selected project. There can be multiple notifications, with each notification containing a list of recipients and a Forward button.

🕒 . to *Tip!* Click the minus sign, \blacksquare , to collapse a notification section. Click the plus sign, expand a section.

Track ETAT N	otifications						
Track E	TAT Notificat	ions		S 💀 🖄 🕄 🕹 💋			
■ expand al	I ≡ collapse all						
≡ #7741 SR (60 from Dover Road	to SR 39					
	District	District 7	Phase	Planning Screen			
	County	Hillsborough	From	Dover Road			
Plannin	g Organization	FDOT District 7	То	SR 39			
	Plan ID	01	Financial Management No.				
Federa	al Involvement	No federal involvement has been ide	entified.				
Contact	Name / Phone	Bob Smith (813) 555-5555	Contact Email	stephanie_clemons@urscorp.com			
			M-4181-41				
			Nouncations:				
E Notice : E	IAI Review Has Be	gun					
Date:	3/3/2006 10:29						
From:	Bob Smith						
Body:	The ETAT Review p	eriod has begun for the following pro	ject(s):				
	Hillsborough Count	v · 7741 SR 60 from Dover Road to S	SR 39 Alt#1				
	The following Water	r Management District(s) should revi	ew this project:				
	SOUTHWEST FLO	RIDA WATER MANAGEMENT DIST	RICT				
	The sector sector day						
	The review period s	tarts today 5/2/2006, and will end 45	days from today on 4/16/2006.				
	NOTICE						
MPO ETDM Coordinators and CLCs: Some projects may not							
manna man	Mart Algh in Municher	"chiciungdintine" hinewein (and a second a second a second	he was a second a second with a second s			

Tip! Click the toolbar icon on the window to:

Print a copy of the current page.

Export the current page to a **PDF** file.

Send feedback about the current page.





Access online Help for the current page.



Bookmark the page.

Add the page to your My ETDM preferences.

Below each Notice section, is a Recipients section. This section displays the number of recipients who were sent the ETAT review notification for the project, along with the recipients' Name, Organization name and E-mail address link.

Red	cipients:	ints: 🗄 109 recipients							
		<u>#</u>	Name	Organization	E-mail				
		1	Stephanie Clemons	FL Department of Community Affairs	stephanie_clemons@urscorp.com				
		2	FederalConistency ReviewerOnly	FL Department of Environmental Protection	stephanie_clemons@urscorp.com				
		3	Becky Spain Schwarz	FDOT District 7	stephanie_clemons@urscorp.com				
A.	مرید از مراجع محصول می از مراجع می از مراجع می از مراجع می از مین از می								

Forward

3. To forward the list of recipients, click the

button located beneath the selected list.



3.2.6 Community Coordination (Updated 06/29/2014)

Reports listed under **Community Coordination** enable users to view read-only screens that display community characteristics information and public comments regarding one or more projects. The **Mailing Labels** function allows users to print mailing labels for public involvement activities.

Reports		
Project Diary >		
Advance Notification Package >		
Project Effects >		
Reminders >		
Agency Participation >	F	
Community Coordination >	Sociocultural Data Report	
Cumulative Effects >	MPO Report	
Sumalative Encode	Mailing Labels	
Performance Management >	Public Comments Summary	
Invoicing Reports >		
Project Dashboard >		
Document Review >		

3.2.6.1 Sociocultural Data Report (New 06/29/2014)

The Sociocultural Data Report (SDR) replaces the former Community Characteristics Inventory (CCI) report. The SDR provides sociocultural effects analysis for community boundaries that have been added by FDOT (user-drawn boundaries) and the U.S. Census Bureau, and displays sociocultural effects analyses for project alternatives and areas of interest (AOIs). The data are derived from the U.S. Census Bureau's decennial census (e.g., household and population estimates) and the most recent American Community Survey (ACS).

Information is presented in a tabular and graphical format, detailing a community's sociocultural statistics and trends for the following:

- 0 Demographics
- 0 Poverty indicators
- O Housing values
- 0 Land use types
- Community Resources

An SDR is generated upon completion of a GIS report and can also be generated within the EST map editor (depending on user permission). The following steps provide instructions for accessing and navigating the SDR using the EST Reports menu.

1. On the **Reports** menu, point to **Community Coordination**, and then click **Sociocultural Data Report**.



Reports	\
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	Sociocultural Data Report
Cumulative Effects >	MPO Report
Performance Management >	Mailing Labels Public Comments Summary
Invoicing Reports >	
Project Dashboard >	
Document Review >	

The **Sociocultural Data Report** page opens, displaying options for the type of report you want to generate.

Sociocultural Data Report	
Sociocultural Data Re	port
Select your report query	
User Defined Community O Cen	sus Place \bigcirc Area of Interest (AOI) \bigcirc County Demographic Profile \bigcirc Current Project Alternatives
ALL 🗸	
	\checkmark
Generate Sociocultural Data Re	port

- 2. Under Select your report query, click one of the following option buttons to display the sociocultural data:
 - **User Defined Community** User-defined community, municipal, and neighborhood boundaries created by the user in the EST mapping tool.
 - Census Place Census designated places as defined by the U.S. Census Bureau.
 - Area of Interest (AOI) User-drawn areas for local projects that are not going through the ETDM process. AOIs drawn on the interactive mapping tool will appear on the SDR.

Note: The **Area of Interest (AOI)** option will only appear for users who have created AOIs in the EST mapping tool. If you have not created any AOIs, then the option will not appear at the top of the Sociocultural Data Report page.

- **County Demographic Profile –** Displays demographic profiles for all 67 Florida counties.
- Current Project Alternatives Allows you to run a demographic profile for a project alternative.

Sociocultural Data Report	X
Sociocultural Data Report	전 21 🕹 🗾
Select your report query User Defined Community Census Place Area of Interest (A0I)	🛛 County Demographic Profile 🔘 Current Project Alternatives
ALL -	•
Generate Sociocultural Data Report	

Tip! For details about the data shown on the Sociocultural Data Report page, go to the Sociocultural Data Report training video. On the **Hel**p menu, click the **Training Videos** link, and then click **Sociocultural Data Report**.





- **3.** After making your selection, additional drill-down fields appear that allow you to narrow your choice. Click the drop-down arrow, , to expand a field and view the selected options.
 - For User-Defined Community, a list of communities and buffer distances will display.

Sociocultural Data Report	
Sociocultural Data Report	
Select your report query	
● User Defined Community ○ Census Place ○ Area of Interest (A01	i) 🔿 County Demographic Profile 🔿 Current Project Alternatives
ALL V	
#2862 - Pensacola Bay Bridge Alt 2 - One-Mile Buffer (2506)	~
#2862 - Pensacola Bay Bridge Alt 3 - One-Mile Buffer (2507)	
#2862 - Pensacola Bay Bridge Alt 4 - One-Mile Buffer (2508)	
#2862 Pensacola Bay Bridge - Alt 1 - One-Mile Buffer (2505)	
#2062 Pensacola bay bridge - Existing - Revised 110910 (2519)	
10/00 Durgess Realignment - One Mile Duffer (2503)	
15th Street DD&F Combined Communities (3681)	
15th Street PD&E Community 1 (NW) (3641)	
15th Street PD&E Community 2 (NW) (3643)	
15th Street PD&E Community 3 (SW) (3644)	
15th Street PD&E Community 4 (SE) (3645)	
15th Street PD&E Community 5 (NE) (3646)	
15th Street PD&E NW Community 2 (3642)	
23rd Street Community (915)	
6 L's Farm (1751)	
9 Mile - 1-mi Buffer (2502)	
9th Avenue Community (872)	
ABACOA (1789)	
Acreage South (1770)	
Airport Industrial Area (1739)	
Ambersand Beach (1614)	
Anualana Shares (1761)	
Atlantis (1791)	
Ave Maria (1750)	
Baqdad (2639)	
Baldwin Road Community (912)	\checkmark
Banvan Area (1792)	

- For Census Place, do the following:
 - Click the ALL drop-down arrow,





Sociocultural Data Report	
Sociocultural Data Re	port
Select your report query	
O User Defined Community Cens	us Place 🔾 Area of Interest (AOI) 🔾 County Demographic Profile 🔾 Current Project Alternatives
ALL	
Generate Sociocultural Data Rei	↓ unt
Concrate Sociocultural Data Nej	

• A list of Florida's sixty-seven counties is shown.

		1					
ociocultural Data I	Report						
Sociocultu	ral Data R	eport					
Select your report a	uerv	-					
O User Defined C	community 🖲 Ce	nsus Place 🔾 Area	of Interest (AOI)) 🔿 County Demo	ographic Profile 🔾	Current Project A	Alternatives
ALL	N						
ALACHUA '	A.S						
BAKER		·					
BAY	iocultural Data F	Report					
BRADFORD							
BREVARD							
BROWARD							
CALHOUN							
CHARLOTTE							
CLAX							
COLLIER							
COLUMBIA							
DESOTO							
DIXIE							
DUVAL							
ESCAMBIA							
FLAGLER							
FRANKLIN							
GADSDEN							
GILCHRIST							
GLADES							
HAMILTON							
HARDEE							
HENDRY							
HERNANDO							
HIGHLANDS							
HILLSBOROUGH	~						
HOLMES							

- Click a county name to select it, or accept the ALL default to include all counties in the report.
- Click the drop-down arrow row on the next list box to narrow your selection.



O Click one of the options to select it.

Sociocultural Data Report						
Select your report query Select your report query User Defined Communi WALTON	ity Census Place					
De Funiak Springs (2799) Freeport (2765) Laguna Beach (2802) Miramar Beach (2777) Paxton (3698)	al Data Report					

- For Area of Interest (AOI), do the following:
 - Click the drop-down arrow to expand the list of AOIs that you created.



Note: The AOI option will not be available if no AOIs have been created.

Sociocultural Data Report	
Sociocultural Data Re	port
Select your report query User Defined Communey Genera	sus Place Area of Interest (AOI) County Demographic Profile Current Project Alternatives te Sociocultural Data Report

• Click the appropriate option.

ſ	1
Sociocultural Data Report	
Sociocultural Data Re	port
Select your report query	
🔷 User Defined Community 🔾 Cen	isus Place 💿 Area of Interest (A0I) 🔘 County Demographic Profile 🔘 Current Project Alternatives
Genera	ate Sociocultural Data Report
Poly no buffer (361)	
Poly no buffer (361)	ate pociocultural hata Keport

- For **County Demographic Profile**, do the following:
 - Click the drop-down arrow T to expand the county list.

Sociocultural Data Report	Data Report
Select your report query User Defined Commu ALACHUA (13) BAKER (14) BAY (15) BRADFORD (16) BREVARD (17) BROWARD (18) CALHOUN (19) CHARLOTTE (20)	pity O Census Place O Area of Interest (A0I) O County Demographic Profile O Current Project Alternative Generate County Demographics Profile
CLAY (22) COLLIER (23) COLLIER (24)	

- O Click the appropriate option to select it.
- For Current Project Alternative, do the following:
 - On the Active project field, click the drop-down arrow , and then select a project alternative from the list.

Active project: #10564 SR 80	Map II	Environmental Screening Tool
Hide << AOI Tools	Sociocultural Data Report Sociocultural Data Report	•
View AOI Map	Select your report query User Defined Community Census Pla ALL Generate Sociocultural Data Report	ce 🔿 Area of Interest (AOI) 🔿 County Demographic Profile 🔿 Current Project Alternatives

 Click the Current Project Alternative option button. The project alternative shown on the Active project field appears on the box below the report query buttons.



Active project: #10584 SR 80	v Map it	Environmental Screening Tool
Hide << A OI Tools Sociocultural Data Report for AOI View AOI Map	Sociocultural Data Report Sociocultural Data Reo Select your report query User Defined Community Cer ETDM #10564 - Alternative #1 ~ Current ~ Generate Sociocultural Data Re	eport sus Place \bigcirc Area of Interest (A0I) \bigcirc County Demographic Profile $$ turrent Project Alternatives

• Click the drop-down arrow to expand the list of project alternatives, if there are multiple alternatives.

Sociocultural Data Report	
Sociocultural Data	Report
Select your report query User Defined Community ETDM #10500 - Alternative #1 ETDM #10500 - Alternative #2 ETDM #10500 - Alternative #3 ETDM #10500 - Alternative #4 ETDM #10500 - Alternative #5	Census Place O Area of Interest (AOI) O County Demographic Profile Current Project Alternatives

- Click the appropriate option to select it.
- 4. Click Generate Sociocultural Data Report.

FDOT



The **Sociocultural Data Report** page refreshes and displays the report, along with a thumbnail of the map.

Tip! Click the **Generate County Demographics Profile** button to display the data for the county where the community is located.

ith the	community									
5	Sociocultural Data Report									
	Sociocultural Data Report	rt								Per 🛃 🔁 🔁
	Bear Defined Community Consus P ALL Generate Sociocultural Data Report Generate County Demographic	a Profile								
\rightarrow	th Avenue Community Area: 2.04 years miss Jardatichee(s): Others Prosocols Counties: Examble		Sthe Aver	Personal de	munity					
	General Population Trends Description	1990	2000	2010	2012(ACS)	121	_	Popul	ation	-
	Total Population	5,968	5,621	5,344	5,225	4,000				
			2,384	2,261	2,136	1.000-0 1.000-0				and the second e
	Total Households	4,100								
	Total Households Average Persons per Anve	5.45	4.39	4.99	4.40		100	200	111 111.855	





Tip! Click the toolbar icon on the window to:

Export the page to a PDF file.



Send feedback about the current page.



Access online **Help** for the current page.



Bookmark the page.

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Add the page to your My ETDM preferences.

The report sections display trends (e.g., General Population, Race and Ethnicity, Age, and Language) and demographic profiles for the selected area. The information shown on the SDR is based on data from the U.S. Census Bureau's decennial census and the ACS.

Note: The latest ACS data shown is for 2012. Because the ACS is taken every two years, this information will be updated when it becomes available.



Sociocultural Data Report					X
Sector I Date Barret					
Sociocultural Data Report					
Select your report query					
User Defined Community Census Place					
Generate Councy Demographics Profile					
9th Avenue Community					
Arres 2 204 arrest miles					
Juristiction(s): Offes: Penacola Counties: IV	Easing 9th Avenue C Bret on Pensa a an another and a second secon	annunity			
General Ropulation Trends					Population
Description	1990	2000	2010	2012(ACS)	
Tetal Description	£ 669	2000	2010 E 144	2012(ACS)	4.00
Total Herseholde	2,700	2.204	2.244	2.02	2,000 Trid Papalana
Australia Deservation	2.349	4.304	4.00	2.136	1.000
Average Persons per Acre	5.40	4.37	4.35	4,40	1990 2000 2010 2012/ACto
A verage Periods per Househou	2.46	2.47	2.00	66.5	
A verage Persons per Pamily	2.90	2.88	3.00	3.12	
Males .	2,062	2,638	2/490	2,394	
Race and Ethnicity Trends	3.106;	2.963 ;	2.005;	2001	Lur C
Description	1990	2000	2010	2012(ACS)	
White Alone	5,497 (92,11%)	4,844 (86.18%)	4,169 (81.05%)	4,373 (83.69%)	
Black or African American Alone	329 (5.51%)	578 (10.28%)	579 (11.26%)	575 (11.00%)	
Native Hawaiian and Other Pacific Islander Alone	2 (0.03%)	16 (0.28%)	12 (0.23%)	8 (0.15%)	Anian Alam American Index or Atom Alam Biore United Biore Alama Charted 2 or More Rases United Biological or Latins of Any Rase (1990 only)
بميدهين معين مندر محمد مدد مدهده مد	ومتعديد مدم م مما		بالتام مسم مم	am. A	14. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.

- **5.** Scroll to the bottom of the **Sociocultural Data Report** page for information about the sources of the reported data under the following headings.
 - Community Facilities
 - Block Groups
 - Data Sources
 - County Data Sources
 - Metadata
- 6. Below the SDR you can find the County Demographic Profile.

Note: If multiple counties intersect a community, all county demographic profiles will be listed.

The County Demographic Profile (CDP) allows you to perform further comparison between the county data with the community data displayed in the SDR. The only differences in the data presentation between the two reports is that the CDP does not include data for land use and community facilities. Additionally, the CDP only provides graphical data for the county profile; the community and county comparison is not duplicated.



General Population Trends - Hill		rofile			
	sborough				Hillsborough County Population
Description	1990	2000	2010	2012(ACS)	1,000,000
Total Population	834,054	998,948	1,200,236	1,238,365	
Total Households	324,872	391,357	462,447	466,765	1980 2000 2000 2000 2000 C
Average Persons per Aure	2.567	2,508	3.00	2.61	
Average Persons per Family	3,106	3.156	1,262	3,346	
Males	406,217	488,596	585,512	604,301	
Females	427,837	510,352	614,724	634,064	
White Alone	690,352 (82.77%)	750,497 (75.13%)	890,392 (74.18%)	908,147 (73.33%)	
Black or African American Alone	110,283 (13,22%)	147,966 (14.81%)	196,352 (16.36%)	207,092 (16.72%)	1999 2009 2018 2013ACU
Native Hawaiian and Other Pacific Islander Alone	(NA)	540 (0.05%)	773 (0.06%)	995 (0.08%)	density and the second process and the s
Asian Alone	11,093	21,571	40,285	42,249	7
	2.454	4,175	5,523 (0.46%)	6,692 (0.54%)	
American Indian or Alaska Native Alone	(0.29%)	(0.46.70)			
American Indian or Alaska Native Alone Some Other Race Alone	(0.29%) 19,586 (2.35%)	46,587 (4.66%)	39,276 (3.27%)	38,330 (3.10%)	/

3.2.6.2 MPO/County Fact Sheet (In Development)

3.2.6.3 Mailing Labels (In Development)

3.2.6.4 Public Comments Summary (Updated 12/30/2013)

The **Summary of Public Comments** feature in the EST **Reports** menu enables you to view public comments collected during outreach activities. You can view comments for all projects within your selection or view only the comments for the default project.

Viewing Public Comments:

1. In the Reports menu, click Community Coordination, and then click Public Comments Summary.



Active project: #4571 Beach Pkwy	S Ext 💽 Map i
Hide	<<
Tools	
Reports	.
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination > 🎽 🕴	Sociocultural Data Report
Cumulative Effects >	MPO Report
Performance Management >	Public Comments Summary
Project Dashboard >	B <i>I</i> <u>U</u> := 5

The **Summary of Public Comments** page opens and displays a form for indicating whether public comments are available for the selected project.

Summary of Public Comments	Project Description	X
Summary of Public Co	omments	en 🕸 21 🕹 🔴
		View all projects from selection
■ #4571 Beach Pkwy S E	đ	
District: District 2 Phase: Planning Scree	en Contact Information: Michael Konikoff	(850) 402-6338 michael.konikoff@urs.com
Summary of Public Com	ments	
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Tip! Click the plus sign, \blacksquare , to expand the project information header. Click the minus sign, \blacksquare , to collapse the section.

2. Click View all projects from selection to display the comments for multiple projects.

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Agency Participation > Community Coordination >	District: District 2 Phase: Planning Scr	en Contact Information: Michael Konikoff (850) 402-4338 michael konikoff@urs.com
Cumulative Effects >	Summary of Public Con	ments
Performance Management > Project Dashboard >	The following 31 comments/questions w the 28-mile long proposed managed Iar Will there be an extra cost to police the closes down the regular lanes? Could th through the managed lane without a tr 2-passenger minimum requirement?? 10	ere provided by the Duva' County Hanning Organization (HHO) from their Citemes Technical Advisory Committee (CTAC): CTAC Questions Regarding (H=54 Managed Lanes 1. What is the estimated cost of graing from 7:35 D 197 2: What is the black dolar amount that the cli can scare? Jac any can vegina home HoV/Managed Lane crit Gynarizet? - How is the sing to be enforced. 2-Hows pre effy the lane? 5. This is 2+hr. program? & What happens during low-usage priority? Is there a reason to keep this managed lane Gynarizet and the sing the sing and the sing to be enforced. The sing the s

The list of projects from the selection is displayed along with the public comment summaries, if available.

Note: If no public comments are shown, a note will indicate a Summary of Public Comments is not available at this time.



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Summary of Public Comments	od 🔁 🕄 🗟 🕎
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District: District 2 Phase: Planning Screen Contact Information: Michael Konikoff (850) 402-	-6338 michael.konikoff@urs.com
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District: District 2 Phase: Planning Screen Contact Information: Michael Konikoff (850) 402-	-6338 michael.konikoff@urs.com
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■ #3655 University Blvd	
District: District 2 Phase: Planning Screen Contact Information: Michael Konikoff (850) 402-	-6338 michael.konikoff@urs.com
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🛚 #4572 Woodlawn Road Ext	
District: District 2 Phase: Planning Screen Contact Information: Michael Konikoff (850) 402-	-6338 michael.konikoff@urs.com

Click View default project from selection only to display only the default project from the selection.

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Tip! Click the toolbar icon on the window to:



FDOT

PDF

Export the page to a **PDF** file.

Send feedback about the current page.



Access online **Help** for the current page.



Bookmark the page.



Add the page to your **My ETDM** preferences.

Note: For details on using the project selection feature, see the Navigation chapter of the

3.2.7 Performance Management (*Updated* 06/30/2010)

Reports listed under **Performance Management** enable authorized users to access blank survey forms or view survey results and reports documenting the performance of the ETDM Process and its participants.

3.2.7.1 Surveys (Updated 06/30/2010)

EST User Handbook.

The **Surveys** menu displays options for viewing individual surveys completed by ETAT members and District ETDM Coordinators or a summary of survey results.

3.2.7.1.1 View Blank Survey (In Development)

3.2.7.1.2 ETAT Survey (Updated 06/30/2010)

Biennially, ETAT members complete a survey to provide

feedback on how the participating agencies view the

management and administration of the ETDM Process, the quality of the working relationship between the agencies and FDOT, and recommended improvements or changes.

The **ETAT Survey** function in the Environmental Screening Tool (EST) **Reports** menu enables ETAT Members-Primary to view draft and final surveys for their agency.

Viewing an ETAT Survey:

3. On the **Reports** menu, point to **Performance Management**, select **Surveys**, and then click **ETAT Survey**.





Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	Su
Invoicing Reports >	Pe
Project Tracker >	
Document Review >	

The **ETAT Survey** window opens as a tabbed page, displaying a drop-down list box containing a list of draft and final surveys, with a page toolbar located in the upper right corner of the window.

ETAT Survey		
ETAT Survey		🗟 ?] 🛃 📔
Load a Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service	~
Load Survey		

Tip! Click on the toolbar icons to:



Send feedback about the current page.



Access online **Help**.



Bookmark the current page.

Add the page to your **My ETDM** preferences.

4. In the **Load a Survey** field, click the drop-down arrow

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	Load a Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service	Y
	Load Survey		

The Load a Survey field expands, displaying the final and draft surveys submitted for your agency.

ETAT Survey		🛃 🄁 🛃
Load a Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service	
Load Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service Draft 2010 Agency Survey on 01/25/2010 by Ivy Teal for National Park Service	
 For any agency that you a 	Final ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service Final 2010 Agency Survey on 01/25/2010 by Ivy Teal for National Park Service	

5. Click the **Survey** name you want to view.



ETAT Survey		🛃 🔃 🛃 🗾
Load a Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service	~
Load Survey	Draft ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service Draft 2010 Agency Survey on 01/25/2010 by Ivy Teal for National Park Service	
 For any agency that you a 	Final ETAT Annual Report Survey on 03/03/2008 by Ivy Teal for National Park Service Final 2010 Agency Survey on 01/25/2010 by Ivy Teal for National Park Service	

The survey name appears in the Load a Survey field.

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I	Load a Survey	Final 2010 Agency Survey on 01/25/2010 by Ivy	Teal for National Park Service	
	Load Survey			

6. Click Load Survey.

ETAT Survey			
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Load Survey			

The **ETAT Survey** window opens as a tabbed page, displaying the completed survey and page toolbar.

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2010 Agency Survey	01/01/2008 - 12/31/2009)
National Park Service	lvy Teal
This survey is intended to characterize your Agency's participation in the ETDM you select capture your Agency's experience in the ETDM Process in its entiret our FDOT Dristicts and the ETDM process, should you select a rating of Fair or provided. We look forward to getting your results and working with your Agency to the second sec	process from January 1, 2008 to December 31, 2009. Please ensure that ratings and not for a specific project. In order to help improve both communication with Poor; please add clarification in the form of written comments in the space o improve Florida's ETDM Process.
1. Method of Compensation.	
☐ Advance Payment ☐ Reimbursement ☑ No Payment.	
2. Type(s) of Funded Positions.	
Service Management	Part Time Equivalent
✓ Full Time Equivalent	Other Personnel Services
Outsourcing	Not Applicable
3. In the box below, describe how your Agency is organized to address the ETD	M Process.

Tip! Click the toolbar icon on the ETAT Survey window to:





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Bookmark the page.

Add the page to your **My ETDM** preferences.

3.2.7.1.2.1 2012 ETAT Survey Results (In Development)

The 2012 ETAT Survey Results page displays agency ratings regarding the ETDM process from 01/01/2010 to 06/30/2012.

3.2.7.1.2.2 2012 District Survey Results (In Development)

The 2012 District Survey Results page displays District ratings regarding the ETDM process from 01/01/2010 to 06/30/2012.

3.2.7.1.3 District ETDM Coordinator Survey (Updated 10/30/2012)

Biennially, District ETDM Coordinators complete a survey to provide feedback on how the Florida Department of Transportation (FDOT) Districts view the management and administration of the ETDM Process, the quality of the working relationship between the agencies and FDOT, and recommended improvements or changes.

The District ETDM Coordinator Survey Results function in the Environmental Screening Tool (EST) Reports menu enables Central Environmental Management Office (CEMO) Managers to view a summary of the Annual Survey results submitted by District ETDM Coordinators.

Viewing District ETDM Coordinator Survey Results:

1. On the Reports menu, point to Performance Management, select Surveys, and then click District ETDM Coordinator Survey Results.

	_
Reports	\land
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
gency Participation >	
Community Coordination >	
Performance Management >	Su
nvoicing Reports >	Iss
Involuting Reports >	Pe
Project Tracker >	QL
Document Review ≻	

The **District ETDM Coordinator Survey Results** window opens as a tabbed page, displaying the survey results summary, with a page toolbar located in the upper right corner of the window.



l l	
District ETDM Coordinator Survey	
District ETDM Coordinator Survey Results	🗟 🖻 🕸 ?1 🕹 💋
Methods of Project Notification	
	Count
Advance Notification	6
Public Hearing Notification	0
Environmental Screening Tool	1
Technical Memorandum for Review	2
Federal Consistency Review (FCR)	3
Request for Agency Coordination Meeting	3
Transportation Improvement Program (TIP)	1
Review of Local Transportation Plan	2
Tentative Work Program	3
Unified Planning Work Program	4
Review of Long Range Transportation Plan	1
Review of Local Government Comprehensive Plan	2
Request for technical assistance	6
Other	3
Benefits of ETDM	
Summary of Individual ETDM Statements	
	Average Rating
ETDM has increased the awareness of environmental resources.	Strongly Agree
ETDM has established lasting efficiencies to the environmental review process.	Agree
ETDM has shortened project delivery time.	Agree
ETDM has promoted better decision making for transportation projects.	Neutral
ETDM has enhanced problem solving on transportation projects	Agree

Tip! Click the toolbar icon on the District ETDM Coordinator Survey Results window to:

Print a copy of the completed survey.



Export the completed survey to a **PDF** file.



e

Send feedback about the current page.



Bookmark the page.

Add the page to your **My ETDM** preferences.

The survey results summary organizes District ETDM Coordinator responses in the following categories:

- Methods of Project Notification
- Benefits of ETDM
- Customer Service
- Quality of Information
- Communication and Coordination
- Performance Measures

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3.2.7.2 Previous ETAT Surveys (In Development)

3.2.7.3 Previous District ETDM Coordinator Surveys (In Development)

3.2.7.4 Issue Tracking (New 7/31/2009)

Reports listed in the **Issue Tracking** menu enable Central Environmental Management Office (CEMO) managers and staff to view issues and concerns reported by agencies to the FDOT.

3.2.7.4.1 Issues Tracking: Details Report (New 7/31/2009)

The **Issues Tracking Details Report** enables the Central Environmental Management Office managers and staff to view ETDM issue details reported by the agencies to FDOT.

Viewing Issue Tracking Details Reports:

1. On the **Reports** menu, point to **Performance Management**, select **Issue Tracking**, and then click **Details Report**.

Reports	^		
Project Diary >			
Advance Notification Package >			
Project Effects >			
Reminders >			
Agency Participation >			
Community Coordination >			
Performance Management >	Su	irveys	D
Invoicing Reports >	ls	sue Tracking >	D
involcing reports =	Pe	erformance Monitoring	D
Project Tracker >	QL	ality Assurance Review	Þ

The **Issues Tracking: Details Report** window opens as a tabbed page, displaying search filters and a page toolbar.

Tip! Click on the toolbar icons to:



Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

The **Issues Tracking: Details Report** window is divided into two sections—**Issues Tracking Query** and **Select an Issue**—that enable you to search and view the details of existing issues.



2. To search for a report, complete one or more fields under Issues Tracking Query.

Note: The fields are not required fields, so you have the option to enter as much information as you want into the search filter or you can leave all of the fields blank. However, leaving all of the fields blank when you submit your query will result in the EST displaying all issues listed in the system.

lssues Tracking: D	etails Report			
Issues Tra	cking: Details Report	•		🗟 21 🛃 😿
🗉 Issues Trackin	g Query			
Issue ID			Assignment ID	
Reporter		~	Assignee	×
Category		~	Status	×
Туре		*		
Priority		*		
Resolution		~		
Submission Date Range	to		Due Date Range	to
Keywords				
	Submit Query Clear Query	/		
🖻 Select an Issu	e			
Select an Issue	Load Report			~

- **3.** To narrow your search results, complete one or more of the following fields in the **Issues Tracking Query** search filter: EST then displays the issues matching your search criteria.
 - In the **Issue ID** field, type the identification number assigned to an issue.
 - In the Assignment ID field, type the assignment ID.
 - In the **Reporter** field, click the drop-down arrow . The field expands, displaying a pre-populated list of people who have reported issues. Do one of the following:
 - Select your name from the list if you want to view or edit issues you have previously reported.
 - Select another name to view the issues reported by the selected person.
 - In the Assignee field, click the drop-down arrow , and then select the person assigned to take action on specific issues.

Tip! You can also select a name in the **Reporter** and **Assignee** fields by typing the first letter of the person's first name. Keep pressing the letter until the name you are seeking appears.

• In the **Category** field, click the drop-down arrow **N**, and then select a category.

Category	×
Туре	Agency Agreement
Priority	Technology Performance Management
Resolution	Contract Management District Issue





- In the **Type** field, click the drop-down arrow and select the type of issue. The **Type** field populates with options related to the category you selected in the **Category** field.
- In the **Status** field, click the drop-down arrow **N**, and then select a status.

Status	×
	New
	Open Be-Opened
	Complete

• In the **Priority** field, click the drop-down arrow **I**, and then select a priority.

Priority	✓
Resolution	Showstopper
Submission Date Range	High Low Medium Enhancement

• In the **Resolution** field, click the drop-down arrow **N**, and then select a resolution type.

Resolution	~
Submission Date Range	Open Closed - No Action Required Closed - Fixed

- In the **Submission Date Range** fields, type the date range when an issue was originally submitted.
- In the **Due Date Range** fields, type the date range for action item due dates associated with an issue.

Tip! When typing in dates, use the mm/dd/yyyy format. Alternately, you can also click the

calendar icon is and select the dates.

• In the **Keywords** field, type any words related to your search query.



4. Click Submit Query.

Issues II	acking. Details Report	🖾 ?!! 🗟 🙋	
🗉 Issues Track	ing Query		
Issue ID		Assignment ID	
Reporter	×	Assignee	~
Category	×	Status	×
Туре	×		
Priority	×		
Resolution	×		
Submission		Due Date Range	
Date Kange	to		to a
Keywords			
0	Submit Query Clear Query		

In the **Select an Issue** section, the **Select an Issue** field populates with the results based on your search criteria, as shown in the next illustration.

Issues Tra	cking: Details Report		🛃 🔃 🛃		
😑 Issues Trackin	g Query				
Issue ID		Assignment ID			
Reporter	· · · · · · · · · · · · · · · · · · ·	Assignee	~		
Category	· · · · · · · · · · · · · · · · · · ·	Status			
Туре	· · · · · · · · · · · · · · · · · · ·				
Priority	· · · · · · · · · · · · · · · · · · ·]			
Resolution	· · · · · · · · · · · · · · · · · · ·]			
Submission		Due Date Range			
Date Kange	to		to		
Keywords					
	Submit Query Clear Query				
Select an Issue	•				
Select an Issue	21: test issue1 ASDFASDF@#\$%8 Load Report	.@#\$%↔			

5. To view details for an issue, click the drop-down arrow in the Select an Issue field.

🖃 Select an Issue		
Select an Issue	21: test issue1 ASDFASDF@#\$%&@#\$%<>	~
	21: test issue1 ASDFASDF@#\$%&@#\$%<>	
	41: test - Ruth	
	61: test Ruth 081307	
	81: Project Release Schedule	

The field expands and displays a list of issues matching the search query you entered in the **Issues Tracking Query** section.

6. Select the issue you want to view.

Select an Issue		
Select an Issue	81: Project Release Schedule 21: test issue1 ASDFASDF@#\$%&@#\$% <> 41: test - Ruth 61: test Ruth 081307 81: Project Belease Schedule	×



7. Click Load Report.

Select an Issue			
Select an Issue	ct an Issue 81: Project Release Schedule		
	Load Report		

The **Issues Tracking: Details Report** window refreshes, displaying the details of the selected issue and an expanded page toolbar.

ssues Tracking: Details	Report			
Issues Trackin	ng: Details Report 🛛 🚳 📴 🖄 🔁 🔀			
🗉 Issue 81: Project Rel	ease Schedule			
Category	Contract Management			
Туре	On-Line Invoicing			
Description	MFS has experienced difficulties in planning for upcoming work because the Project Release chedule provided is not reflective of actual project releases. NMFS recommends that the Project elease Schedule is updated every few months. And then every year.			
Priority	Medium			
Resolution	Closed-Fixed			
Reported by	Charles Cartee			
CC List:	Bruce Barrett Marcelo Bosio			
Agencies:	National Marine Fisheries Service FDOT District 5			
E Action Items				
_	Assignment 81: Update Project Schedule			
Assigned To	George Ballo			
Assigned By	Diane Ripandelli			
Assignment Summary	Update Project Schedule			
Action Items	The 2007 Estimated ETDM Project Release Schedule is now available. This year's schedule is available on the EST in the ETDM Library. Go to HELP->ETDM Library and then select the "Schedules" category and press "Search." You can also get to the schedule through the Frequently Asked Questions (FAQ) link.			
Due Date	7/23/2009			
Status	Normal			
	Assignment 82: Create an on-line project release schedule			
Assigned To	Peter McGilvray			
Assigned By	Ruth Montgomery Roaza			
Assignment Summary	Create an on-line project release schedule			
Action Items	FDOT is currently working on an on-line real-time schedule where the ETDM Coordinators will be able			

Tip! Click the toolbar icon on the **Issues Tracking: Details Report** window to:



Print a copy of the report.



Export the report to a **PDF** file.



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Send feedback about the current page.

Access online Help.



Bookmark the page.

Add the page to your **My ETDM** preferences.

3.2.7.4.2 Issues Tracking: To Do List (New 7/31/2009)



The **Issues Tracking: To Do List** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) managers and staff to view open issues assigned to them. Issues appearing in the **Issue Tracking: To Do List** window are recorded and assigned by CEMO managers and staff using the **Issue Tracking** function in the EST **Tools** menu.

Opening the Issue Tracking Inbox:

1. On the **Reports** menu, point to **Performance Management**, select **Issue Tracking**, and then click **Inbox**.

R e p or ts Project Diary > Advance Notification Package > Project Effects > Reminders > Agency Participation > Community Coordination > Performance Management > Invoicing Reports > Project Tracker > Quality Assurance Revie			a second s	
Project Diary > Advance Notification Package > Project Effects > Reminders > Agency Participation > Community Coordination > Performance Management > Invoicing Reports > Project Tracker > Quality Assurance Review	Reports	~		
Advance Notification Package > Project Effects > Reminders > Agency Participation > Community Coordination > Performance Management > Issue Tracking > Project Tracker > Quality Assurance Review	Project Diary >			
Project Effects > Reminders > Agency Participation > Community Coordination > Performance Management > Invoicing Reports > Project Tracker > Quality Assurance Review	Advance Notification Package >			
Reminders > Agency Participation > Community Coordination > Performance Management > Invoicing Reports > Project Tracker > Quality Assurance Review	Project Effects >			
Agency Participation > Community Coordination > Performance Management > Surveys Invoicing Reports > Performance Monitoring Project Tracker > Quality Assurance Review	Reminders >			
Community Coordination > Performance Management > Invoicing Reports > Project Tracker > Quality Assurance Review	Agency Participation >			
Performance Management > Surveys Invoicing Reports > Issue Tracking > Project Tracker > Quality Assurance Review	Community Coordination >			
Invoicing Reports > Issue Tracking > Performance Monitoring Project Tracker > Quality Assurance Review	Performance Management >	Su	irveys	
Project Tracker > Performance Monitoring Quality Assurance Review	Invoicing Reports >	lss	sue Tracking >	
Quality Assurance Review	Project Tracker >	Per	rformance Monitoring	
	Project Tracker >	Qu	ality Assurance Review	

The **Issues Tracking: To Do List** window opens as a tabbed page, displaying a page toolbar along with the list of issues and action items assigned to you.

lssue	s Tracking: To Do List						
Is	sues Tracking: To Do	list				2 2	1
	Issues				Action Items		
ID	Issue Title	Category	Priority	ID	Assignment Summary	Date Due	Status
283	New Issue for User Documentation	Technology	High	281	Add create new issue steps to documentation	01/05/2009	New

Tip! Click the toolbar icon on the **Issues Tracking: To Do List** window to:

Print a copy of the report.
Export the report to a PDF file.
Send feedback about the current page.
Access online Help.
Bookmark the page.
Add the page to your My ETDM preferences.

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2. To view the details of an issue, point to the row containing the issue or action item information, and then click anywhere on the row.

ssues	s Tracking: To Do List							
Is	sues Tracking: To Do	lîst					2 2) 🕎
EII	Ibox				1	Antinu Itanua		
	Issues					Action items		
ID	Issue Title	Category	Priority	ID	1	Assignment Summary	Date Due	Status
283	New Issue for User Documentation	Technology	High	281	Add cr docum	eate new issue steps to entation	01/05/2009	New

A message appears asking if you want to view the details of the selected issue.



3. Click OK.

The **Issues Tracking: Details Report** window tab opens, displaying the details of the selected issue that is assigned to you.

lssues Tracking: Details I	Report
Issues Trackin	ng: Details Report 🛛 🚳 💀 🔁 🐉
🖃 Issue 283: New Issue	for User Documentation
Category	Technology
Туре	Enhancement
Description	User Documentation test issue
Priority	High
Resolution	Open
Reported by	Diane Ripandelli
CC List:	George Ballo Chris Sands
Agencies:	
Action Items	
	Assignment 281: Add create new issue steps to documentation
Assigned To	Your Name
Assigned By	Diane Ripandelli
Assignment Summary	Add create new issue steps to documentation
Action Items	
Due Date	01/05/2009
Status	New

Note: After you have completed the Action Item, the issue and action item will be removed from the **Issues Tracking: To Do List** window. However, you can view the issue and action item details in the **Issue Tracking Details Report**.

3.2.7.4.3 Issues Tracking: Summary Report (*New 7/31/2009*)



The **Issues Tracking: Summary Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office managers and staff to view a read-only report summarizing issues being tracked. Details of the report include the issue title, date, participant who reported the issue, person to whom the issue is assigned, priority, and status.

Viewing an Issues Tracking Summary Report:

1. On the Reports menu, point to Performance Management, select Issue Tracking, and then click Summary Report.

Reports	^			
Project Diary >				
Advance Notification Package >				
Project Effects >				
Reminders >				
Agency Participation >				
Community Coordination >				
Performance Management >	Su	ırveys D	>	
Invoicing Reports >	Is	sue Tracking >	Ì	
Desired Texture	Pe	erformance Monitoring 🛛 👂	>	
Project Tracker >	Q	uality Assurance Review	>	

The **Issues Tracking: Summary Report** window opens as a tabbed page, displaying a search filter and a page toolbar.

Tip! Click on the toolbar icons to:



Send feedback about the current page.



Access online Help.



Bookmark the page.



Add the page to your **My ETDM** preferences.

The **Issues Tracking: Summary Report** window is divided into two sections—**Issues Tracking Query** and **Select an Issue**—that enable you to search and view the status details of existing issues.



lssues Tracking: S	ummary Report				
Issues Tra	Issues Tracking: Summary Report 🔯 🔃 🛃 👸				
🖃 Issues Trackin	g Query				
Issue ID			Assignment ID		
Reporter		*	Assignee		*
Category		*	Status		~
Туре		*			
Priority		*			
Resolution		*			
Submission Date Range	to		Due Date Range	to	
Keywords	Submit Query Clear	r Query			
Curry Describe	5		Colored House		
	e	Selected=>			Remove
Get Report					

2. To search for an issue, complete one or more of the following fields under Issues Tracking Query:

Note: The fields are not required fields, so you have the option to enter as much information as you want into the search filter or you can leave all the fields blank. However, leaving all of the fields blank when you submit your query will result in the EST displaying all of the issues listed in the system.

- In the **Issue ID** field, type the identification number assigned to an issue.
- In the **Assignment ID** field, type the assignment ID.
- In the Reporter field, click the drop-down arrow . The field expands, displaying a pre-populated list of people who have reported issues. Do one of the following:
 - O Select your name from the list if you want to view or edit issues you have previously reported.
 - Select another name to view the issues reported by the selected person.
- In the Assignee field, click the drop-down arrow , and then select the person assigned to take action on specific issues.

Tip! You can also select a name in the **Reporter** and **Assignee** fields by typing the first letter of the person's first name. Keep pressing the letter until the name appears.

• In the **Category** field, click the drop-down arrow **I**, and then select a category.



Category	×
Туре	Agency Agreement
Priority	Technology Performance Management
Resolution	Contract Management District Issue

- In the **Type** field, click the drop-down arrow and select the type of issue. The **Type** field populates with options related to the category you selected in the **Category** field.
- In the **Status** field, click the drop-down arrow **M**, and then select a status.

Status	×
	New
	Normal Re-Opened
	Complete

• In the **Priority** field, click the drop-down arrow **N**, and then select a priority.

Priority	×
Resolution	Showstopper
Submission Date Range	High Low Medium Enhancement

• In the **Resolution** field, click the drop-down arrow **N**, and then select a resolution type.

Resolution	×
Submission Date Range	Open Closed - No Action Required Closed - Fixed

- In the **Submission Date Range** fields, type the date range when an issue was originally submitted.
- In the **Due Date Range** fields, type the date range for action item due dates associated with an issue.

Tip! When typing in dates, use the mm/dd/yyyy format. Alternately, you can also click the

calendar icon 🛄 and select the dates.

If you want to view issues pertaining to a specific organization, click the drop-down arrow in the Organization field, and then select the organization.



• In the **Keywords** field, type any words related to your search query.

3. Click **Submit Query**.

Issues Tracki	ng Query		
Issue ID		Assignment ID	
Reporter	×	Assignee	
Category	×	Status	
Туре	×		
Priority			
Resolution	×		
Submission		Due Date Range	
Date Kange	to		to

In the **Select an Issue** section, the **Query Results** field populates with the results based on your search criteria, as shown in the next illustration.

🖃 Select an Issue		
Query Results	Selected Items	
21: test issue1 ASDFASDF@#\$%&(▲ 41: test - Ruth 61: test Ruth 081307 81: Project Release Schedule 82: Blah Blah Blah, decent length Tit 85: test test test test test test test 85: test test test test test test test 86: test test test test test test test 87: test test test test test 88: test test test 89: test 89: test 89: test 80: test 80: test 80: test 81: Stephanie Test - 11/30/2007	2	Remove
Get Report		

4. In the Query Results field, click an issue you want to view.

Select an Issue			
Query Results	S	elected Items	
201: Testing inbox Function 222: Stephanie Testing - 01/11/2008 241: new Issue: ID is not editable 244: Revisiting Issue 241 261: Test - abc123"(@#\$% & ^0_+ - 262: Test - Stephanie 10/20/2008 283: New Issue for User Documenta 285: Tumpike not treated as a Distric 286: End User Documentation	Selected=>		Remove
287: End User Documentation for E§ ✓ Get Report	`		

5. Click Selected=>.



■ Select an Issue		
Query Results	Selected Items	
201: Testing inbox Function 222: Stephanie Testing - 01/11/2008 241: new Issue: ID is not editable 244: Revisiting Issue 241 261: Test - abc123 ²¹ @#\$%^&*0_+ 262: Test - Stephanie 10/20/2008 283: New Issue for User Documenta 285: Tumpike not treated as a Distric 286: End User Documentation 287: End User Documentation for ES ▼	All Shown=>	Remove
Get Report		

6. Repeat <u>Steps 4 and 5</u> for each issue you want to view.

Tip! To move all of the issues listed in the **Query Results** field to the **Selected Items** field, click **All Shown=>**. To remove one or more items, select the issue you want removed and click **Remove**.

7. Click Get Report.

■ Select an Issue		
Query Results	Selected Items	
201: Testing inbox Function 222: Stephanie Testing - 01/11/2008 241: new Issue: ID is not editable 244: Revisiting Issue 241 261: Test - abc123"(@#\$%^&*0_+`- 262: Test - Stephanie 10/20/2008 283: New Issue for User Documenta 285: Tumpike not treated as a Distric 286: End User Documentation 287: End User Documentation for ES ✓	Selected=> 287: End User Documentation for EST Ref 286: End User Documentation 283: New Issue for User Documentation All Shown=>	nove
Get Report		

The **Issues Tracking Summary Report** tabbed window opens and displays an expanded page toolbar and a **Report** section listing the selected issues.

ssues	Tracking: Summa	ry Report		
Iss	ues Trackii	ng: Summary Report	S 💀 😒	21 🛃 💋
⊞exj Leftc ⊡Re	oand all ⊟ collap: lick a row to view a port	se all ssignment summary inline; Right click a row to open the ful	l issue detail in a new tab.	
ID	Category	Issue Title	Agencies	Date Reported
283	Technology	New Issue for User Documentation		01/05/2009
286	Agency Agreement	End User Documentation		01/05/2009
287	Contract Management	End User Documentation for EST		01/05/2009





Tip! Click the toolbar icon on the Issues Tracking: Summary Report window to:

Print a copy of the report.
Export the report to a PDF file.
Send feedback about the current page.
Access online Help .
Bookmark the page.
Add the page to your My ETDM preferences.

8. To view a brief summary of an issue, left-click anywhere on the row.

Ŀ	ssues	Tracking: Summa	ry Report		
	Iss	ues Trackii	ng: Summary Report	🗟 <mark>ee</mark> 🖄 ?	8 🛛
	⊞exp Leftc ⊡Re	oand all ⊟ collap: lick a row to view a port	se all ssignment summary inline; Right click a row to open the full	issue detail in a new tab.	/
	ID	Category	Issue Title	Agencies	Date Reported
	283	Technology	New Issue for User Documentation		01/05/2009
	286	Agency Agreement	End User Documentation		01/05/2009
	287	Contract Management	End User Documentation for EST		01/05/2009

The row expands and displays the issue:

sues	Tracking: Sumr	nary Report			
Iss	ues Track	ing: Summary Report		🗟 📴 🛃 ?) 🛃 🕎
⊞ ex Left o ⊡ Re	pand all ⊟ colla click a row to view aport	ipse all assignment summary inline; Right click #	a row to open the full issue de	tail in a new tab.	
ID	Category	Issue Title		Agencies	Date Reported
283	Technology	New Issue for User Documentation			01/05/2009
		Assignment Title	Assigned to	Date Due	Status
	Add create new	v issue steps to documentation	Diane Ripandelli	01/05/2009	New
ID	Category	Issue Title		Date Reported	
286	Agency Agreement	End User Documentation			01/05/2009
287	Contract Management	End User Documentation for EST			01/05/2009

Tip! You can expand and collapse all of the issues listed in the window by clicking the **expand all** or **collapse all** icons.



9. To view a detailed summary of an issue, right-click anywhere on the row.

Issues	Tracking: Summa	ry Report		
Iss	ues Trackir	ng: Summary Report	S 💀 😒	1 🛃 🔁
⊞exj Leftc ⊡Re	pand all ⊟ collaps lick a row to view as port	se all ssignment summary inline; Right click a row to open the ful	l issue detail in a new tab.	/
ID	Category	Issue Title	Agencies	Date Reported
283	Technology	New Issue for User Documentation	/	01/05/2009
286	Agency Agreement	End User Documentation		01/05/2009
287	Contract Management	End User Documentation for EST		01/05/2009

A message appears asking if you want to open the issue details in a tabbed window.

10. Click **OK**.

The **Issues Tracking: Details Report** window opens as a tabbed page, displaying the Issue information and **Action Items**.

Issues Tracking: Summary F	Report Issues Tracking: Details Report					
Issues Trackir	g: Details Report	🗟 💀 😫				
🗉 Issue 283: New Issue	□ Issue 283: New Issue for User Documentation					
Category	Technology					
Туре	Measures					
Description	User Documentation test issue					
Priority	High					
Resolution	F					
Reported by	Diane Ripandelli					
Submission Date	01/05/2009	Closed Date				
CC List:	George Ballo Chris Sands					
Agencies:						
Action Items						
	Assignment 281: Add create new issue steps to documentati	on				
Assigned To	Diane Ripandelli					
Assigned By	Diane Ripandelli					
Assignment Title	Add create new issue steps to documentation					
Action Items						
Due Date	01/05/2009					
Status	New					

3.2.7.5 Performance Monitoring (New 7/31/2009)

Reports listed under **Performance Monitoring** enable users to view feedback and annual reports. Monitoring reports show agency feedback and performance results, which are displayed as summaries and as details. Annual reports document the accomplishments and performance of the ETDM Process and its participants. Access to the type of performance monitoring report depends on EST role (e.g., Central Environmental Management Office, District ETDM Coordinator etc.).

3.2.7.5.1 Agency Annual Reports (*New 7/31/2009*)



The **Agency Annual Reports** function in the Environmental Screening Tool (EST) **Reports** menu enables ETDM participants to view annual reports and annual program review notes for agencies participating in the ETDM Process.

For more details on user roles and privileges, please refer to Chapter 1.5 Roles and Privileges in the EST Handbook.

Viewing Agency Annual Reports:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Agency Annual Reports**.



The **Agency Annual Reports** window opens as a tabbed page, displaying a page toolbar and the Agency Annual Reports that are listed in the ETDM Library.

gency A	nnual R	S 🖻 🐼 🕄 🕹			
		Searc	h the ETDM Library		
Keywords:		Category:	Annual Reports	Sear	ch Add
	<u>Name</u>	<u>Category</u>	Publication Date	File Extension	File Size
× monday t	estina - 2	Annual Reports	2/18/2008	pdf	49 KB


Tip! Click the toolbar icon on the Agency Annual Reports window to:



2. In the Name column, click the Agency Annual Report name. The Library Attachment window opens a tabbed window, displaying the report in PDF format.



Tip! Click a column heading to sort the Agency Annual Reports by Name, Category, Publication Date, File Extension, and File Size.

Note: For more information on navigating the ETDM Library, see Chapter 3.6.7 of the EST Handbook.

3. In the **Library Attachment** window that displays the report PDF, click the navigation icons in left column to view the contents of the Agency Annual Report.



Tip! You can switch between the Library Attachment window displaying the Agency Annual Report PDF and the Agency Annual Report window by clicking the tabs. Click the dark-colored tab to display a window, as demonstrated below.

Agency Annual Reports	Library Attachment	X
18 🖺 🖉 14 🖗 🗖	👟 💿 76.4% - 🔚 🛃 [Find] -	





Once the window opens, the tab turns white.



- **4.** To print the Agency Annual Report, click the **Print** icon located on the top left corner of the **Library Attachment** window.
- 5. To save the Agency Annual Report to your desktop or to another location, click the Save icon

3.2.7.5.2 ETAT Feedback Report (New 7/31/2009)

The **Performance Monitoring** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office managers and support staff to view agency performance reviews, feedback reports, and program review notes.

Agency Feedback Reports are used in the ETDM Performance Management Program to provide a bi-annual progress report on agency performance and document actions taken by the Central Environmental Management Office managers and support staff to resolve issues presented by the agencies.

Viewing Agency Feedback Reports:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Agency Feedback Report**.





The **Agency Feedback Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

ľ	Agency Feedback Report			
	Agency Feedback	Report		🕸 🖪 🛃 🔀
l	🖻 Select a Feedback Report			
	Agency	Advisory Council on Historic Preservation	~	
	Date Range	to 🗖		Create Report

Tip! Click on the toolbar icons to:

Send feedback about the current page.
Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

- 2. Under Select a Feedback Report, do the following:
 - Click the drop-down arrow in the Agency field, and then select an agency from the list.

In the **Date Range** field, type the date range for the report.

Tip! When typing dates, use the **mm/dd/yyyy** format. Alternately, you can also click the calendar icon and select the dates.

3. Click **Create Report**.

1	Agency Feedback Report			
	Agency Feedback	Report		😫 🔉 🛃
l	🖃 Select a Feedback Report			
	Agency	FDOT District 3	~	
	Date Range	01/12/2008 🔲 to 01/12/2009 🗔		Create Report

The **Agency Feedback Report** window refreshes and displays the Agency Feedback Report for the selected agency and date range along with an expanded page toolbar.

Tip! Click the toolbar icon on the Agency Feedback Report window to:

Print a copy of the current page.

Export the current page to a **PDF** file.



Send feedback about the current page.







Add the page to your My ETDM preferences.

The Agency Feedback Report comprises the following sections:

- Purpose
- Project Reviews
- Off-line Activities
- Performance Tracking
- Environmental Technical Advisory (ETAT) Participation
- Identified Opportunities and Challenges
- Click the Agency Review Report link located at the bottom of the Agency Feedback Report window for detailed results of the Agency Project Reviews.

Detailed results of the agency project reviews are found in the Agency Review Report located on the EST under the Reports
menu. To access the Agency Review Report, select Perion nance Management on the Reports menu, then select the Agency
Review Report from the drop down list. The Agency Review Report may be queried in a number of ways including by issue or by
data

3.2.7.5.3 Agency Review Matrix (New 7/31/2009)

The **Agency Review Matrix** provides Central Environmental Management Office managers and support staff a comprehensive view of agency responses to projects submitted for review.

Viewing the Agency Review Matrix:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Agency Review Matrix**.





The **Agency Review Matrix** window opens as a tabbed page, displaying a page toolbar and a search filter.

		Sear	ch		
Start Date:	mm/dd/yyyy	-	End Date:	mm/dd/yyyy	
	Please Se	lect a F	eporting Peri	iod	
Agency Review Matrix				E	3 🖻 🖄 21 🛃 🖉
Agency Review Matrix					

Tip! Click the toolbar icon on the **Agency Review Matrix** window to:



Print a copy of the current page.

Export the current page to a **PDF** file.



Send feedback about the current page.



Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

- 2. Under Select a Reporting Period, do the following:
 - In the **Start Date** field, type the date the reporting period began.
 - In the **End Date** field, type the date the reporting period ended.

Tip! When typing dates, use the mm/dd/yyyy format. Alternately, you can also click the

calendar icon iiii and select the dates.

3. Click Search.

Agency Review Matrix			
Agency Review Matrix			1 💀 😫 😰
	Please Select a Re	eporting Period 💋	
Start Date:	mm/dd/yyyy	End Date: mm/dd/yyyy	
	Searc	:h	

EST generates and displays the Agency Review Matrix.

Note: The **Agency Review Matrix** window will remain idle while the report generates. This process can take up to a minute.



Agency Review Matrix

🗟 💀 😫

Please Select a Reporting Period															
Start Date: 01/14/2007 🔤 End Date: 01/14/200						008		1							
Search															
Authority Al-Author Automatical Enterty and															
	Aes	Aesthetics			Air Quality		Marine		Contaminated Sites			Economic			
Expected Review for Resource Issues	Expected	Submitted	Total %	Expected	Submitted	Total %	Expected	Submitted	Total %	Expected	Submitted	Total %	Expected	Submitted	Total %
FL Department of Agriculture and Consumer Services	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
FL Department of Community Affairs	0	0	-	0	0	-	0	0	-	0	0	÷	0	0	-
FL Department of Environmental Protection	0	0	-	11	1	9%	11	1	9%	11	0	0%	0	0	-
FL Department of State	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
FL Fish and Wildlife Conservation Commission	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
Federal Highway Administration	16	7	44%	16	6	38%	16	7	44%	16	6	38%	16	7	44%
Federal Rail Administration	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
Federal Transit Administration	0	0	-	0	0	-	0	0	-	0	0	÷	0	0	-
Miccosukee Tribe of Indians of Florida	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
National Marine Fisheries Service	0	0	-	0	0	-	11	1	9%	0	0	-	0	0	-
National Park Service	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-
Natural Resources Conservation Service	0	0	-	0	0	-	0	0	-	0	0	-	0	0	-

4. Select an agency from the **Expected Review for Resource Issues** column.

5. Use the horizontal scroll bar located at the bottom of the window to view the data in the resource issues and **Total** columns.

Tip! Pressing and holding the **RIGHT ARROW** or **LEFT ARROW** key enables you to scroll horizontally across the columns while remaining on your selected row.



3.2.7.5.4 Agency Review Report (New 7/31/2009)

The **Agency Review Report** enables authorized users to view comprehensive performance measures information concerning agency responses to projects submitted for review.

Viewing the Agency Review Report:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Agency Review Report**.



The **Agency Review Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

ort 🚳 🖬 🖄 🔃 🔕
Criteria Below
All
All- D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Hardee County ♥
-All-
-All-
From: mm/dd/yyyy To: mm/dd/yyyy





Tip! Click the toolbar icon on the Agency Review Report window to:

Pri

Print a copy of the current page.

Export the current page to a **PDF** file.

0

2.

Send feedback about the current page.



Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

- Under Please Specify the Search Criteria Below, do the following:
 - In the **Review Agency** field, do one of the following:
 - Accept the default -All-.
 - Click the drop-down arrow *Mathematical and the select an agency from the list.*

Note: For the following illustrations, the **Florida Department of Environmental Protection** (FDEP) has been selected as the **Review Agency**. And the value –All- has been selected for the remaining fields.

- In the **Counties** field, do one of the following:
 - Accept the default -AII- .
 - Click the drop-down arrow and select one or multiple counties from the list.

Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

- In the **Issue** field, do one of the following:
 - O Accept the default -All- .
 - Click the drop-down arrow i and select a resource issue from the list.
- In the **Degree of Effect** field, do one of the following:
 - Accept the default -All- .
 - Click the drop-down arrow and select a degree of effect from the list.
- In the **Date Review Submitted** field, type the **From** date and the **To** date. The **Date Review Submitted** field is a required field.

Tip! When typing dates, use the **mm/dd/yyyy** format. Alternately, you can also click the calendar icon and select the dates.



3. Click Search Projects.

Agency Review Report Agency Review Repor	t 🚳 🖬 🖄 😰
Please Specify the Search Cr	iteria Below
Review Agency	FL Department of Environmental Protection
Review Agency Members	All
Counties:	All- D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Glades County D1 - Hardee County
Issue	-All-
Degree of Effect	-All-
Date Review Submitted <u>Clear</u> <u>Date</u>	From: 02/24/2007 To: 02/24/2008
	Search Projects

The **Agency Review Report** window refreshes and expands, displaying the results matching your search criteria in the following sections:

- Review Search Summary
- ETAT Reviews

Tip! Click **I** to expand the section. Click **I** to collapse the section.

4. To view the agency review data, expand the **Review Search Summary** section. This section is composed of the following subsections:

• Selected Search Criteria

The section displays your selected search criteria.

Review Search Summary								
🖻 Selected Search Criteria								
Organization Selected:	FL Department of Environmental Protection							
Reviewer Selected: All Reviewers in FL Department of Environmental Protection								
Counties Selected:	All Counties							
Issue Selected:	All Issues							
Effect Selected:	All Effects							
Review Submission Start Date:	02/24/2007							
Review Submission End Date:	02/24/2008							



Review Summary for Selected Agency

This section displays a table showing the number of screened events along with the number of reviews the agency submitted for the screened events within the selected date range and agency jurisdiction.

Review Search Summary							
🗄 Selected Search Criteria							
Review Summary for FL Department of I	Environmental Protection						
	Screened	Submitted					
Alternatives (for FL Department of Environmental Protection)	36	4					
Projects (for FL Department of Environmental Protection)	25	3					
Reviews (from FL Department of Environmental Protection)	90	29_					

Tip! Rest the mouse pointer on the underscored headings and data to view a brief reference description, as shown in the next illustration.

∃Review Search Summary							
Belected Search Criteria ■ Review Summary for FL Department of Er	Refers to the expected number of reviews, which is based on (1) the number of required resource issues and (2) the						
Alternatives (for FL Department of Environmental Protection)	number of screening events completed for which FL Department of Environmental Protection was notified	Submitted 4					
Projects (for FL Department of Environmental Protection)		3					
Reviews (from FL Department of Environmental Protection)	90	_29					

Completed Screening Events by Alternative

This section displays a table showing the screening events by alternative for the selected date range and agency jurisdiction.

Review Search Summary			
E Selected Search Criteria			
Review Summary for FL Department of Environmental Prote	ection		
Completed Screening Events by Alternative			_
based on the date range specified for FL Department of Env	vironmental Protection's j	urisdiction	
Alternative	Phase	Review Start	Review End
2819 - I-95 add lanes and reconstruction Yamato Rd. to Linton Blvd &, Alternative #1	Programming Screen	7/10/2007	8/29/2007
2852 - US 98 Interchange, Alternative #1	Planning Screen	7/10/2007	8/29/2007
2890 - US 98 at Walton Cty Line, Alternative #1	Planning Screen	7/10/2007	8/29/2007
4470 - 118th Avenue (CR 296) Connector, Alternative #1	Programming Screen	7/10/2007	8/29/2007

• Participation for Selected Agency

This section displays the issues and notifications received by the selected agency under the following subsections:





• Selected Agency Resource Issues

This subsection displays two lists: (1) the Resource Issues for which the selected agency is expected to provide reviews and assign Degrees of Effect and (2) the Resource Issues the selected agency may choose to review.

Selected Search Criteria	
Review Summary for FL Department of Environ	mental Protection
Completed Screening Events by Alternative	
Participation for FL Department of Environment	al Protection
Participation for FL Department of Environment FL Department of Environmental Protection's Resources FL Department of Environment of Environmental Protection's Resources FL Department l Protection FL Departm	al Protection Irce Issues
Participation for FL Department of Environment FL Department of Environmental Protection's Resou Expected Resource Issues	tal Protection Irce Issues Optional Resource Issues

• Notifications for Assessed Alternatives

This subsection displays a list of the dates on which the selected agency received notification of Environmental Technical Advisory Team (ETAT) Review for each project alternative reviewed by the selected agency. In addition, listed notifications may have been sent before the reporting period if an associated alternative's review period ended within the specified date range.

Participation for F	L Department of Environmental Protection					
■ FL Department of E	Environmental Protection's Resource Issues					
- Notifications for As	NatiGentians for Assessed Alternatives					
■ Notifications for Assessed Alternatives						
Note: Notification Information has only been tracked since 12/15/2005. In addition, the notifications listed below may have been sent prior to the reporting period if an associated alternative's review period ended within the date specified.						
Notification Date	Alternative					
2/2/2007	8447 - Stephanie Use TOOLS 01/11/2007, Alternative #1					
3/9/2007	8467 - Stephanie - &E Tools, 02/26/2007, Alternative #1					
3/9/2007	8467 - Stephanie - &E Tools, 02/26/2007, Alternative #2					
5/21/2007	6411 - US 17 - Shedd Rd to Town Center, Alternative #1					
6/20/2007	5831 - SR 70 Add Lanes, Alternative #1					
7/10/2007	2819 - I-95 add lanes and reconstruction Yamato Rd. to Linton Blvd &, Alternative #1					
7/10/2007	2852 - US 98 Interchange, Alternative #1					
7/10/2007	4470 - 118th Avenue (CR 296) Connector, Alternative #1					
7/17/2007	7/17/2007 8648 - ICE Pilot, Alternative #1					
7/17/2007	8648 - ICE Pilot, Alternative #2					
	Total: 10					

O Other Notifications NOT Included in "Notification for Assessed Alternatives"

The subsection lists the notifications the selected agency may have received but are not in the agency's jurisdiction or not associated with a completed screening event within the selected date range.

Participation for FL Depa	Participation for FL Department of Environmental Protection						
■ FL Department of Environ	mental Protection's Resource Issues						
T Natifications for Assessed	Alternations						
Notifications for Assessed	Alternatives						
∃ Other Notifications NOT In	cluded in 'Notifications for Assessed Alternatives'						
Note: Notification Information has only been tracked since 12/15/2005. "Other notifications' include any other notification that FL Department of Environmental Protection may have received, that are either (1) not in FL Department of Environmental Protection's unsidiction, or else (2) not associated with a completed screening event given the dates specified.							
Notification Date	Alternative						
3/23/2007	5571 - Norfolk Southern SIS Connector, Alternative #3						
3/23/2007	6431 - Clearwater Beach Walk, Alternative #1						
2/7/2008	9794 - Test: Steph NonViable2 02/05/2008, Alternative #1						
2/8/2008	9793 - Test: Steph NonViable 02/05/2008, Alternative #1						
2/8/2008	9793 - Test: Steph NonViable 02/05/2008, Alternative #2						
2/21/2008	9893 - TEST: Steph - Bug 433, Alternative #1						
2/21/2008	9893 - TEST: Steph - Bug 433, Alternative #2						
	Total: 7						





• Assessed Alternatives

This subsection lists the assessed alternatives.

🗉 Pari	ticipation for FL Department of Environmental Protection
. FL	Department of Environmental Protection's Resource Issues
🗉 Not	tifications for Assessed Alternatives
🗉 Oth	her Notifications NOT Included in 'Notifications for Assessed Alternatives'
-	
E Ass	sessed Alternatives
Note: 1 fall withe Sc 1. 2. 3. 4. 5. 6. 7. 8. 9. 10.	For an Alternative to be assessed, it must have completed a Screening Event during the reporting percent point of Environmental Protection's jurisdiction, and (2) FL Department of Environmental Protection must have been notified of reneing Event. 2819 - I-95 add lanes and reconstruction Yamato Rd. to Linton Blvd &, Alternative #1 28252 - US 98 Interchange, Alternative #1 4470 - 118th Avenue (CR 296) Connector, Alternative #1 6531 - SR 70 Add Lanes, Alternative #1 6411 - US 17 - Shedd Rd to Town Center, Alternative #1 8447 - Stephanie - USe TOOLS - D1/11/2007, Alternative #1 8467 - Stephanie - & E Tools, 02/26/2007, Alternative #2 6648 - ICE Pilot, Alternative #1 8648 - ICE Pilot, Alternative #1

o Extensions Requested

This subsection provides a listing of all ETAT Review period extensions requested by the selected agency.



0 Reviews by Issue

This subsection lists the expected and submitted reviews by the selected agency for the corresponding Resource Issues.

■ Participation for FL Department of Environmental Prote	ection					
FL Department of Environmental Protection's Resource Issu	les					
T Natifications for Assessed Alternatives						
Other Notifications NOT Included in 'Notifications for Assess	ed Alternatives'					
Assessed Alternatives						
• Extensions Requested						
E Reviews by Issue						
Note: "Expected" column based on number of Alternatives that have completed a Protection was notified (based on the date range specified). In addition, (1) the A Protection's jurisdiction, and (2) FL Department of Environmental Protection must	a Screening Event for which FL I Alternative must fall within FL De have been notified of the Scree	Department of Environmental partment of Environmental ning Event.				
Issue Name	Expected	Submitted				
Air Quality	10	1				
Coastal and Marine	10	1				
Contaminated Sites	10	0				
Floodplains	10	1				
Recreation Areas	10	1				
Social	10	1				
Special Designations	10	1				
Water Quality and Quantity	10	1				
Wetlands	10	1				
Total:	90	8				





Tip! Rest your mouse pointer on the underscored totals for a brief description of the data, as shown in the next illustration.

E Reviews by Issue										
Note: "Expected" column based on number of Alternatives that Protection was notified (based on the date range specified). In Protection's jurisdiction, and (2) FL Department of Environment	Note: "Expected" column based on number of Alternatives that have completed a Screening Event for which FL Department of Environmental Protection was notified (based on the date range specified). In addition, (1) the Alternative must fail within FL Department of Environmental Protection's jurisdiction, and (2) FL Department of Environmental Protection must have been notified of the Screening Event.									
Issue Name		Expected	Submitted							
Air Quality		10	1							
Coastal and Marine		10	1							
Contaminated Sites		10	0							
Floodplains		10	1							
Recreation Areas		10	1							
Social		10	1							
Special Designations	Expected num	nber of reviews for 1								
Water Quality and Quantity	alternatives.	1								
Wetlands		1								
Total:		90	8							

5. To view the details of the ETAT Reviews for the selected agency and time period, expand the ETAT Reviews section. This section displays the reviews based on the completed screening events listed in the previous sections of the Agency Review Report window.

■ETAT Reviews	export
KEY	Note that all of these reviews are tied to the <u>completed screening events</u> listed
Review of an expected issue	to alternatives for which the screening period ended and for which FL
Review of an optional issue	Department of Environmental Protection was notified.
Review Detail	

Review details are listed under Review Detail.

6. Expand the **Review Detail** subsection and do the following:

ETAT	Reviews											export
KEY Note that all of these reviews are tied to the <u>completed screening events</u> listed above. The only reviews actually counted in the <u>Reviews by Issue</u> section refer to alternatives for which the screening period ended and for which FL Department of Environmental Protection was notified. Review Detail Review Detail												
Revie	ew Detail											
<u>District</u>	<u>County</u>	ETDM #	<u>ALT</u> ≇	<u>Project</u> <u>Name</u>	<u>ETDM</u> Phase	<u>Review</u> <u>Start</u>	<u>Review</u> End	<u>Issue</u>	Agency	<u>ETAT</u> <u>Member</u>	<u>Degree</u> of Effect	Revi Date
District 1	Manatee County	<u>8467</u>	1	Stephanie - &E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Coastal and Marine	FL Department of Environmental Protection	ETAT Member Primary (ALL) Tester (ALL Districts)	Minimal	3/19/
District 1	Manatee County	<u>8467</u>	1	Stephanie - &E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Floodplains	FL Department of Environmental Protection	ETAT Member Primary (ALL) Tester (ALL Districts)	Minimal	3/19/
District 1	Manatee County	<u>8467</u>	1	Stephanie - 8E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Water Quality and Quantity	FL Department of	ETAT Member Primary	Minimal	3/19/
٢						Ш						>





- To scroll down the **Review Detail** section, use the vertical scroll bar. Alternately, you can use the **DOWN ARROW** and **UP ARROW** keys.
- To scroll across the Review Detail section, use the horizontal scroll bar. Alternately, you can use the LEFT ARROW and RIGHT ARROW keys.

Tip! You can sort the columns in ascending and descending order by clicking the column heading.

• In the ETDM# column, click the link to view the Project Description Report for the selected Project.

Revie	w Detail								
		09/17/2007				of Environmental Protection	Primary Tester		^
District 3	Bay County View the P Report for F	roject Description Project #9718	g 9/20/2007 S	9/21/2007	Secondary and Cumulative Effects	FL Department of Environmental Protection	ETAT Member Primary Tester	Moderate	9/20/
District 3	Gadsden <u>9718</u> 1 County	SR12 from Programmin I-10 to CR Screen 65	g 1 <i>/</i> 23/2008 1	1/30/2008	Water Quality and Quantity	FL Department of Environmental Protection	Stephanie Clemons	Moderate	1/28/
District 3	Gadsden <u>9718</u> 1 County	SR 12 from Programmin I-10 to CR Screen 65	g 1 <i>/</i> 23/2008 1	1/30/2008	Wildlife and Habitat	FL Department of Environmental Protection	Stephanie Clemons	Dispute Resolution	1/28/
<			10						>

The **Project Description** window opens as a tabbed page, displaying project details. See the EST Handbook for information on navigating the **Project Description** window.

• In the **Degree of Effect** column, click the link to view the review details.

ETAT F	Reviews									export
Rev	iew of an e iew of an c	KEY expecte	d issue issue	Note that all above. The or to alternative: Department of	of these review nly reviews ac s for which the of Environment	vs are tied to tually counto screening p tal Protection	o the <u>comple</u> ed in the <u>Rev</u> period ended n was notifier	ted screenii iews by Issi and for whi d.	n <u>g events</u> u <u>e</u> sectior ch FL	listed ı refer
🗏 Revie	w Detail									
			- 09/17/2007				of Environmental Protection	Primary Tester		^
District 3	Bay County	<u>9514</u>	1 TEST - StephProg - 09/17/2007	Programming 9/20/ Screen	2007 9/21/2007	Secondary and Cumulative Effects	FL Department iew this revie	ETAT Member w in detail		9/20/
District 3	Gadsden County	<u>9718</u>	1 SR 12 from I-10 to CR 65	Programming 1/23/ Screen	2008 1/30/2008	Water Quality and Quantity	FL Department of Environmental Protection	Stephanie Clemons	Moderate	1/28/
District 3	Gadsden County	9718	1 SR 12 from I-10 to CR 65	Programming 1/23/ Screen	2008 1/30/2008	Wildlife and Habitat	FL Department of Environmental Protection	Stephanie Clemons	Dispute Resolution	1/28/
<					Ш					>





The **ETAT Review Detail** window opens as a tabbed page, displaying details for the selected Degree of Effect.

To send the data in the Review Detail section to an Excel spreadsheet, click export.

ETAT F	Reviews											export
Rev Rev	iew of an e iew of an e	KEY expecto optiona	ed is: I issi	sue ue	Note that above. 1 to altern Departn	at all of th The only m natives for nent of En	ese reviev eviews ac which the wironmen	ws are tied to tually counto e screening p tal Protection	o the <u>comple</u> ed in the <u>Rev</u> period ended n was notified	ted screeni iews by Iss and for whi d.	<u>ng events</u> ue sectior ch FL	listed 1 refer
🗆 Revie	w Detail											
<u>District</u>	<u>County</u>	<u>etdm</u> #	ALT #	<u>Project</u> <u>Name</u>	<u>ETDM</u> Phase	<u>Review</u> <u>Start</u>	<u>Review</u> End	<u>Issue</u>	<u>Agency</u>	<u>ETAT</u> <u>Member</u>	<u>Degree</u> of Effect	Revi Date
District 1	Manatee County	<u>8467</u>	1	Stephanie - &E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Coastal and Marine	FL Department of Environmental Protection	ETAT Member Primary (ALL) Tester (ALL Districts)	Mininal	3/19/
District 1	Manatee County	<u>8467</u>	1	Stephanie - 8E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Floodplains	FL Department of Environmental Protection	ETAT Member Primary (ALL) Tester (ALL Districts)	Minimal	3/19/
District 1	Manatee County	<u>8467</u>	1	Stephanie - &E Tools, 02/26/2007	Planning Screen	3/9/2007	4/23/2007	Water Quality and Quantity	FL Department of	ETAT Member Primary	Minimal	3/19/
<						Ш						>

Note: The columns in the Excel spreadsheet appear in ascending order. Therefore, if you change a column to descending order in the **ETAT Reviews/Review Detail** section of the **Agency Review Report** window, it will not appear the same way in the Excel spreadsheet.

- 7. To perform another search, return to the Please Specify the Search Criteria Below section.
- 8. Enter your new search criteria by repeating <u>Steps 2 and 3</u> of these instructions.

Tip! Click the Clear Date link to clear the Date Review Submitted fields.

Review Agency	FL Department of Environmental Protection	
Review Agency Members	All	
Counties:	→All→ D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Hardee County	
Issue	-All-	
Degree of Effect	-All-	
Date Review Submitted <u>Clear</u>	From: 01/29/2007 To: 01/29/2008	

3.2.7.5.5 Data Quality Assessment (New 7/31/2009)

The **Data Quality Assessment Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) managers and support staff to view performance measure information based on ETDM participants' survey rankings. The report delineates data quality categories, displaying the project IDs, the number of people responding, and the average ranking of the responses regarding a project's data quality and project effects commentary.



1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Data Quality Assessment**.



The **Data Quality Assessment** window opens as a tabbed page, displaying a page toolbar and the Data Quality Assessment report.

and Sar	anty Assessment			r 🖾 🔃 🗟
ata Qua	lity Entry Results			
TDM Pro	ject Data			
Project Id	Agency	Total Numb	er of Responses	Average Rating
3254	Collier County MPO	2		Very Good
8350	Capital Region TPA	3		Good
8307	FDOT District 3	5		Very Good
9514	FDOT District 3	1		Excellent
9516	FDOT District 3	1		Fair
9718	FDOT District 3	1		Very Good
ETAT Con	nments			
Project Id	Agency		Total Number of Responses	Average Rating
Project Id 2835	Agency FL Department of Environmen	tal Protection	Total Number of Responses	Average Rating Good
Project Id 2835 8350	Agency FL Department of Environmen FL Department of Environmen	tal Protection tal Protection	Total Number of Responses 1 1	Average Rating Good Good
Project Id 2835 8350 9514	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen	tal Protection tal Protection tal Protection	Total Number of Responses 1 1 1 1 1	Average Rating Good Good Very Good
Project Id 2835 8350 9514 2801	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State	tal Protection tal Protection tal Protection	Total Number of Responses 1 1 1 1 1 1	Average Rating Good Good Very Good Excellent
Project Id 2835 8350 9514 2801 3254	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State US Environmental Protection	tal Protection tal Protection tal Protection Agency	Total Number of Responses 1 1 1 1 1 1 1 1	Average Rating Good Good Very Good Excellent Good
Project Id 2835 8350 9514 2801 3254 8350	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State US Environmental Protection of US Environmental Protection of	tal Protection tal Protection tal Protection Agency Agency	Total Number of Responses 1 1 1 1 1 1 1 1 1 1	Average Rating Good Good Very Good Excellent Good Poor
Project Id 2835 8350 9514 2801 3254 8350 3051	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State US Environmental Protection US Environmental Protection Federal Highway Administration	tal Protection tal Protection tal Protection Agency Agency on	Total Number of Responses 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Average Rating Good Good Very Good Excellent Good Poor Good
Project Id 2835 8350 9514 2801 3254 8350 3051 8350	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State US Environmental Protection A US Environmental Protection A Federal Highway Administration Federal Highway Administration	tal Protection tal Protection tal Protection Agency Agency on on	Total Number of Responses 1	Average Rating Good Good Very Good Excellent Good Poor Good Good
Project Id 2835 8350 9514 2801 3254 8350 3051 8350 9514	Agency FL Department of Environmen FL Department of Environmen FL Department of Environmen FL Department of State US Environmental Protection US Environmental Protection Federal Highway Administration Federal Highway Administration	tal Protection tal Protection All Protection Agency Agency on on on	Total Number of Responses 1	Average Rating Good Good Very Good Excellent Good Poor Good Good Good

FDOT



Tip! Click the toolbar icon on the Data Quality Assessment window to:

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Print a copy of the current page.

Export the current page to a PDF file.



Send feedback about the current page.



Access online Help.

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Bookmark the page.

Add the page to your **My ETDM** preferences.

2. Scroll down the **Data Quality Assessment** window to view the report details. The **Data Quality Assessment** report consists of the following sections:

Data Quality Entry Results

The **ETDM Project Data** subsection presents a summary of ETAT agency responses to the **Assess quality of ETDM Project Data** field in the **Review Purpose & Need Statement** window.

The ETAT Comments subsection is detail supporting the ETDM Project Data subsection.

Tip! To access the **Review Purpose & Need Statement** window, go to the EST **Tools** menu, point to **Record Results of Project Review**, and then click **Review Purpose & Need Statement**.

Data Qua	lity Entry Results				
ETDM Pro	ject Data				
Project Id	Agency	Total Numbe	r of Responses	Ave	rage Rating
3254	Collier County MPO	2		Very	Good
8350	Capital Region TPA	3		Goo	d
8307	FDOT District 3	5		Very	Good
9514	FDOT District 3	1		Exce	ellent
9516	FDOT District 3	1		Fair	
9718	FDOT District 3	1		Very	Good
ETAT Com	nments				
Project Id	Agency		Total Number of Response	ses	Average Rating
2835	FL Department of Environmental	Protection	1		Good
8350	FL Department of Environmental	Protection	1		Good
9514	FL Department of Environmental	Protection	1		Very Good
2801	FL Department of State		1		Excellent
3254	US Environmental Protection Ag	ency	1		Good
8350	US Environmental Protection Ag	ency	1		Poor
3051	Federal Highway Administration		1		Good
8350	Federal Highway Administration		1		Good
9514	Federal Highway Administration		1		Good
9516	Federal Highway Administration		1		Good

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Individual Data Quality Responses

This section displays the ratings given by individual ETAT agencies in response to **Assess** *quality of ETDM Project Data* in the **Review Purpose & Need Statement** window.

The **ETAT Comments** subsection contains supporting detail for the **ETDM Project Data** subsection.

ndividua	l Data Quality Re	sponses			
ETDM Pro	ject Data				
Project Id	Rated Agency	Response By		Ra	nting
8307	FDOT District 3	FL Departmen	t of Community Affairs	Ex	cellent
8307	FDOT District 3	US Environme	ntal Protection Agency	Ve	ery Good
8307	FDOT District 3	US Forest Ser	vice	Gr	bod
8307	FDOT District 3	Northwest Flor	ida Water Management District	Ve	ery Good
3254	Collier County MPO	FDOT District	1	Ex	cellent
8350	Capital Region TPA	Federal Highw	ay Administration	Go	bod
8350	Capital Region TPA	US Forest Ser	vice	Ve	ery Good
9516	FDOT District 3	FDOT District	3	Fa	ir
8307	FDOT District 3	FDOT District	3	Ve	ery Good
8350	Capital Region TPA	US Environme	ntal Protection Agency	Po	oor
9514	FDOT District 3	US Forest Ser	vice	Ex	cellent
3254	Collier County MPO	FL Departmen	t of Transportation	Gr	bod
9718	FDOT District 3	US Environme	ntal Protection Agency	Ve	ery Good
ETAT Com	nments		1		
Project Id	Rated Agency		Response By		Rating
2835	FL Department of Environm	ental Protection	FDOT District 3		Good
9516	Federal Highway Administr	ation	FDOT District 3		Good
3254	US Environmental Protectio	on Agency	Northwest Florida Water Management Dis	strict	Good
9514	FL Department of Environm	ental Protection	FDOT District 3		Very Goo
2801	FL Department of State		FDOT District 2		Excellent
9514	Federal Highway Administr	ation	FDOT District 3		Good

Survey Results

FDOT

This section displays selected results from ETAT and District Annual Surveys.

Tip! To access the **ETAT and ETDM District Coordinator Surveys** and **Survey Results** windows, go to the EST **Reports** menu, point to **Performance Management**, and then click **Annual Surveys**.

Survey Result	s		
ETDM Project D	ata		
Entity	Total Responses	Average Rating	
Statewide	10	Excellent	
ETAT Comment	s		
Entity	Total Responses	Average Rating	
FDACS	40	Good	
FDCA	40	Good	
FDEP	40	Very Good	
SHPO	40	Very Good	
FFWCC	28	Very Good	
FHWA	42	Excellent	
NMFS	31	Fair	
NPS	28	Fair	
NRCS	28	Good	
NWFWMD	22	Good	
SJRWMD	25	Good	
SFRTA	0	N/A	
SFWMD	22	Fair	
SWFWMD	28	Good	
SRWMD	22	Good	
USACOE	22	Good	
USCG	28	Good	
USEPA	25	Good	
USFWS	22	Good	
USFS	22	Fair	



• Individual Survey Responses

This section provides detailed listings of responses from ETAT and District Annual Surveys summarized in the previous section.

Individual Survey Responses	
ETDM Project Data	
Response by	Rating
FDOT District 3	N/A
FDOT District 1	N/A
FL Department of Community Affairs	FDOT District 1: Poor FDOT District 2: N/A FDOT District 2: Poor FDOT District 3: Poor FDOT District 5: Good FDOT District 5: Good FDOT District 7: Excellent Florida's Tumpike Enterprise:

Response by	Rating	
FDOT District 3	EDACS: Poor EDACS: Poor EDCA: Fair EDEP; Good StPO: Very Good FFWCC: N/A EHWA: Excellent NMCS: Poor NRCS: Poor NRCS: Poor NRCS: Poor SIRWMD: Poor SIRVMD: Poor USEVA: Poor USECP: Poor USEVA: Poor USEVA: Poor	

Geographic Information System	(GIS) Resource Data
Response by	Rating
FDOT District 3	 <u>Planning Screen</u>: Excellent <u>Programming Screen</u>: <u>Project Development & Environment (PD&E) Study</u>: Very Good <u>Permit Pre-application</u>: Good <u>Permit Phase</u>; Fair
FDOT District 1	Planning Screen: Excellent Programming Screen: Excellent Project Development & Environment (PD&E) Study: Excellent Permit Pre-application: Excellent Permit Phase: Excellent





3.2.7.5.6 Environmental/Permitting Documents (New 7/31/2009)

The **Environmental Documents Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office Managers to view the environmental documents for a selected project.

Viewing the Environmental Documents Report for a Selected Project:

1. Select a project from the **Project Navigation Bar**.

Efficient Transportation Decision Making	Environmental Screening Tool			My ETDM Bookmarks	Logout Search site for	Search
Active project: #3752 SR 29 Add Lanes	~	Map it	Advanced Project Search	Saved Searches:		~
				Project History	5 .	~

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Environmental Documents Report**.

Reports	^		
ject Diary >			
vance Notification Package >			
Project Effects >			
Reminders >			
Agency Participation >			
Community Coordination >			
Performance Management >	Su	urveys	D
invoicing Reports >	Pe	sue Tracking > erformance Monitoring	
Project Tracker >	Q	uality Assurance Review	D
Document Review >	_		
Cumulative Effects >			
Wizards	\sim		
Maps	V		
Account Settings	V		
Administration	V		
Invoice Enhancement			



The **Environmental/Permitting Documents** window opens as a tabbed page, displaying a page toolbar and a list of projects with check boxes.

Envir	oment	al/Permitting Docume			
En	viro	mental/Permitting Document	S	2	🕸 🔉 😸
	2824	I-10 Construct new bridge		2830	Fairfield Drive (SR 727)
	2831	Brent Lane (SR 296) at US 29		2835	Brent Lane (SR 296) at Rawson
	2852	US 98 Interchange		2853	Baldwin Road
	2854	SR 22 (Wewa Highway)		2855	Business 98
	2856	23 Rd Street (SR 368)		2859	9th Avenue
	2860	Brent Lane (SR 296) at Davis Hwy		2861	SR 87 Extension
	2862	Pensacola Bay Bridge		2863	US 98 at Old US 98 Okaloosa

Tip! Click on the toolbar icons to:



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Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

3. To view the environmental and permitting documents for one or multiple projects, click the check box beside the project.

romental/Permitting Docume			
Enviromental/Permitting Docume	ents		
2824 I-10 Construct new bridge		2830	Fairfield Drive (SR 727)



4. Click the **Submit Query** button, located at the bottom of the **Environmental/Permitting Documents** window.

Envir	omenta	I/Permitting Docume		
	9779	SR 12 from I-10 to CR65	9780	SR 12 from I-10 to CR 65
	9781	SR 12 from I-10 t0 CR 65	9782	SR 12 from I-10 to CR 65
	9793	Test: Steph NonViable 02/05/2008	9813	Test: Steph NonViable3 02/07/2008
	9833	New Test Bridge	9834	US 90 from Quincy to Midway
	9853	test project	9874	TEST: AN test 1
	9893	TEST: Steph - Bug 433	9913	TEST: Steph - Milestone Grouping
	9973	Sarah Eliminated Alternatives Test	10033	Test: Sarah Non-Viable 3/13/2008
	10053	Road To Nowhere	10054	Road To Nowhere
	10073	Eliminated Alternative Demo Project	10113	Eliminated Alt Demo #1
	10114	Eliminated Alt Demo #2	10133	Test: Steph - Federal Consistency 03/24/2008
	10153	MB Test	10154	TEST: MB PROJECT
	10156	MB Testing Stage	10159	Testing MB
	10174	Test: Steph - No Federal Consistency 03/27/2008	10193	Test: Steph 03/31/2008
	10194	Test Leon 3/31/2008	10233	Test - Steph 04/02/2008
	10253	Test: Steph - No Federal Involvement 04/03/2008	10273	Test: Steph - No Federal Involvement 04/07/2008
	10293	TEST: Steph No Further Involvement 05/06/2008	10353	Sarah Test - preprod 5/11/08
	10373	Test Project Programming Screen 5/16/08	10413	Stephanie Test: 07/08/2008
	10433	Sarah Test: Summary Report Edits	10453	PETE TEST
	10533	Demo Training Project	10534	New Okaloosa Walton Parkway
	10653	D3 - 8167		
	Submit (Query		

3.2.7.5.7 ETAT Review Status (New 7/31/2009)

The **ETAT Review Status** function in the Environmental Screening Tool (EST) **Reports** menu enables authorized EST users to view the number of review days left for projects undergoing ETAT review, and agency review progress.

To view the list of user roles and privileges for the **ETAT Review Status Report** function, see the EST Roles and Privileges Matrix in the Overview chapter of the EST Handbook.



Viewing the ETAT Review Status Report:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **ETAT Review Status Report**.

Reports	^		
Project Diary >			
Advance Notification Package >			
Project Effects >			
Reminders >			
Agency Participation >			
Community Coordination >			
Performance Management >	Su	irveys	irveys 👂
Invoicing Reports >	ls: De	sue Tracking >	sue Tracking >
Project Tracker >	Pe	anormance Monitoring	anormance Monitoring
Document Review >	Q	any Assurance Neview	
Cumulative Effects >			
Cumulative Ellects >			
Wizards	V		
Maps	V		
a contraction of the second se			
Account Settings			
Administration	V		

The **ETAT Review Status** window opens as a tabbed page, displaying a page toolbar and a table displaying a list of projects undergoing ETAT review.

Phase	Start Date	Days Remaining	Advisory Council on Historio Preservation	FL Department of Agriculture and Consumer Services	FL Department of Community Attairs	FL Department of Environmental Protection	FL Department of State	FL Department of Transportation	FL Fish and Wildlife Conservatio Commission	Federal Highway Administration	Federal Rail Administration	Federal Transit Administration	Miccosukee Tribe of Indians of Florida	National Marine Fisheries Service	National Park Service	Natural Resources Conservation Service	North Central Florida Regional Planning Council
6431 Clearwater Be	each Walk A	Alt 1															
Planning Screen	3/23/2007	315 days			_								و				
8350 TEST: USE WIZAF	RD 11/27/200	96 Alt 1															
Programming Screen	3/9/2007	301 days															



Tip! Click the toolbar icon on the ETAT Review Status window to:

Print a copy of the current page.

Export the current page to a **PDF** file.

Send feedback about the current page.



Access online Help.

Bookmark the page.

Add the page to your My ETDM preferences.

2. Use the horizontal scroll bar located at the bottom of the window to view the agency review status for a project.

Tip! Pressing and holding the RIGHT ARROW or LEFT ARROW key enables you to scroll horizontally across the columns while remaining on your selected row.

3.2.7.5.8 ETDM Scorecard (New 7/31/2009)

The ETDM Scorecard is a performance report that enables Central Environmental Management Office Managers and staff to view grades for ETDM agencies, Florida Department of Transportation (FDOT) Districts, and the general ETDM Process.

The scorecard uses a grade to indicate the level of performance. The color-coded grade, or performance indicator, is based upon the particular performance measure, the associated evaluation criteria, and the specified period of performance.

The ETDM Scorecard only includes performance measures for which evaluation criteria have been established. The evaluation criteria serve as a benchmark for evaluating the performance and vary by performance measure. The performance indicators are represented by three colors:

- Green = consistently meets expectations •
- Yellow = needs improvement
- Red = below expectations •

For performance measure details, see Table 7-2, Performance Measures Evaluation Metrics, in the Performance Management Handbook.



Viewing the ETDM Scorecard:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **ETDM Scorecard**.



The **ETDM Scorecard** window opens as a tabbed page, displaying a page toolbar and a **Date** search filter.

E	TDM Scorecard			
	ETDM Scoreca	rd		🕸 🛛 😓 <mark>1</mark> 1
	Start Date	F	End Date	
	Generate Report	Clear Fields		

Tip! Click on the toolbar icons to:



Send feedback about the current page.



Access online Help.



Add the page to your **My ETDM** preferences.

- 2. In the **Start Date** field, type the start date of the reporting period.
- 3. In the End Date field, type the end date of the reporting period.



Tip! When typing dates, use the mm/dd/yyyy format. Alternately, you can also click the

and select the dates. calendar icon

4. Click Generate Report.

ETDM Scorecard			
ETDM Scoreca	rd		🗟 🛛 🛃 🚺
Start Date	02/06/2007	End Date	02/06/2008
Generate Report	Clear Fields		

The ETDM Scorecard window refreshes, displaying the ETDM performance measures scorecard for the specified time period you entered, along with an expanded page toolbar.

TDM Score	card		🗟 📴 🛃	2) 🛃 🛛
Start Date	02/06/2007	End Date	02/06/2008	
Generate Repo	t Clear Fields			
F	Participation Summary for	Agencies with	Agreements	
	Performance Meas	ure Descriptions		
Performance Measure		Description		
1.1	Environmental Technical Advisory Team (E the review period (45 days, or 60 days if a	TAT) review of Planning n ETAT member reques	and Programming Scree ts a time extension).	en within
	Review of all environmental documents, te	chnical reports, and per	mit pre-applications withi	in 30 or 45
1.5	calendar days, as appropriate (allowing 45 and 30 days for all others).	days for Draft Environn	iental impact Statements	s [DEIS]
1.5	calendar days, as appropriate (allowing 45 and 30 days for all others). Percentage of projects for which ETAT rev	i days for Draft Environn	requested.	s [DEIS]

Tip! Click the toolbar icon on the ETDM Scorecard window to:



Bookmark the page.

Add the page to your **My ETDM** preferences.





The **ETDM Scorecard** window is divided into the following sections:

- Participation Summary for Agencies with Agreements
- Participation Summary for FDOT Districts
- Participation Summary for General ETDM Results

Each section contains:

• Performance Measure Descriptions

This section lists and details the applicable performance measures.

	Performance Measure Descriptions
Performance Measure	Description
1.1	Environmental Technical Advisory Team (ETAT) review of Planning and Programming Screen within the review period (45 days, or 60 days if an ETAT member requests a time extension).
1.5	Review of all environmental documents, technical reports, and permit pre-applications within 30 or 45 calendar days, as appropriate (allowing 45 days for Draft Environmental Impact Statements [DEIS] and 30 days for all others).
1.6	Percentage of projects for which ETAT review time extensions are requested.
3.5	Assess quality of Agency Comments.

Participation Summary Results

This section shows the overall Performance Measure grade for each participant: agency, district, or general ETDM Process. Performance Measure grades are based on the responses provided in the annual surveys.

	Particip	pation Sum	mary Resul	ts
	1.1	1.5	1.6	3.5
FDACS	0%	0%	N/A	Very Good
FDCA	11%	0%	0%	Very Good
FDEP	11%	0%	0%	Very Good
SHPO	0%	0%	0%	Very Good
FFWCC	0%	0%	0%	Very Good
FHWA	40%	0%	0%	Exceptional
NMFS	11%	0%	0%	Good
NPS	0%	0%	0%	Good
NRCS	0%	0%	0%	Good
NWFWMD	0%	0%	0%	Good
SJRWMD	0%	0%	N/A	Good
SFRTA	N/A	0%	N/A	N/A
SFWMD	0%	0%	N/A	Good
SWFWMD	0%	0%	N/A	Very Good
SRWMD	N/A	N/A	N/A	Good
USACOE	0%	0%	0%	Very Good
USCG	0%	0%	N/A	Good
USEPA	12%	0%	0%	Good
USFWS	8%	0%	0%	Good
USFS	10%	0%	0%	Good
Note: N/A= Not Applicable (No a	plicable results	during this peri	od)	



5. To view the summary details for each performance measure grade, click a cell in a Performance Measure column, as shown in the next illustration.

	Participation Summary Results							
	1.1	1.5	1.6	3.5				
FDACS	0%	0%	N/A	Very Good				
FDCA	11%	0%	0%	Very Good				
FDEP	11%	0%	0%	Very Good				
SHPO	0%	0%	0%	Very Good				
FFWCC	0%	0%	0%	Very Good				
FHWA	40%	0%	0%	Exceptional				

A message appears asking if you want to open the selected Performance Measure for a participant in a new tab.

6. Click OK.

The **Performance Measure** window opens as a tabbed page, displaying the details of the selected participant's Performance Measure grade compared to other participants' performance measure grades for the selected reporting period.

M Scorecard	1		1.1						
<u>.1</u>								B 💀 🐼 (21 🛃
erformance	Measure 1	.1 Envir Scre time	onmental en within t extension)	Technical / he review	Advisory Te period (45	eam (ETAT) days, or 60	review of days if an	Planning and ETAT member	Programm requests a
Agency		FL Depart	ment of En	vironmenta	al Protectio	n .			
Start Date		02/06/2007				<u></u>			
End Date		02/06/2008							
				5					
Performanc	e Indicato	rs / Evaluat	ion Criteria	a					
Performance	e Results FDOT District 1	FDOT District 2	FDOT District 3	FDOT District 4	FDOT District 5	FDOT District 6	FDOT District 7	n review period (Florida's Turnpike Enternise	45 days, or Florid
EDACS	0%	0%	0%	0%	NIZA	NI/A	0%	MZA	0%
EDCA	25%	0%	0%	0%	N/A	N/A	0%	N/A	11%
FDEP	25%	0%	0%	0%	N/A	N/A	0%	N/A	11%
SHPO	0%	0%	0%	0%	N/A	N/A	0%	N/A	0%
FFWCC	0%	0%	0%	0%	N/A	N/A	0%	N/A	0%
FHWA	50%	0%	60%	0%	N/A	N/A	0%	N/A	40%
NMFS	25%	0%	0%	0%	N/A	N/A	0%	N/A	11%
NPS	0%	0%	0%	0%	N/A	N/A	0%	N/A	0%
NRCS	0%	0%	0%	0%	N/A	N/A	0%	N/A	0%
NWEWMD	N/A	N/A	0%	N/A	N/A	N/A	N/A	N/A	0%

Note: While each Performance Measure result you select opens a different detail report, the one report shown above for **Performance Measure 1.1** indicates the percentage of comments provided within 60 days by the agencies listed in the far-left column, broken down by district.





The overall Performance Measure grade for the selected participant is displayed at the bottom of the **Performance Measure** window.



7. To generate another ETDM scorecard for a different date range, click **Clear Fields** in the **ETDM Scorecard** window, and then type in the date range using the **Start Date** and **End Date** fields.

ETDM Scorecard			
ETDM Scorecar	d		🗟 🔉 🛃
Start Date		End Date	
Generate Report	Clear Fields		

3.2.7.5.9 Performance Measure Results (*New 7/31/2009*)

The **Performance Measure Results** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) managers and support staff to view summary results for specific performance measures.

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Performance Measure Results**.

Reports	~
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	Su
Invoicing Reports >	ls: Pr
Project Tracker >	0
Document Review >	
Cumulative Effects >	
Wizards	\sim
Maps	V
Account Sottings	
Account settings	
Administration	\sim
Invoice Enhancement	N 4



The **Performance Measure Results** window opens as a tabbed page, displaying a page toolbar and a search filter with the following fields:

- Agency
- District
- Start Date
- End Date

Performance Measure Re	sults		X
Performance M	leasure Results		🕸 🛛 🔕 🗾
Agency		District	×
Start Date		End Date	
Generate Report	Clear Query		

Tip! Click on the toolbar icons to:

Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

2. You can view a Performance Measure Results report for specific agencies, districts, or date ranges by completing one or more of the fields in the search filter.

Note: The fields are not required fields, so you have the option to enter as much information as you want into the search filter or you can leave all the fields blank. However, leaving all of the fields blank when you submit your query will result in the EST displaying all agencies and districts listed in the system.

Tip! When typing in dates, use the mm/dd/yyyy format. Alternately, you can also click the

calendar icon is and select the dates.



3. Click Generate Report.

The **Performance Measure Results** window refreshes and expands, displaying the results of your search criteria along with an expanded page toolbar.

Performance Measure Re	esults				Х			
Performance Measure Results								
Agency	FDEP	~	District	FDOT District 7	*			
Start Date	02/23/2009		End Date	02/23/2010				
Generate Report	Clear Query							
Goal 1: Improve inter	ragency coordination and dispute resolution							
⊕ Goal 2: Integrate ETDM into project delivery								
🗉 Goal 3: Develop envi	Goal 3: Develop environmental stewardship through protection of environmental resources							

Tip! Click the toolbar icon in the Performance Measure Summary Report window to:

Print a copy of the current page.





Send feedback about the current page.

Access online Help.



1 0

Add the page to your My ETDM preferences.

The **Performance Measure Summary Report** window displays performance measure summaries for:

- Goal 1: Improve interagency coordination and dispute resolution
- Goal 2: Integrate ETDM into project delivery
- Goal 3: Develop environmental stewardship through protection of environmental resources

Each Goal section contains the associated performance measures (e.g., Goal 1 contains Performance Measures 1.1, 1.2, 1.3 etc...and Goal 2 contains Performance Measures 2.1, 2.2, 2.3 etc...).



4. Scroll down the **Performance Measure Summary Report** window to view the **Performance Results** for each performance measure associated with each goal.

🗉 Goa	al 1: Imp	rove intera	ngency coo	rdination a	and dispute	e resolution	1			
Perfo	rmance	Measure 1	.1 Envir Scree time	onmental en within tl extension)	Fechnical / he review	Advisory Te period (45 d	am (ETAT) lays, or 60	review of I days if an I	Planning and Prog ETAT member req	gramming uests a
Perf	formanc	e Indicator	s / Evaluat	ion Criteria	1					
Pe	Performance consistently meets expectations: 100-85 percent of reviews completed within review period (45 days, or 60 days if ETAT members request a time extension)									
Pe (45	e <mark>rforman</mark> 5 days, o	ce is acce r 60 days if	ptable but ETAT mem	needs to b ber requests	e improved s a time ext	l: 84-75 ension)	percent of r	eviews com	pleted within review	period
Ре 60	erforman days if E	ce is belov TAT memb	vexpectat errequests	ions: <mark>E</mark> Le a time exte	ess than 75 nsion)	percent of r	eviews com	pleted within	review period (45 d	ays, or
Per	formanc	e Results								
$\left \right $		FDOT District 1	FDOT District 2	FDOT District 3	FDOT District 4	FDOT District 5	FDOT District 6	FDOT District 7	Florida's Turnpike Enterprise	Florida
FD	ACS	9%	0%	0%	11%	0%	0%	0%	0%	4%
FD	A)	50%	67%	71%	44%	100%	100%	75%	100%	68%
FD)EP	50%	67%	71%	44%	83%	100%	75%	100%	66%
SH	IP0	50%	80%	56%	50%	83%	100%	75%	100%	66%
FF	WCC	50%	80%	62%	67%	100%	100%	75%	100%	73%
FH	AWI	88%	40%	77%	40%	86%	100%	50%	33%	66%

Below is a brief desciption of how some of the Performance Measures are presented.

Performance Measure description

Each **Performance Measure** subsection begins with the Performance Measure number and description. Some **Performance Measure** subsections display a **view details** button that links to other reports.

Performance Measure 1.1 Environmental Technical Advisory Team (ETAT) review of Planning and Programming Screen within the review period (45 days, or 60 days if an ETAT member requests a time extension).

Tip! To view the details for a **Performance Measure**, click the **view details** button.

Performance Measure 1.4 Percentage of Dispute Resolutions completed within 120 days (120 days includes both formal and informal dispute resolution).

Performance Indicators/Evaluation Criteria

This area of a subsection describes the performance indicator that is displayed at the bottom of **Performance Results**.

Performance Indicators / Evaluation Criteria
Performance consistently meets expectations: 100-85 percent of reviews completed within review period (45 days, or 60 days if ETAT members request a time extension)
Performance is acceptable but needs to be improved: 84-75 percent of reviews completed within review period (45 days, or 60 days if ETAT member requests a time extension)
Performance is below expectations: Less than 75 percent of reviews completed within review period (45 days, or 60 days if ETAT member requests a time extension)





• Performance Results

This area of each **Performance Measure** subsection displays either a data table, data field, or comment field.

Performance Measure 2.5 Percentage of Planning Summary Reports published within 60 days.								
Performance Indicators / Evaluation Criteria								
Performance consistently meets expectations: 100-85 percent of Planning Summary Reports published within 60 days								
Performance is acceptable but needs to be improved: 84-75 percent of Planning Summary Reports published within 60 days								
Performance is below expectations: Less than 75 pe	Performance is below expectations: Less than 75 percent of Planning Summary Reports published within 60 days							
Performance Results			-					
	Published	Total	Percentage					
FDOT District 1	6	8	75%					
FDOT District 2	0	0	N/A					
FDOT District 3	11	17	65%					
FDOT District 4	1	1	100%					
FDOT District 5	0	0	N/A					
FDOT District 6	0	0	N/A					
FDOT District 7	0	0	N/A					
Florida's Turnpike Enterprise	0	0	N/A					
Statewide	18	26	69%					
Planning Summary Reports published within 60 days	11 F	Planning Sc	reens, total 17					
Below Expectations: 65% of Planning Summary Re	ports published within	60 days.						
Queries executed in 9.781 seconds.								

Planning Summary Reports published within 60 days

This area of each **Performance Measure** subsection displays the number of reports that were published within 60 days and the total number of screens along with a Performance Indicator that shows if the overall performance meets or is below **Expectations**.

Performance Measure 2.5 Percentage of Planning Sun	erformance Measure 2.5 Percentage of Planning Summary Reports published within 60 days.							
Performance Indicators / Evaluation Criteria								
Performance consistently meets expectations: 100-85 percent of Planning Summary Reports published within 60 days								
Performance is acceptable but needs to be improved: within 60 days	Performance is acceptable but needs to be improved: 84-75 percent of Planning Summary Reports published within 60 days							
Performance is below expectations: Less than 75 pe	Performance is below expectations: E Less than 75 percent of Planning Summary Reports published within 60 days							
Performance Results								
	Published	Total	Percentage					
FDOT District 1	6	8	75%					
FDOT District 2	0	0	N/A					
FDOT District 3	11	17	65%					
FDOT District 4	1	1	100%					
FDOT District 5	0	0	N/A					
FDOT District 6	0	0	N/A					
FDOT District 7	0	0	N/A					
Florida's Turnpike Enterprise	0	0	N/A					
Statewide	18	26	69%					
Planning Summary Reports published within 60 days 11 Planning Screens, total 17								
Below Expectations: 65% of Planning Summary Re	eports published within	60 days.						
Queries executed in 9.781 seconds.								



3.2.7.5.10 SCE Evaluation Participation Report (In Development)

3.2.7.5.11 Summary Report Status Report (New 7/31/2009)

The **Summary Report Status Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office Managers and support staff to view performance measure information regarding published Planning and Programming Summary Reports.

Viewing the Summary Report Status Report:

1. On the **Reports** menu, point to **Performance Management**, select **Performance Monitoring**, and then click **Summary Report Status Report**.



The **Summary Report Status Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

nmary Report Status Repo	
ase Specify the Search Criteria Below	
Phase:	Please Select A Phase
Counties:	D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Hardee County
Date Summary Report Was Published:	Erom: mm/dd/yyyy T To: mm/dd/yyyy





Send feedback about the current page.

Access online Help.



Bookmark the page.

Add the page to your **My ETDM** preferences.

Note: For additional information about using the EST page toolbar buttons, refer to Chapter 2.8 of the EST Handbook.

2. Click the drop-down arrow in the **Phase** field, and select the project phase.

■ Please Specify the Search Criteria Below	
Phase:	Please Select A Phase 😵
Counties:	Please Select A Phase Planning and Programming
	Planning
	Programming

3. In the **Counties** field, select one, multiple, or **All** counties.

Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

■ Please Specify the Search Criteria Below	
Phase:	Please Select A Phase 💌
Counties:	All D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Hardee County

4. In the Date Summary Report Was Published field, enter the date range.

Tip! When typing dates, use the **mm/dd/yyyy** format. Alternately, you can click the calendar icon

and select the dates.

Date Summary Report Was Published: Fro	rom:	mm/dd/yyyy	🛄 To:	mm/dd/yyyy	
--	------	------------	-------	------------	--





5. Click Search.

FDOT

imary Report Status R	epore 🖄 🔃
ase Specify the Search Criteria Bel	w
Phase:	Planning 🛛
Counties:	→All- D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Hardee County
ato Summany Bonort Was Bublish	

The **Summary Report Status Report** window refreshes and expands, displaying the summary report details for your selected criteria along with an expanded page toolbar.

Summary Report Status Report		
Summary Report Status Report 🦉 💀 😰 👔		
Please Specify the Search Criteria Below		
Phase:	Planning	
Counties:	D1 - Charlotte County D1 - Collier County D1 - Desoto County D1 - Glades County D1 - Glades County D1 - Hardee County	
Date Summary Report Was Published:	From: 02/09/2007 To: 02/09/2008	
Search		
🗷 Selected Criteria Summary		
Combined Planning / Programming Summary Reports Generated During (02/09/2007 to 02/09/2008)		
Summary Report Matrix (02/09/2007 to 02/09/2008)		
🗷 Planning Phase Summary Report Details		
E Unpublished Summary Reports		

Tip! Click the toolbar icon on the Summary Report Status Report window to:






Add the page to your **My ETDM** preferences.

The Summary Report Status Report window is divided into the following sections:

Selected Criteria Summary

This section displays your selected criteria.

🖃 Selected Criteria Summary					
Phase:	Planning				
Counties:	All Counties				
Start Date:	02/09/2007				
End Date:	02/09/2008				

 Combined Planning/Programming Summary Reports Generated During Selected Time Period

This section displays the total published and republished reports for the selected time period.

Combined Planning / Programming Summary Reports Generated During (02/09/2007 to 02/09/2008)					
Total Projects Published / Republished:	21 (37 Alternatives)				
Total Projects Published:	12 (21 Alternatives)				
Total Projects Republished:	9 (16 Alternatives)				

• Summary Report Matrix

This section displays the total number of reports published and republished by district, state, and Turnpike.

Summary Report Matrix (02/09/2007 to 02/09/2008)										
Combined (Planning/Programming)	District 1	District 2	District 3	District 4	District 6	District 6	District 7	State	Total %	Turnpi ke*
Total Projects Published	2	2	6	2	0	0	1	13	4%	0
Total Projects Published (Due Date win Timeframe)	2	0	3	1	0	0	1	7	22%	0
Total Projects Republished	2	0	6	2	1	0	0	11		0
Total Projects Published / Republished	4	2	12	4	1	0	1	24		0
Planning (Only)	District 1	District 2	District 3	District 4	District 5	District 6	District 7	State	Total %	Turnpi ke*
Published First Time / On-Time	1	0	2	1	0	0	1	5	16%	0
Programming (Only)	District 1	District 2	District 3	District 4	District 6	District 6	District 7	State	Total %	Turnpi ke*
Published First Time / On-Time	0	0	4	0	0	0	0	4	12%	0
*Turnpike projects are released by ge many are Turnpike projects. (Do not a	ographic (add these	district an	d counties otals heca	s in that d	istrict. Th are alread	ey are bro ty include	ken out h	ere so) you ca	n see how

Selected Project Phase Summary Report Details

This section displays the details of the summary reports for the selected project phase.

	Planning Phase Summary Report Details						
Total Projects Published for First Time / Republished:	11 (17 Alte Based on t summary re	11 (17 Alternatives) Based on total of all summary reports for the Planning Phase from 02/09/2007 to 02/09/2008. This count includes summary reports that were published for the first time or summary reports that were republished.					
List of projects that were published for the first time	7 (11 Alter	natives)					
from 02/09/2007 to 02/09/2008.	District	Alternative	Review Ended	Date Due	Date Published		
	District 1	8467 - Stephanie - &E Tools, 02/26/2007, Alt #1	04/23/2007	06/22/2007	09/21/2007		
	District 1	8467 - Stephanie - &E Tools, 02/26/2007, Alt #2	04/23/2007	06/22/2007	09/21/2007		
Distric 1. Distric		8648 - ICE Pillot, Alt #1	08/31/2007	10/30/2007	10/26/2007		
	District 1, District 7	8648 - ICE Pilot, Alt #2	08/31/2007	10/30/2007	10/26/2007		
	District 4	8269 - Stephanie TEST 8-28-2006, Alt #1	10/25/2007	12/23/2007	10/26/2007		



Unpublished Summary Reports

This section displays a list of unpublished summary reports.

District	County	Project Phase	Planning Org	ETDM Project	ETAT Review End	Due Date	Dave
District 3	Bay County	Planning Screen	Bay County TPO	2852 - US 98 Interchange, Alt #1	8/29/2007	10/28/2007	0
District 3	Escambia County	Planning Screen	Florida - Alabama TPO	2862 - Pensacola Bay Bridge, Alt #2	6/12/2004	6/19/2007 **	0
District 3	Escambia County	Planning Screen	Florida - Alabama TPO	2862 - Pensacola Bay Bridge, Alt #4	6/12/2004	6/19/2007 **	0

Note: Double asterisks (**) indicate that the Summary Report due date was extended because the ETDM Coordinator granted a reviewer an extension.

6. To send the Summary Report Status Report to another person, click Save PDF and Display Email Form.

Summary Report Status Report	
Summary Report Status Re	port 🛛 🚳 💀 🔁 😰
Please Specify the Search Criteria Below	v.
■ Selected Criteria Summary	
Combined Planning / Programming Sum	mary Reports Generated During (02/09/2007 to 02/09/2008)
● Summary Report Matrix (02/09/2007 to 02	209/2008)
Planning Phase Summary Report Details	s
Unpublished Summary Reports	
Save PDF and Display Email Form	

The **Summary Report Status Report** window refreshes, displaying an email form.

Note: EST automatically displays your email address along with the PDF file's name and location.

ummary Rep	ort Status Report 🛃	2 🛃 🖉
Email Summary Re	port Feedback Report	
From:	Your Name and e-mail address	~
To:	sarah van wart@urscorp.com, stephanie_clemons@urscorp.com, ruth_roaza@urscorp.com, buddy.cunill@dot.state.fl.us,	5
Subject:	SUMMARY REPORT FEEDBACK REPORT]
Comments:		8
Filename:	/home/upload/emailFiles/summaryRptFeedback_1234201331023.pdf	*Read-Only
	Send Report	



- **7.** Complete the following fields, as needed:
 - То
 - Subject
 - Comments

Tip! You can switch between the current and immediately preceding EST windows by pressing ALT + LEFT ARROW keys or ALT+ RIGHT ARROW keys.

8. Click Send Report.

The **Summary Report Status Report** window refreshes, displaying a confirmation.

nmary Report S	itatus Report	🛃 ?] 🛃
onfirmation Page		
From:	Your Name and e-mail address	
To:	sarah_van_wart@urscorp.com, stephanie_clem ruth_roaza@urscorp.com, buddy.cunill@dot.sta	ons@urscorp.com, ate.fl.us,
Subject:	SUMMARY REPORT FEEDBACK REPORT	
Comments:		
Filename:	/home/upload/emailFiles/summaryRptFeedback	(_1234202909380.pdf
	Show Search Selection Box	

9. To view another Summary Report Status Report, click **Show Search Selection Box**.

Summary Report Status Report		
Summary Report S	itatus Report	🕸 🔉 🛃 💋
- Confirmation Page		
From:	Your Name and e-mail address	
To:	sarah_van_wart@urscorp.com, stephanie_clemons ruth_roaza@urscorp.com, buddy.cunill@dot.state.f	@urscorp.com, 1.us,
Subject:	SUMMARY REPORT FEEDBACK REPORT	
Comments:		
Filename:	/home/upload/emailFiles/summaryRptFeedback_12	234202909380.pdf
	Show Search Selection Box	

EST returns you to the Summary Report Status Report window and blank search filter.



3.2.7.6 Quality Assurance Review (New 7/31/2009)

Reports listed under **Quality Assurance Review** enable Central Central Environmental Management Office managers and staff to monitor the overall performance of the ETDM Process. Information from these reports is used for ETDM progress reports.

3.2.7.6.1 Class of Action Quality Assurance Report (New 7/31/2009)

The **Class of Action Quality Assurance Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Environmental Management Office (CEMO) staff and Florida Department of Transportation (FDOT) ETDM Coordinators and ETDM Coordinators Primary to view Class of Action (COA) summaries for FDOT Districts and Florida's Turnpike Enterprise.

Viewing a COA Quality Assurance Report:

1. On the **Reports** menu, point to **Performance Management**, select **Quality Assurance Review**, and then click **Class of Action Quality Assurance Report**.

^		
>		
ication Package >		
s >		
ipation >		
oordination >		
Management > Su	irveys	irveys 👂
orts >	sue Tracking >	sue Tracking >
er >	Informance Monitoring	Informance Monitoring
wiew >		
, 11G W -		
×		_

The **Class of Action Quality Assurance Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

lass of Action Quality Assurance Re	port	21 🛃 🔀
Please Specify the Search Criteria Below		
Districts:	-AII- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4	
Final Programming Screen Summary Report Publication Date:	From: mm/dd/yyyy 🔳 To	mm/dd/yyyy 🖭 <u>Clear Date</u>



Tip! Click on the toolbar icons to:



Access online **Help**.



Bookmark the page.

Add the page to your **My ETDM** preferences.

Send feedback about the current page.

- 2. Under Please Specify the Search Criteria Below, do the following:
 - In the **Districts** field, select one of the following:
 - o —All—
 - FDOT District Number
 - O Florida's Turnpike Enterprise

Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

 In the Final Programming Screen Summary Report Publication Date field, type the date range for the report.

Tip! When typing dates, use the mm/dd/yyyy format. Alternately, you can also click the

calendar icon iii and select the dates.

3. Click Search.

С	lass of Action Quality Assuranc		
	Class of Action Quality Assurance R	eport	😫 🛛 🛃 💋
	Please Specify the Search Criteria Below		
	Districts:	-All- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4	
	Final Programming Screen Summary Report Publication Date:	From: mm/dd/yyyy 🔳	To: mm/dd/yyyy 🔲 <u>Clear Date</u>

The **Class of Action Quality Assurance Report** window refreshes and displays the report matching your search criteria along with an expanded toolbar.

Tip! You can expand and collapse all of the window sections by clicking the **expand all** or **collapse all** icons.



lass of Action Quality Assuranc			
Class of Action Quality Assurance Re	port	🛃 PF 🖄	2 🛃 🗾
Please Specify the Search Criteria Below			
Districts:	-All- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4		
Final Programming Screen Summary Report Publication Date:	From: 04/01/2007	To: 04/01/2008	Clear Date
Sea	rch		
+ Selected Criteria Summary			
• Programming Phase Summary			
+ EDMS Integration			
⊕ COAs Determined that have not been accepted yet by th	e Lead Agency		

Tip! Click the toolbar icon on the Class of Action Quality Assurance Report window to:



Export the current page to a **PDF** file.



Send feedback about the current page.



Access online Help.



Bookmark the page.

Add the page to your **My ETDM** preferences.

4. Scroll down the Class of Action Quality Assurance Report window to view the report, which is divided into the following sections:

Selected Criteria Summary

This section of the report displays your selected criteria.

🖻 Selected Criteria Summar	у
Phase(s):	Programming
Selected Organization(s):	FDOT District 2, FDOT District 3
Start Date:	04/10/2007
End Date:	04/10/2008





Programming Phase Summary

This section displays the Programming Phase summary of the total number of projects with COA Determinations, the total number of projects for which the COA has been accepted by the Lead Agency, and the percentage of projects for which the COA has been accepted for the selected time period within the state and for the selected Planning Organization.

Programming Phase Summary			
Planning Organization	Total of Project (s) w/COA Determination	Total of Project (s) w/COA Consistently Accepted	Percent of Project(s) w/COA Consistently Accepted
FDOT District 3	2	2	<u>100.0%</u>
Statewide Totals	3	3	<u>100.0%</u>

- To view the report details for the selected Planning Organization, click the link on the selected row in the Percentage of Project(s) w/COA Consistently Accepted column. See <u>Step 5</u> for further instructions on viewing the report details.
- To view the report details for all Planning Organizations within the state, click the link on the Statewide Totals row in the Percentage of Project(s) w/COA Consistently Accepted column. See <u>Step 6</u> for further instruction on viewing the report details.
- COAs Determined that have not been accepted yet by the Lead Agency

This section displays the the COAs that are still waiting for acceptance by the Lead Agency.

COAs Determined that have not been accepted yet by the Lead Agency										
<u>ETDM</u> <u>Project</u>	<u>Planning</u> <u>Organization</u>	<u>COA</u> <u>Determined</u>	<u>COA</u> <u>Determined</u> <u>On</u>	<u>Organization</u> <u>COA</u> <u>Determined</u> <u>By</u>	<u>User COA</u> <u>Determined</u> <u>By</u>	<u>User's</u> ETDM Role COA Determined By	<u>Lead</u> <u>Agency</u>	<u>Number</u> of Days to <u>Accept</u> <u>COA</u>		
2803 - Main St (US 17)	FDOT District 2	Reevaluation	10/17/2006	FL Department of Transportation	Stephanie Clemons	Lead Agency ETAT Member	FL Department of Transportation	897		

Tip! Click the column headings to sort the columns in ascending or descending order.

5. To view the report details for the selected Planning Organization, click the link on the selected row in the Percentage of Project(s) w/COA Consistently Accepted column.

Programming Phase Summary			
Planning Organization	Total of Project (s) w/COA Determination	Total of Project (s) w/COA Consistently Accepted	Percent of Project(s) w/COA Consistently Accepted
FDOT District 2	0	0	No Data
FDOT District 3	2	2	100.0%
Statewide Totals	3	3	<u>100.0%</u>

The **Class of Action Quality Assurance Report** window refreshes and expands, displaying the COA summary details for the selected Planning Organization in a table, which breaks down the data by:

- ETDM Project
- Times COA was Recommended



- Times COA was not Accepted
- Day(s) to accept the COA from Initial Recommendation
- Lead Agency
- Initial COA Recommendation
- Final COA Accepted
- COA Consistently Determined (Yes or No)

ETDM Project	Times COA was Recommended	Times COA was not Accepted	Day(s) to accept the COA from Initial Recommendation	Lead Agency	Initial COA Recommendation	Final COA Accepted	COA Consistently Determined
9514 - TEST - StephProg - 09/17/2007	1	0	0	Federal Highway Administration	Environmental Assessment	Environmental Assessment	Yes
9515 - TEST - StephProg(NoLead) - 09/17/2007	1	0	0	Federal Highway Administration	Environmental Assessment	Environmental Assessment	Yes

Tip! Click the **Go Back to Summary Table** link at the bottom of the **Programming Detail for** *Planning Organization* table to return to the **Programming Phase Summary** section.

6. To view the report details for all Planning Organizations within the state, click in the **Percentage of Project(s) w/COA Consistently Accepted** column on the **Statewide Totals** row.

Programming Phase Summary			
Planning Organization	Total of Project(s) w/COA Determination	Total of Project(s) w/COA Consistently Accepted	Percent of Project(s) w/COA Consistently Accepted
FDOT District 2	0	0	No Data
FDOT District 3	2	2	<u>100.0%</u>
Statewide Totals	3	3	100.0%

The **Class of Action Quality Assurance Report** window refreshes and expands, displaying the COA summary details for each Planning Organization. (The next illustration shows a segment of the COA summary details that are displayed for each Planning Organization.)

ETDM Project	Times COA was Recommended	Times COA was not Accepted	Day(s) to accept the COA from Initial Recommendation	Lead Agency	Initial COA Recommendation	Final COA Accepted	COA Consistenti Determined
#2000 Redbird Road expansion	1	0	0	Federal Highway Administration	Environmental Assessment	Environmental Assessment	Yes
		Go Ba	ck to Summary Table				
	т	here are no	details for this Orga	nization			
- Programming Detail for EDOT D	T	here are no o <u>Go Ba</u>	details for this Orga ck to Summary Table	nization			
- Programming Detail for FDOT D ETDM Project	tistrict 3 Times COA was Recommended	here are no o <u>Go Ba</u> Times COA was not Accepted	details for this Orga ck to Summary Table Day(s) to accept the COA from Initial Recommendation	Lead Agency	Initial COA Recommendation	Final COA Accepted	COA Consistenti Determiner
- Programming Detail for FDOT D ETDM Project #1234 Capital Circle videning	T istrict 3 Times COA was Recommended 1	here are no o <u>Go Ba</u> Times COA was not Accepted 0	details for this Orga ck to Summary Table Day(s) to accept the COA from Initial Recommendation 0	Lead Agency Federal Highway Administration	Initial COA Recommendation Environmental Assessment	Final COA Accepted Environmental Assessment	COA Consistently Determined Yes

Note: Clicking **Send Report to EDMS** enables CEMO Managers, FDOT ETDM Coordinators-Primary, and FDOT Coordinators to send reports to the Electronic Document Management System (EDMS).



7. Under **EDMS Integration**, click **Send Report to EDMS** to send the list of reports matching the selected criteria to the EDMS.

EDMS Integration	
There are reports that mat Thi	ich the selected criteria on EDMS. Re-send this report by click "Send Report to EDMS" button. is will obsolete all previous version of this report sent to EDMS.
	Send Report to EDMS

3.2.7.6.2 Integrated Performance Management QA Report (*New 7/31/2009*)

The **Integrated Performance Management QA Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) Managers and Florida Department of Transportation (FDOT) ETDM Coordinators and ETDM Coordinators Primary to view summaries of QA Reports related to the performance of FDOT Districts and Florida's Turnpike Enterprise. The report indicates percentages for a selected District (or Districts), compared to statewide and target percentages, for seven performance measure criteria (designated Report Q1 through Report Q7).

Viewing an Integrated Performance Management QA Report:

1. On the **Reports** menu, point to **Performance Management**, select **Quality Assurance Review**, and then click **Integrated Performance Management QA Report**.

Reports	^			
Project Diary >				
Advance Notification Package >				
Project Effects >				
Reminders >				
Agency Participation >				
Community Coordination >	_		_	
Performance Management >	Su	urveys		
Invoicing Reports >	Pe	erformance Monitoring		
Project Tracker >	Q	uality Assurance Review	2	
Document Review >			ſ	
			I	
Wizards	V			
Maps	V			ĺ



The **Integrated Performance Management QA Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

Integrated Performance Manage	
Integrated Performance Manago	ement QA Report 🛛 🖄 🔁
Please Specify the Search Criteria Below	
Districts:	All- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4
Date Range:	From: mm/dd/yyyy 🔲 To: mm/dd/yyyy 🗎 <u>Clear Date</u>
For Q4 Reports - Length of Public Comments:	Any Length
	Search

Tip! Click on the toolbar icons to:



Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

- 2. Under Please Specify the Search Criteria Below, do the following:
 - In the **Districts** field, select one of the following from the list:
 - o –All–

•

- FDOT District
- 0 Florida's Turnpike Enterprise

Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

• In the Date Range fields, type the date range of the report.

	Date Range:	From: mm/dd/yyyy	To: mm/dd/yyyy	
T	ip! When typing dates, us elendar icon 🔲 and sele	se the mm/dd/yyyy fo	ormat. Alternately, you can click the	
In th	the For Q4 Reports - Len en select a variable from the	gth of Public Comme e list.	ents field, click the drop-down arrow 🔽	, and





3. Click **Search**.

Please Specify the Search Criteria Below	
Districts:	−All− FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4
Date Range:	From: 04/08/2007 To: 04/08/2008 Clear Date
For Q4 Reports - Length of Public Comments:	Any Length
	Search

The **Integrated Performance Management QA Report** window refreshes and displays the report matching your search criteria, along with an expanded toolbar.

Tip! You can expand and collapse all of the window sections by clicking the **expand all** or **collapse all** icons.

lease Specity the Search Criteria Below Districts:	All- FDOT District 1 FDOT District 2
Date Range:	FDOT District 3 FDOT District 4 From: 04/08/2007 To: 04/08/2008 Clear Date
For Q4 Reports - Length of Public Comments:	Any Length Search

Tip! Click the toolbar icon on the Integrated Performance Management QA Report window to:



Print a copy of the current page.



Export the current page to a **PDF** file.



Export the current page to a PDF file.

Send feedback about the current page.

Access online Help.

Bookmark the page.



Add the page to your **My ETDM** preferences.



4. Scroll down the window to view the report, which is divided into the following sections:

Selected Criteria Summary

This section of the report displays your selected criteria.

Selected Criteria Summary			
Selected Organization(s):	FDOT District 3		
Start Date:	04/08/2007		
End Date:	04/08/2008		

• Summary

This section displays a table showing percentages for the selected Organization's (or Organizations') performance related to the seven Performance Measure criteria, along with the **Statewide Totals** and **Target** percentages for each criterion.

Note: Cells with a green background, , indicate the Planning Organization

exceeded the target percentage. Cells with a yellow background, ______, indicate the Planning Organization did not exceed the target percentage.

Summary				
Report	Target	FDOT District 3	Statewide Totals	
Q1 - Percent of Planning Screen Summary reports published within 60 days of comment deadline	85%	<u>91.67 %</u>	<u>82.61 %</u>	
Q2 - Percent of preliminary Programming Screen Summary reports published within 60 days of comment deadline	85%	<u>100.0 %</u>	<u>70.59 %</u>	
Q3 - Percent of accurate and complete ETDM project information for decision making - ETDM Districts Responses	80%	<u>75.0 %</u>	<u>81.19 %</u>	
Q3 - Percent of accurate and complete ETDM project information for decision making - ETAT Member Responses	80%	84.62 %	84.88 %	
Q4 - Percent of projects with completed summary of public comments on Planning Phase	90%	<u>87.50 %</u>	<u>57.14 %</u>	
Q4 - Percent of projects with completed summary of public comments on Programming Phase	90%	<u>100.00 %</u>	<u>78.95 %</u>	
Q5 - Percent of of Project stakeholders notified for project review	90%	100%	100%	
Q6 - Percent of of Project stakeholders notified when Summary reports are published	90%	100%	100%	
Q7 - Percent of projects with COA obtained from Lead Agency consistent with Summary Report	90%	<u>100.0 %</u>	<u>100.0 %</u>	
District exceeds target percentage.				
District doesn't exceed target percentage.				
The values for Q3 represent the Survey submitted early in 2008 for the calendar year 2007.				

5. Under **Summary**, click the link in the **FDOT** *Selected District* column to view the report details for each performance criterion (i.e., Q1 through Q7).

(For the next illustration, the report for performance criterion Q1 – Percent of Planning Screen Summary reports published within 60 days of comment deadline was selected.)

= Summary					
Report	Target	FDOT District 3	Statewide Totals		
Q1 - Percent of Planning Screen Summary reports published within 60 days of comment deadline	85%	91.67 %	82.61 %		
Q2 - Percent of preliminary Programming Screen Summary reports published within 60 days of comment deadline	85%	<u>100.0 %</u>	<u>70.59 %</u>		
Q3 - Percent of accurate and complete ETDM project information for decision making - ETDM Districts Responses	80%	<u>75.0 %</u>	<u>81.19 %</u>		
Q3 - Percent of accurate and complete ETDM project information for decision making - ETAT Member Responses	80%	84.62 %	84.88 %		
Q4 - Percent of projects with completed summary of public comments on Planning Phase	90%	87.50 %	<u>57.14 %</u>		
Q4 - Percent of projects with completed summary of public comments on Programming Phase	90%	100.00 %	<u>78.95 %</u>		
Q5 - Percent of of Project stakeholders notified for project review	90%	100%	100%		
Q6 - Percent of of Project stakeholders notified when Summary reports are published	90%	100%	100%		
Q7 - Percent of projects with COA obtained from Lead Agency consistent with Summary Report	90%	<u>100.0 %</u>	<u>100.0 %</u>		
District exceeds target percentage.					
District doesn't exceed target percentage.					
The values for Q3 represent the Survey submitted early in 2008 for the calendar year 2007					



The *Name of* **Report** window opens as a tabbed page, displaying the report for the selected district along with links for accessing additional details.

(The next illustration displays the **Summary Report Status by Planning Org** window that shows the report for Performance Criterion **Q1**, which was selected in the **Summary** section of the **Integrated Performance Management** window.)

Integrated Performance Managem	ent Summa	ry Report Status by Pla	nn		
Summary Report Status by Planning Org 🛛 🚳 📴 🖄 🔁					
Please Specify the Search	h Criteria Below				
Ph	ase:	Planning	Planning 🗸		
Districts:		All FDOT Dist FDOT Dist FDOT Dist FDOT Dist	rict 1 trict 2 trict 3 trict 4		
Summary Report Fi	rst Publication Da	From: 05/1	1/2007 To: 05/11/2	008 Clear Date	
Search					
E Selected Criteria Summa	□ Selected Criteria Summary				
Phase(s):	Planning				
Selected Organization(s):	FDOT District 3				
Start Date:	05/11/2007				
End Date:	05/11/2008				
Planning Phase Summan					
Planning Organization		Total of Summary Report(s) published for the first time	Total of Summary Report(s) published for the first time within 60 days	Percentage of Summary Reports published on time	
FDOT District 3		12	11	<u>91.67%</u>	
Statewide Totals		23	19	<u>82.61%</u>	

Tip! Click the links in the *Selected Phase* **Summary** section of the *Name of* **Report** window for additional report details.

Summary Report Status by Planning Org		P	d 🛃 🔉 🛃 🗾
Please Specify the Search Criteri	a Below		
+ Selected Criteria Summary			
E Planning Phase Summary			
Planning Organization	Total of Summary Report(s) published for the first time	Total of Summary Report(s) published for the first time within 60 days	Percentage of Summary Reports published on time
FDOT District 1	8	7	87.5%
Statewide Totals	23	19	82.61%

6. Click the Integrated Performance Management tab to select another report from the Summary section of the Integrated Performance Management window.





- 7. Repeat <u>Step 5</u> to select another **Report** for the selected Planning Organization.
- To view a detailed statewide comparison for a selected Report, click the corresponding link in the Statewide Totals column. (For the next illustration, the Statewide Total—82.61%—for Report Q1 was selected.)

- Summary				
Report	Target	FDOT District 3	Statewide Totals	
Q1 - Percent of Planning Screen Summary reports published within 60 days of comment deadline	85%	<u>91.67 %</u>	82.61 %	
Q2 - Percent of preliminary Programming Screen Summary reports published within 60 days of comment deadline	85%	<u>100.0 %</u>	<u>70.59 %</u>	
Q3 - Percent of accurate and complete ETDM project information for decision making - ETDM Districts Responses	80%	<u>75.0 %</u>	<u>81.19 %</u>	
Q3 - Percent of accurate and complete ETDM project information for decision making - ETAT Member Responses	80%	<u>84.62 %</u>	<u>84.88 %</u>	
Q4 - Percent of projects with completed summary of public comments on Planning Phase	90%	<u>87.50 %</u>	<u>57.14 %</u>	
Q4 - Percent of projects with completed summary of public comments on Programming Phase	90%	<u>100.00 %</u>	<u>78.95 %</u>	
Q5 - Percent of of Project stakeholders notified for project review	90%	100%	100%	
Q6 - Percent of of Project stakeholders notified when Summary reports are published	90%	100%	100%	
$\ensuremath{\mathbf{Q7}}$ - Percent of projects with COA obtained from Lead Agency consistent with Summary Report	90%	<u>100.0 %</u>	<u>100.0 %</u>	
District exceeds target percentage.				
District doesn't exceed target percentage.				
The values for O3 represent the Survey submitted early in 2008 for the calendar year 2007				

The *Name of* **Report** window opens as a tabbed page and displays a table showing the data for each Planning Organization along with links for accessing additional report details.

(In the next illustration, the **Summary Report Status by Planning Organization** window is shown, displaying the statewide totals for **Report-Q1**, which was selected in the **Summary** section of the **Integrated Performance Management** window.)

Please Specify the Search Criteria	Below			
Phase:		Planning	~	
Districts:		HII- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4 ✓		
Summary Report First Public	ation Date:	From: 05/1	To: 05/11/2	008 🖳 <u>Clear Date</u>
	Se	arch		
 Planning Phase Summary Planning Organization 	T . 1 .			
	Report(s	Summary) published first time	Total of Summary Report(s) published for the first time within 60 days	Percentage of Summary Reports published on time
FDOT District 1	Report(s	Summary) published first time 8	Total of Summary Report(s) published for the first time within 60 days 7	Percentage of Summary Reports published on time <u>87.5</u> 0
FDOT District 1 FDOT District 2	Report(s	Summary published first time 8 2	Total of Summary Report(s) published for the first time within 60 days 7 0	Percentage of Summary Reports published on time <u>87.5'</u> 0
FDOT District 1 FDOT District 2 FDOT District 3	for the	Summary published first time 8 2 12	Total of Summary Report(s) published for the first time within 60 days 7 0 11	Percentage of Summary Reports published on time <u>87.5'</u> <u>0'</u> 91.67'
FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4	for the	Summary published first time 8 2 12 1 2	Total of Summary Report(s) published for the first time within 60 days 7 0 11 1	Percentage of Summary Reports published on time 87.5' 0' 91.67' 1000'
FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4 FDOT District 5	for the	Summary published first time 8 2 12 1 No Data	Total of Summary Report(s) published for the first time within 60 days 7 0 11 1 1 No Data	Percentage of Summary Reports published on time 87.5' 0 91.67' 100.0' No Da
FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4 FDOT District 5 FDOT District 6 FDOT District 7	for the	Summary published first time 8 2 12 12 1 No Data No Data	Total of Summary Report(s) published for the first time within 60 days 7 0 11 1 1 No Data No Data	Percentage of Summary Reports published on time 87.5' 0 91.67' 100.0' No Da No Da
FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4 FDOT District 5 FDOT District 6 FDOT District 7 FDOT District 7	fotal of Reports for the	Summary) published first time 8 2 12 1 No Data No Data No Data	Total of Summary Report(s) published for the first time within 60 days 7 0 11 11 1 No Data No Data No Data	Percentage of Summary Reports published on time 91.67 100.0° No Dat No Dat
FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4 FDOT District 5 FDOT District 6 FDOT District 7 Florida's Turnpike Enterprise	fotal of Report[s for the	Summary) published first time 8 2 12 1 No Data No Data No Data No Data 22	Total of Summary Report(s) published for the first time within 60 days 7 0 11 11 1 No Data No Data No Data No Data	Percentage of Summary Reports published on time 91.67 100.0 No Da No Da No Da



Tip! Click the links in the *Selected Phase* **Summary** section of the the *Name of* **Report** window for additional report details.

9. To select and open another report from the Statewide Totals column in the Integrated Performance Management window, click the Integrated Performance Management tab.

Integrated Performance Management...

10. Repeat <u>Step 8</u> to select the **Statewide Totals** for another **Report**.

Note: Clicking **Send Report to EDMS** enables CEMO Managers, FDOT ETDM Coordinators-Primary, and FDOT Coordinators to send reports to the Electronic Document Management System (EDMS).

11. Under EDMS Integration, click Send Report to EDMS to send the list of reports matching the selected criteria to the EDMS.



3.2.7.6.3 Summary of Public Comments Status Report (New 7/31/2009)

The **Summary of Public Comments Status Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) staff and Florida Department of Transportation (FDOT) ETDM Coordinators to view the percentage of public comment summaries produced by selected planning organizations.

Viewing a Summary of Public Comments Status Report

1. On the **Reports** menu, point to **Performance Management**, select **Quality Assurance Review**, and then click **Summary of Public Comments Status Report**.

Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	Su
Invoicing Roports >	Is
	Р
Project Tracker >	Q
Document Review >	
Wizards	V
Maps	V



The **Summary of Public Comments Status Report** window opens as a tabbed page, displaying a page toolbar and a search filter.



Tip! Click on the toolbar icons to:



Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your My ETDM preferences.

- 2. Under Please Specify the Search Criteria Below, do the following:
 - Click the drop-down arrow in the **Phase** field, and then select one of the following:
 - Planning and Programming
 - Planning
 - Programming
 - Do one of the following:
 - To select an FDOT Planning Organization, click the option button next to the **Districts** field, and then select one of the following:
 - —All—
 - FDOT District *Number*
 - Florida's Turnpike Enterprise
 - To select a Metropolitan Planning Organization (MPO) or Transportation Planning Organization (TPO), click the option button next to the MPO field, and then select one of the following:
 - —All—
 - Name of MPO or TPO



Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

• In the **Summary Report Publication Date** fields, type the date range for the report.

Summary Report Publication Date: mm/dd/yyyy	To: mm/dd/yyyy 📰 <u>Clear Date</u>
--	------------------------------------

Tip! When typing dates, use the mm/dd/yyyy format. Alternately, you can click the

calendar icon and select the dates.

• In the Length of Public Comments field, click the drop-down arrow , and then select a variable from the list.

Length of Public	Any Length 🛛 🗸
Comments:	Any Length
	Less than 50 Characters
	More than 50 Characters

3. Click Search.

■ Please Specify the Search Criteria Below						
Phase:	Planning and Programming V					
 Districts: 	→All- → <td< th=""></td<>					
Summary Report Publication Date:	From: 04/08/2007 To: 04/08/2008 Clear Date					
Length of Public Comments:	Any Length					
	Search					

The **Summary of Public Comments Status Report** window refreshes and displays the report matching your search criteria, along with an expanded toolbar.

Tip! You can expand and collapse the window sections by clicking the **expand all** is or **collapse all** icons.

■ Please Specify the Search Criteria Below						
Phase:	Planning and Programming V					
 Districts: 	→All- FDOT District 1 FDOT District 2 FDOT District 1 FDOT District 3 Charlotte County-Punta Gorda MPO FDOT District 4 ✓					
Summary Report Publication Date:	From: 04/08/2007 To: 04/08/2008 Clear Date					
Length of Public Comments:	Any Length					
	Search					
⊕ Selected Criteria Summary						
± Planning Phase Summary						
■ Programming Pha	+ Programming Phase Summary					
+ EDMS Integration						



Tip! Click the toolbar icon on the Summary of Public Comments Status Report window to:

9	Pri

Print a copy of the current page.

Export the current page to a **PDF** file.

2

PDF

Send feedback about the current page.



Access online Help.



Bookmark the page.

Add the page to your **My ETDM** preferences.

The report is divided into the following sections:

Selected Criteria Summary

This section of the report displays your selected criteria.

Selected Criteria Summar	Selected Criteria Summary				
Phase(s):	Planning and Programming				
Selected Organization(s):	FDOT District 2, FDOT District 3				
Start Date:	04/08/2007				
End Date:	04/08/2008				
Length of Public Comments:	Any				

Selected Phase Summary

The EST displays a table showing the total number of Summary Reports completed by the selected Planning Organization(s), and also shows statewide comparisons, total number of public comment summaries, and the percentage of completed summaries of public comments.

4. To view public comments for a selected Planning Organization (FDOT or MPO/TPO) or for Statewide Totals, click the link on the selected row in the Percentage of Summary of Public Comments Completed column.

E Programming Phase Summary							
Planning Organization	Total of Summary Report(s)	Total of Summary of Public Comment(s)	Percentage of Summary of Public Comments Completed				
FDOT District 2	4	2	<u>50.00%</u>				
FDOT District 3	5	5	100.00%				
Statewide Totals	19	15	78.95%				

The **Summary of Public Comments Status Report** window refreshes and expands, displaying a *Phase* **Detail for** *Planning Organization* table that breaks down information by:

- ETDM Project
- Review Cycle
- Publication Type



- Date Summary Report(s) Published
- Review Start Date
- Review End Date
- Public Comments (Yes or No)

For **Statewide Totals**, the **Summary of Public Comments Status Report** window refreshes and expands, displaying all of the *Phase* **Detail for** *Planning Organization* tables:

 If you selected **Districts** in the search criteria, the EST displays all FDOT Districts and Florida's Turnpike Enterprise. (The next illustration shows a segment of the **Planning Detail** section.)

🗉 Planning Detail							
Planning Detail for FDOT District 1							
						1	
Planning Detail for	FDO1 Distr	ict 2	1			2	
ETDM Project	Review Cycle	Publication Type	Date Summary Report (re) Published	Review Start Date	Review End Date	Public Comment	
2807 - J Turner Butler Blvd (SR 202)East	1	Summary Report Modified	03/31/2008	11/19/2003	01/18/2004	<u>No</u>	
7237 - SR 115/Lem Turner Rd - I-295 to County Line	1	Summary Report Complete	11/30/2007	12/01/2005	01/15/2006	No	
7238 - Baymeadows Way Extension	1	Summary Report Complete	11/30/2007	12/01/2005	01/15/2006	No	
		Go Ba	ck to Planning Det	ail		*	
 Planning Detail for Planning Detail for 	FDOT Distr FDOT Distr	ict 3 ict 4				44 44-14 B 1	
ETDM Project	Review Cycle	Publication Type	Date Summary Report (re) Published	Review Start Date	Review End Date	Public Comment	
8269 - Stephanie TEST 8-28-2006	1	Summary Report	10/26/2007	10/16/2007	10/25/2007	Yes	
		Complete					

• If you selected **MPO** in the search criteria, the EST display all MPOs and TPOs. (The next illustration shows a segment of the **Planning Detail** section.)



Tip! Click the **Go Back to** *Phase* **Detail** link at the bottom of the *Phase* **Detail for** *Planning Organization* table to return to the *Phase* **Summary** section.



5. Click the Yes link in the Public Comments column to view the public comments for an ETDM project.

Programming Detail for FDOT District 2						
ETDM Project	Review Cycle	Publication Type	Date Summary Report (re) Published	Review Start Date	Review End Date	Public Comments
2807 - J Turner Butler Blvd (SR 202)East	2	Summary Report Complete	04/04/2008	04/01/2008	04/02/2008	<u>Yes</u>
6411 - US 17 - Shedd Rd to Town Center	2	Summary Report Complete	03/20/2008	05/21/2007	07/05/2007	<u>No</u>
7640 - US 301 in Starke	1	Summary Report Complete	03/20/2008	06/16/2006	07/31/2006	<u>No</u>
7640 - US 301 in Starke	1	Summary Report Modified	03/23/2008	06/16/2006	07/31/2006	<u>No</u>
7920 - St Johns River Crossing	2	Summary Report Complete	03/22/2008	01/30/2008	03/15/2008	<u>Yes</u>
		<u>Go Back</u>	to Programming D	Detail		

The **Summary of Public Comments** window opens as a tabbed page, displaying the comments for the selected ETDM project. The length of the comments is based on the **Length of Public Comments** selection in the search criteria (See <u>Step 2</u>).

minary of Public Con	ments Statu Sum	mary of Public Com	nents
Summary of	f Public Comments		S 💀 🕸 🔉 🗞
expand all ⊟ col	View all projects fi	rom selection	1
#7920 St Johns R	iver Crossing		
District	District 4, District 2	Phase	Programming Screen
County	Bradford County , Baker County , Clay County , Broward County , St. Johns County	From	SR 21/SR 23 Interchange
Planning Organization	FDOT District 2	То	SR 9B Extension or I-95
Plan ID	12345	Financial Management No.	12445555555
Federal Involvement	Federal Action Federal Funding		
Contact Name / Phone	Don Dankert (800) 749-2967 ext. 7791	Contact Email	stephanie_clemons@urscorp.co
Project Milestone Dates:	Current Project • 9/11/2008 • 7/29/2008 • 7/28/2008 8/08/2006 • 8/08/2006 • 8/07/2006 • 6/30/2006 • 5/0	• <u>3/22/2008</u> • <u>3/15/2008</u> • <u>1/2006</u>	<u>1/30/2008</u> • <u>12/18/2006</u> • <u>8/08/2006</u> •
roject Milestone: lick one of the date	Current Project Data links above to view other historical snapsho	ts of the data.	
	Summary of Publi	c Comments	
** EST ENHANCEN . Special Character nto the text (and the nd less question main . ETAT Reviewers V	IENTS s We have now added additional logic to the reports) after you cut and paste info from a v arks placed through out the reports where oth Veve now enhanced the short form on the De ults of Project Review. 2Describe Direct Effect	nput forms to strip out vord document into the er special characters s scribe Direct Effects for tts that allows you to us	special characters that are insert EST. You should begin to see let hould be seen (for instance: ,). m. There is a checkbox on the se the short form. The short form

6. To view comments for other ETDM projects, click the Summary of Public Comments Status Report tab to return to the Summary of Public Comments Status Report window.





7. Repeat Steps 4 and 5 to view the public comments for a selected ETDM project.

Note: Clicking **Send Report to EDMS** enables CEMO Managers, FDOT ETDM Coordinators-Primary, and FDOT Coordinators to send reports to the Electronic Document Management System (EDMS).

8. Under EDMS Integration, click Send Report to EDMS to send the list of reports matching the selected criteria to the EDMS.

EDMS Integration	
There are reports tha	t match the selected criteria on EDMS. Re-send this report by click "Send Report to EDMS" button. This will obsolete all previous version of this report sent to EDMS.
	Send Report to EDMS

3.2.7.6.4 Summary Report Status by Planning Org Report (New 7/31/2009)

The **Summary Report Status by Planning Org Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) Managers and Florida Department of Transportation (FDOT) ETDM Coordinators to view Performance Measure results related to the first publication of Summary Reports produced by FDOT Districts and Florida's Turnpike Enterprise for individual ETDM projects.

Viewing a Summary Report Status by Planning Org Report

1. On the **Reports** menu, point to **Performance Management**, select **Quality Assurance Review**, and then click **Summary Report Status by Planning Org Report**.



The **Summary Report Status by Planning Org Report** window opens as a tabbed page, displaying a page toolbar and a search filter.

Summary Repo	rt Status by Plann				
Summary	y Report Statu	s by Planning	Org	2	1 🛃 🗾
□ Please Spe	cify the Search Criteria	a Below			
	Phase:		Planning and Program	ming 🔽	
	Districts:		-AII- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4		
Sum	mary Report First Publ	ication Date:	From: mm/dd/yyyy	To: mm/dd/yyyy	<u>Clear Date</u>
		Sea	arch		

Tip! Click on the toolbar icons to:



Send feedback about the current page.

Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

- 2. Under Please Specify the Search Criteria Below, do the following:
 - Click the drop-down arrow in the **Phase** field, and then select one of the following:
 - Planning and Programming
 - Planning
 - Programming
 - In the **Districts** field, click the drop-down arrow **M**, and then select one of the following:
 - o —All—
 - FDOT District Number
 - Florida's Turnpike Enterprise

Tip! You can select multiple entries by pressing **SHIFT+click** for adjacent entries or **CTRL+click** for non-adjacent entries.

• In the Summary Report First Publication Date fields, type the date range for the report.





Tip! When typing dates, use the **mm/dd/yyyy** format. Alternately, you can click the calendar icon and select the dates.

3. Click **Search**.

Summa Sum	ry Report Status by Plann nmary Report Status by Planning) Org	A 2 🔊
🗆 Ple	ase Specify the Search Criteria Below		
	Phase:	Programming	▼
	Districts:	-All- FDOT District 1 FDOT District 2 FDOT District 3 FDOT District 4	
	Summary Report First Publication Date:	From: 04/10/2007	To: 04/10/2008 Clear Date
	S	arch	

The **Summary Report Status by Planning Org Report** window refreshes and displays the report matching your search criteria, along with an expanded toolbar.

Tip! You can expand and collapse all the window sections by clicking the **expand all** or **collapse all** icons.

■ Please Specify the Search Criteria Below							
Ph	Phase:						
Dist		-All- FDOT Distr FDOT Distr FDOT Distr FDOT Distr	rict 1 rict 2 rict 3 rict 4				
Summary Report Fi	Summary Report First Publication Date: From: 04/10/2007 To: 04/10/2008 Clear Date						
		Sea	arch				
= Selected Criteria Summar	у						
Phase(s):	Programming						
Selected Organization(s):	FDOT District 2, F	DOT District	3				
Start Date:	04/10/2007						
End Date:	04/10/2008						
Programming Phase Sum	mary						
Planning Organization		Total of Report(s) for the t	Summary Published first time	Total of Report(s) for the within	Summary Published first time 60 days	Percentage of Summary Reports Published on time	
FDOT District 2			3		2	<u>66.67%</u>	
FDOT District 3			4		4	<u>100.0%</u>	
Statewide Totals			17		12	<u>70.59%</u>	

Tip! Click the toolbar icon on the Summary Report Status by Planning Org Report window to:



Print a copy of the current page.



Export the current page to a **PDF** file.



Send feedback about the current page.



Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

The report is divided into the following sections:

Selected Criteria Summary

This section of the report displays your selected criteria.

Selected Criteria Summary				
Phase(s):	Programming			
Selected Organization(s):	FDOT District 2, FDOT District 3			
Start Date:	04/10/2007			
End Date:	04/10/2008			

• Selected Phase Summary

The EST displays a table showing the total number of Summary Reports published for the first time by the selected Planning Organizations, total number of Summary Reports published for the first time within 60 days, and the percentage of Summary Reports published on time.

Note: If you selected the **Planning and Programming** option as your search criteria, the EST displays a separate table for each phase, as shown in the next illustration.

Planning Organization	Total of Summary Report(s) published for the first time	Total of Summary Report(s) published for the first time within 60 days	Percentage of Summary Reports published on time	
FDOT District 2	2	0	0%	
FDOT District 3	12	11	91.67%	
Statewide Totals	23	19	82.61%	

Programming Phase Summary					
Planning Organization	Total of Summary Report(s) Published for the first time	Total of Summary Report(s) Published for the first time within 60 days	Percentage of Summary Reports Published on time		
FDOT District 2	3 2		<u>66.67%</u>		
FDOT District 3	4 4		100.0%		
Statewide Totals	17	12	70.59%		

- To view the report details for the selected Planning Organization, click the link on the selected row in the **Percentage of Summary Reports Published on time** column. See Step 4 for further instructions on viewing the report details.
- To view the report details for all Planning Organizations within the state, click the link on the Statewide Totals row in the Percentage of Summary Reports Published on time column. See <u>Step 5</u> for further instruction on viewing the report details.



4. To view the report details for the selected Planning Organization, click the link on the selected row in the **Percentage of Summary Reports Published on time** column.

Programming Phase Summary					
Planning Organization	Total of Summary Report(s) Published for the first time	Total of Summary Report(s) Published for the first time within 60 days	Percentage of Summary Reports Published on time		
FDOT District 2	3	2	66.67%		
FDOT District 3	4	4	100.0%		
Statewide Totals	17	12	<u>70.59%</u>		

The **Summary Report Status by Planning Org Report** window refreshes and expands, displaying a *Phase* **Detail for** *Planning Organization* table that breaks down information by:

- ETDM Project
- Review Cycle
- Review Start
- Review End
- Summary Report Due
- Date Published
- Days to Publish
- Published On-Time (Yes or No)

ETDM Project	Review Cycle	Review Start	Review End	Summary Report Due	Date Published	Days to Publish	Published On-Time
2807 - J Turner Butler Blvd (SR 202) East	2	04/01/2008	04/04/2008	06/03/2008	04/04/2008	0	Yes
6411 - US 17 - Shedd Rd to Town Center	2	05/21/2007	07/17/2008	09/15/2008	03/20/2008	-119	Yes
7640 - US 301 in Starke	1	06/16/2006	07/31/2006	09/29/2006	03/20/2008	598	No

Tip! Click the **Go Back to** *Phase* **Detail** link at the bottom of the *Phase* **Detail for** *Planning Organization* table to return to the *Phase* **Summary** section.

5. To view the report details for all Planning Organizations within the state, click in the **Percentage of** Summary Reports Published on time column on the Statewide Totals row.

⊐ Programming Phase Summary					
Planning Organization	Total of Summary Report(s) Published for the first time	Total of Summary Report(s) Published for the first time within 60 days	Percentage of Summary Reports Published on time		
FDOT District 2	3	2	<u>66.67%</u>		
FDOT District 3	4	4	<u>100.0%</u>		
Statewide Totals	17	12	70.59%		



The **Summary Report Status by Planning Org Report** window refreshes and expands, displaying the summary report details for all Planning Organizations related to the selected phase. (The next illustration shows a segment of the **Programming Detail** section.)

 Programming Detail Programming Detail for FDOT 	District 1						*
Programming Detail for FDOT	District 2						
Programming Detail for FDOT	District 3				_		
ETDM Project	Review Cycle	Review Start	Review End	Summary Report Due	Date Published	Days to Publish	Published On-Time
9514 - TEST - StephProg - 09/17/2007	1	09/20/2007	09/21/2007	11/19/2007	09/24/2007	3	Yes
9515 - TEST - StephProg(NoLead) - 09/17/2007	1	09/20/2007	09/24/2007	11/22/2007	09/24/2007	0	Yes
9516 - TEST - StephWizard - 09/18/2007	1	09/20/2007	03/02/2008	05/02/2008	09/26/2007	-159	Yes
10114 - Eliminated Alt Demo #2	1	03/24/2008	03/24/2008	05/23/2008	03/24/2008	0	Yes
Go Back to Programming Detail							
Programming Detail for FDOT	District 4						•
ETDM Project	Review Cycle	Review Start	Review End	Summary Report Due	Date Published	Days to Publish	Published On-Time
7359 - SR 80 Widening	1	05/02/2006	06/16/2006	08/15/2006	02/11/2008	605	No
7519 - South Florida East Coast Corridor Transit Analysis	1	01/25/2006	03/26/2006	05/25/2006	08/21/2007	512	No
8127 - State Road 7 Extension	1	06/28/2006	08/12/2006	10/11/2006	02/11/2008	548	No
and the second second second		Back to Pro	gramming D	etail	ير سنو مير		

Tip! Click the **Go Back to** *Phase* **Detail** link at the bottom of the *Phase* **Detail for** *Planning Organization* section to return to the *Phase* **Summary** section.

 Planning Detail Planning Detail for 	r Bay Count	у ТРО				
ETDM Project	Review Cycle	Publication Type	Date Summary Report (re) Published	Review Start Date	Review End Date	Public Comments
2853 - Baldwin Road	1	Summary Report Modified	07/09/2007	03/24/2004	05/23/2004	<u>Yes</u>
		<u>Go Ba</u>	ck to Planning Det	ail 🖌 🚽		

Note: Clicking **Send Report to EDMS** enables CEMO Managers, FDOT ETDM Coordinators-Primary, and FDOT Coordinators to send reports to the Electronic Document Management System (EDMS).

6. Under EDMS Integration, click Send Report to EDMS to send the list of reports matching the selected criteria to the EDMS.

3.2.7.6.5 State Clearinghouse Federal Audit Report (New 7/31/2009)

The **State Clearinghouse Federal Audit Report** function in the Environmental Screening Tool (EST) **Reports** menu provides the Central Environmental Management Office a breakdown of the Federal Consistency Determination totals for closed ETDM projects.



Viewing the State Clearinghouse Federal Audit Report:

1. On the Reports menu, point to Performance Management, and then click State Clearinghouse Federal Audit Report.



The State Clearinghouse Audit Report window opens, displaying a search filter, along with a page toolbar.

State Clearinghouse Federal A	.u	
State Clearinghou	se Federal Audit Report	S 💀 🕸 ?1 🗟 💋
Search Criteria		
Project Close Date:	From: To:	
	Search	

Tip! Click the toolbar icon on the State Clearinghouse Federal Audit Report window to:

Print a copy of the current page.



Export the current page to a PDF file.

Send feedback about the current page.



Access online Help.



DOT

Bookmark the page.

e Add the page to your My ETDM preferences.

2. In the Project Close Date fields, type the date range to view projects closed within a specific time period.



State Clearinghouse Federal	Au				
State Clearinghou	se Federal Audit Report	🗟 📴 😫 🔁 💋			
Search Criteria					
Project Close Date:	From: 05/22/2007 To: 05/22/200	8			
Search					

Tip! When typing dates, use the mm/dd/yyyy format. Alternately, you can click the calendar

icon and select the dates.

3. Click Search.

State Clearinghouse Federal	Audit	
State Clearinghou	ıse Federal Audit Report	🗟 💀 🚱 🔃 🛃 🖉
Search Criteria		
Project Close Date:	From: 05/22/2007 To: 05/22/2008	
	Search	

The **State Clearinghouse Federal Audit Report** window refreshes and expands, displaying the selected search criteria and the **Number of Projects**:

- Receiving Federal Consistency
- Affected by the Process

State Clearinghouse Federal Au...

- with Consistent Determination
- with Consistent w/Comments Determination
- with Inconsistent Determination

State Clearinghouse Federal Audit	Report	🗟 💀 🖄 🔁 💆	
Search Criteria			
Search Results			
Selected Search Criteria			
Project Close Date between:	05/22/2007 and 05/22/2008		
E Search Results			
Number of Projects Receiving Federal Consistency Determination:	1		
Number of Projects Affected by the Process:	0		
Number of Projects with Consistent Determination:	0		
Number of Projects with Consistent w/Comments Determination:	1		
Number of Projects with Inconsistent Determination:	0		





3.2.8 Invoicing Reports (Updated 7/22/2008)

Reports listed under **Invoicing Reports** enable Primary Agency Invoice Submitters, Invoice Reviewers, and Invoice Administrators to monitor agency activities, invoices, payments, and contracts.

Although all the participating agency users of the electronic invoicing process can access the reports, they will only be able to view data associated with their agency. The Invoice Administrator and the Invoice Reviewers are the only individuals that can view the invoicing data for all agencies.

Reports	^	
Project Diary >		
Advance Notification Package >		
Project Effects >		
Reminders >		
Agency Participation >		
Community Coordination >		
Performance Management >		
Invoicing Reports >	Ad	vance Pay Request Log
Project Tracker >	Ad	vance Pay Request Report
	Ag	ency Activity Report
Document Review >	Dis	strict Invoice Reviewer Report
Cumulative Effects >	Inv	voice Comment Log
	Inv	voice Tracking Report
	MA	VContract History Reports
Wizards	MA	VContract Summary Report
Maps	Pa	yment Tracking/Invoice Report
	Inv	voice
Account Settings	Ag	ency Activity Log Report
Administration	Sc	hedule A-2
Invoice Enhancement	Inv	voice Payment Overrides

3.2.8.1 Advance Pay Request Log (Updated 07/22/2008)

The Advance Pay Request Log displays a list of Advance Pay Requests by Agency and/or Master Agreement (MA)/Contract Number. The report includes the following information: Organization, MA/Contract Number, Advance Payment Number, Request Date, Payment Cost, Payment Count, and Balance. The list of Advance Pay Requests will initially appear in chronological order, but may be sorted by any column.

In the **Reports** menu, point to **Invoicing Reports**, and then click **Advance Pay Request Log**.

FDOT

Reports	<u></u>
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports > 🚤	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Document Review >	District Invoice Reviewer Report
Cumulative Effects >	Invoice Comment Log
	Invoice Tracking Report
	MA/Contract History Reports
Wizards	MA/Contract Summary Report
Maps	Payment Tracking/Invoice Report
	Invoice
Account Settings	Agency Activity Log Report
Administration	Schedule A-2
Invoice Enhancement	Invoice Payment Overrides

The Advance Pay Request Log window opens, displaying an Add Agreements section containing a form.

Advance Pay Request Log		🛃 🔁 🛃 🔀	
	Add Ag	reements	
Organization			
Agreements for this organization		Selected Agreements	
	Selected=>		Remove
	All Shown=>)		
Agreements are listed by MA/Cont	tract Number and Notice	e to Proceed Date Cre	eate Report

When the form opens, begin by selecting an organization.

Type in all or part of an organization's name. A list of organizations will be displayed in a drop-down menu. Select an organization. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Organization	North
Agreements for this	North Central Florida Regional Planning Council
Agreements for this	Northwest Florida Water Management District

The agreements for the selected organization will be listed under "Agreements for this organization." The organization selected to generate this example is Northwest Florida Water Management District. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Select agreements by clicking on the agreement number (which will then be highlighted in blue), then click the "Selected=>" button. To select all the agreements listed, click the "All Shown=>" button. To remove an agreement from the list of Selected Agreements, click on the agreement number, then click the "Remove" button.

Organization	Northwest Florid	la Water Management	District	
Agreements for t	this organization		Selected Agreements	
1-082909 on 07 2-083006 on 07 3-082906 on 07 M5758 on 02/17	7/11/2003 /08/2006 /11/2003 7/2007	Selected=> All Shown=>	2-083006 on 07/08/2006	Remove



Invoice Administrators and Invoice Reviewers can add agreements for another organization by typing in all or part of the organization's name in the "Organization" field, and following the same process as for the first organization.

When finished, click the "Create Report" button at the bottom of the form.

The report that opens will display information about the selected agreements, as shown below. The information can be sorted by clicking a column header. For the example shown, only one agreement was selected. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Advance Pay Request Log			S 💀 🔂 🔁 🚳			
Organization †	MA/Contract Number	Advance Payment Number	<u>Request</u> <u>Date</u>	Payment Cost	Payment Count	Balance
Northwest Florida Water Management District	2-083006	1	09/06/2006	\$1,432.40	2	\$43,147.60
Northwest Florida Water Management District	2-083006	2	09/14/2006	\$2,700.00	2	\$43,147.60
				-		

Advance Pay Request Log can be printed by clicking the printer icon

the report. To view a PDF of the Advance Pay Request Log, click the You can then review, save, or print the Advance Pay Request Log.

3.2.8.2 Advance Pay Request Report (Updated 07/22/2008)

The Advance Pay Request Report displays a specific Advance Pay Request that has been saved in the database. The Advance Pay Request is selected by Agency Name, MA/Contract Number, Advance Pay/ Invoice Number, or Payment Date.

In the Reports menu, point to Invoicing Reports, and then click Advance Pay Request Report.





in the upper right-hand corner of

button at the top of the screen.



When the form opens, begin by selecting an agency.

Advance Pay	🛃 🔃 🛃 🕎	
Search for a Pay R	equest	
	Enter values to search by one or more of the search crit	eria
Agency Name		
MA/Contract Number		
AdvancePay/Invoice Number]
Payment Date		
Advance Pay Requests	Nothing matches your search criteria.	
	Agency, MA/Contract #, Pay Request/Invoice #	Create Report

Type in all or part of an agency's name. A list of organizations will be displayed in a drop-down menu. Select an agency. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Agency Name	Northwest
MA/Contract Number	Northwest Florida Water Management District

The form will be automatically populated with a list of Advance Pay Requests for the selected agency. The organization selected to generate this example is Northwest Florida Water Management District. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Select an Advance Pay Request from the "Advance Pay Requests" pull-down menu. Then click the "Create Report" button.

Advance Pay Request Report		🛃 🔃 🛃 🔀
Search for a Pay R	equest	
	Enter values to search by one or more of t	he search criteria
Agency Name	Northwest Florida Water Management District	
MA/Contract Number		
AdvancePay/Invoice Number		
Payment Date		
Advance Pay Requests	Northwest Florida Water Management District A	vgreement 1-082909, Invoice 1
	Agency, MA/Contract #, Pay Request/Invoice #	Create Report

Advance Pay Requests for a specific Master Agreement/Contract or a specific Advance Pay Request may also be accessed by typing in an MA/Contract Number, Advance Pay/Invoice Number, or Agency Name and Payment Date, then pressing the Tab key. After the form is populated based on the information you entered,



select the Advance Pay Request from the "Advance Pay Requests" pull-down menu. Then click the "Create Report" button.

Agency Name	Northwest Florida Water Management District	
MA/Contract Number	2-083006	
AdvancePay/Invoice Number		
Payment Date		
Advance Pay	Northwest Florida Water Management District Agreement 2-083006, Invoice 1	~
Requests	Northwest Florida Water Management District Agreement 2-083006, Invoice 1	
	Northwest Florida Water Management District Agreement 2-083006, Invoice 2 Northwest Florida Water Management District Agreement 2-083006, Invoice 2 Northwest Florida Water Management District Agreement 2-083006, Invoice 2	

An example Advance Pay Request Report is shown below. Again, the information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Advance Pay Request			3 🖸 🔕 🕎
Agency: Northwest Florida Water Mana	gement District		
Address: Address does not exist.			
Date: 9/06/2006	Advanc	e Request Order No: 1	
Federal Project No.: 5,678	Financi	al No.: 9101112	
MA Number: 2-083006			
Brief Task Description: See Attachment Anticipated expenses for reporting perio	A (Project Report): d		
Cor	mpensation Elements ar	e as follows:	
Element Description	Method o	f Compensation	Amount
Labor	Direct Salary plus (Overhead	\$1,382.40
Expenses	Actual Expenditure	S	\$50.00
	Amoun	t of Advance Requested	\$1,432.40
Other Notes:			
Total Advances to Date:	\$4,132.40	Balance:	\$48,567.60
		-	

The Advance Pay Request Report can be printed by clicking the printer icon

in the upper right-hand

corner of the report. To view a PDF of the Advance Pay Request Report, click the button at the top of the screen. You can then review, save, or print the Advance Pay Request Log.





3.2.8.3 Agency Activity Report (Updated 07/22/2008)

The Agency Activity Report displays the agency activities for a specified invoicing period. Each report includes the following sections: Accomplishments Made during Last Period, Summary of ETDM Screening Activities, Anticipated Accomplishments for Next Period, Off-line Agency Activity Log (if applicable), and Planning Screen and/or Programming Screen Comments (by project).

In the Reports menu, point to Invoicing Reports, and then click Agency Activity Report.

Reports	۸	
Project Diary >		
Advance Notification Package >		
Project Effects >		
Reminders >		
Agency Participation >		
Community Coordination >		
Performance Management >		
Invoicing Reports >	Ad	vance Pay Request Log
Project Tracker >	Ad	vance Pay Request Report
	Ag	ency Activity Report
Document Review >	Di	strict Invoice Reviewer Report
Cumulative Effects >	Inv	voice Comment Log
	Inv	voice Tracking Report
	M	A/Contract History Reports
Wizards	M	A/Contract Summary Report
Maps	Pa	yment Tracking/Invoice Report
	Inv	voice
Account Settings	Ag	ency Activity Log Report
Administration	So	hedule A-2
Invoice Enhancement	Inv	voice Payment Overrides

When the form opens, use the pull-down menus to select search criteria. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies, and would begin by selecting an agency from the Agency pull-down menu.

Ager	ncy Activity R	2 2 🕹 🗾			
	Select an Agency	Select an Agency & Invoicing Period			
	Agency	Northwest Florida Water Management District	~		
	Invoicing Period	Invoice 2 Ending on 08/29/1906	Create Report		

The form will be populated with a list of available invoices. Select an item from the list, and then click the "Create Report" button.

Select an Agency	/ & Invoicing Period	
Agency	Northwest Florida Water Management District	~
Invoicing Period	Invoice 2 Ending on 07/28/2006	Create Report



The report that opens will display information about agency activities entered in the database for the selected agency and invoicing period. The top portion of the report provides the form for selecting a different agency (only available to the Invoice Administrator and Invoice Reviewers) or invoicing period. Follow the same steps used for selecting the agency name or invoicing period, as described above.

The next portion of the Agency Activity Report displays information about agency activities entered in the database for the selected agency and invoicing period, as shown in the example below. The information shown is for example purposes only and does not reflect actual agency activities.

= Accomplishments Made During Peri	od: 07/12/200	6 to 07/28/2006		
Administrative or Supervision Tasks				
None				
Coordination				
None				
Performance Measures				
Reviewed 6 ETDM projects.				
Problems Encountered/Suggestions fo	r Improveme	nt		
None				
Total Staff Hours	60.0	(From Schedule A-1)		
Total Number of People Involved	1	(From Schedule A-1)		
Summary of ETDM Screening Activi	ties			
Number of Projects Reviewed:		4		
Number of Alternatives Reviewed:		4		
Number of Reviews Found:		11		
Number of Projects Reviewed by Scre	ening Event			
Planning	anning 4			
Number of Projects Reviewed By Issue	•			
Floodplains	3	Water Quality and Quantity	4	
Wetlands	4			
Number of Projects by Degree of Effec	t			
Moderate	3	Substantial	1	
Minimal	1			
Problems or Issues Encountered using	the Environm	nental Screening Tool		
None				
Other Comments				
None				





The Accomplishments Made During Period and Summary of ETDM Screening Activities sections are followed by Anticipated Accomplishments for Next Period, Off-line Agency Activity Log (if applicable), and Planning Screen and/or Programming Screen Comments (by project). Use the cursor on the right side of the screen to scroll to these sections.

- Anticipated Accomp	olishment	s for Next Period			
Description of Activitie	es				
Review ETDM projects.	Attend tra	ining.			
Total Staff Hours Antio	cipated	80.0			
Total Number of Peop	le Involve	ed 1			
- Off-Line Agency Act	tivity Log	le la			
Date of Activity 2006-07-21		\$-07-21	Activity Type	Informal Coordnation	
FDOT District			County	All	
Project Number			Project Name		
Hours					
Hours					
Activity Desription					
Telephone Discussion w	ith ETAT	Coordinator			
Results or Anticipated	Actions				
Question ge was answe	red.				
Planning Screening	Commen	ts			
= #7944 Interstate 10	-				
District	District 3		Phase	Planning Screen	
County	Leon County , Jefferson County		From	Capital Circle, NE	
Planning Organization	Capital Region TPA		То	US 19 (Monticello	
Plan ID			Financial Manageme	ent No.	
Federal Involvement No federal involvement has be		l involvement has beer	n identified.		
Contact Name / Phone	Greg Burke (850) 891-8614		Contact Email	marcelo_bosio@urscorp.com	
		Alter	native #1		
Northw	est Florid	la Water Manageme	nt District Review of F	loodplains effects	
Effect		Moderate			
Review Date		6/27/2006			
Identified Resources an of Importance	nd Level	41.3 acres of special flood hazard area are identified within 100ft. of the proposed widening from four lanes to six lanes. The project crosses closed basin watersheds identified at the local level as heing volume sensitive. Closed basins			

The Agency Activity Report can be printed by clicking the printer icon

TOOT



in the upper right-hand corner of

the report. To view a PDF of the Agency Activity Report, click the button at the top of the screen. You can then review, save, or print the Agency Activity Report.


3.2.8.4 District Invoice Reviewer Report (New 07/22/2008)

The District Invoice Reviewer Report displays lists of FDOT District Invoice Reviewers and Agencies Selected by Districts for Invoice Review, followed by a District and Agency Invoice Review Matrix. This report is available to the Invoice Administrator.

In the Reports menu, point to Invoicing Reports, and then click District Invoice Reviewer Report.

Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Document Review >	District Invoice Reviewer Report
Cumulative Effects >	Invoice Comment Log
	Invoice Tracking Report
	MA/Contract History Reports
Wizards	MA/Contract Summary Report
Maps	Payment Tracking/Invoice Report
A second Contractor	Invoice
Account Settings	Agency Activity Log Report
Administration	Schedule A-2
Invoice Enhancement	Invoice Payment Overrides

An example District Invoice Reviewer Report is shown in the next illustration.

District Reviewer Preferences 🛛 🚳 💀 🔁 🔁					
District Invoice Reviewers					
District	Reviewers				
FDOT District 1					
FDOT District 2					
FDOT District 3	Stephanie A Clemons				
FDOT District 4					
FDOT District 5					
FDOT District 6					
FDOT District 7					
Florida's Turnpike Enterprise	Turnpike tester Turnpike tester Turnpike tester				
- Agencies Selected by Districts for	Invoice Review				
District	Reviewed Agencies				
FDOT District 1	 FL Fish and Wildlife Conservation Commission Federal Rail Administration US Fish and Wildlife Service 				
FDOT District 2	National Marine Fisheries Service Suwannee River Water Management District				
FDOT District 3	 FL Fish and Wildlife Conservation Commission 				
FDOT District 4					
FDOT District 5					
FDOT District 6					
FDOT District 7					
Florida's Turnpike Enterprise	FDOT District 3 National Marine Fisheries Service				



The lists of FDOT District Invoice Reviewers and Agencies Selected by Districts for Invoice Review are followed by the District and Agency Invoice Review Matrix, a portion of which is shown below.

E District and Agen	cy Invoic	e Review	Matrix					
X indicates that the a	gency was	selected	by the dis	strict for in	voice revie	w		
	FDOT District 1	FDOT District 2	FDOT District 3	FDOT District 4	FDOT District 5	FDOT District 6	FDOT District 7	Florida's Turnpike Enterprise
Advisory Council on Historic Preservation								
FDOT District 2								
FDOT District 3								Х
FL Department of Agriculture and Consumer								

3.2.8.5 Invoice Comment Log (Updated 07/22/2008)

The Invoice Comment Log report displays reviewer comments for a selected invoice. This report is available to CEMO Invoice Reviewers and the Invoice Administrator.

In the **Reports** menu, point to **Invoicing Reports**, and then click **Invoice Comment Log**.

Reports	\land	
Project Diary >		
Advance Notification Package >		
Project Effects >		
Reminders >		
Agency Participation >		
Community Coordination >		
Performance Management >		
Invoicing Reports >	Ad	Ivance Pay Request Log
Project Tracker >	Ad	Ivance Pay Request Report
in ojeci nacker -	Ag	ency Activity Report
Document Review >	Di	strict Invoice Reviewer Report
Cumulative Effects >	Inv	voice Comment Log
	Inv	voice Tracking Report
	M	A/Contract History Reports
Wizards	M	A/Contract Summary Report
Maps	Pa	yment Tracking/Invoice Report
	Inv	voice
Account Settings	Ag	ency Activity Log Report
Administration	Sc	hedule A-2
Invoice Enhancement	Inv	voice Payment Overrides



When the form opens, use the pull-down menus to select search criteria. Begin by selecting an agency from the Agency pull-down menu. The form will be automatically populated with a list of invoicing periods for the selected agency. Select an invoicing period from the "Invoicing Period" pull-down menu. Then click the "Create Report" button.

Im	voice Comment	2 2 8	
	Select an Agency	& Reporting Period	
	Agency	Advisory Council on Historic Preservation	×
	Invoicing Period	Invoice 1, Ending on 05/06/2007	Create Report

The report that opens will display reviewer comments entered in the database for the selected agency and invoicing period. The agency selected to generate this example is Northwest Florida Water Management District. The information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices. The top portion of the report provides the form for selecting a different agency or invoicing period. Follow the same steps used for selecting the agency name or invoicing period as described above.

Agency	Northwest Florida Water Management District	
Invoicing Period	Invoice 2, Ending on 08/29/1906	Create Report

E Comment #1 made by Tester InvoiceReviewer on 10/03/2006				
Reviewer Name	Tester InvoiceReviewer	Date	10/03/2006	
Comment okay to finalize additional comment 10/03/06				

The Invoice Comment Log can be printed by clicking the printer icon

in the upper right-hand corner of

the report. To view a PDF of the Invoice Comment Log, click the button at the top of the screen. You can then review, save, or print the Invoice Comment Log.



3.2.8.6 Invoice Tracking Report (Updated 06/30/2008)

The Invoice Tracking Report lists invoices and their status. The invoices to be displayed in an Invoice Tracking Report are selected by agency, agreement number, invoice number, or submittal date range.

In the Reports menu, point to Invoicing Reports, and then click Invoice Tracking Report.

Reports	A
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Document Review >	District Invoice Reviewer Report
WIZAIUS	Invoice Comment Log
Maps	Invoice Tracking Report
Account Settings	MA/Contract History Reports
Administration	MA/Contract Summary Report
Administration	Payment Tracking/Invoice Report
Invoice Enhancement	Invoice
FAQ	Agency Activity Log Report
Tip Sheets	Schedule A-2
User Handbook	Invoice Payment Overrides
o o o i nanao o o n	

When the form opens, use the input fields to specify search criteria. Begin by selecting an organization name.

Invoice Tracking Report	🛃 🔁 🛃 🖉
Organization	
Agreement Number	
Invoice Number	
Earliest Submission Date	
Latest Submission Date	
Invoices for available criteria	Selected Invoices
Selecte	d=>
All Show	vn=>
invoices are listed by invoice Number and Submissi	on Date Create Report

FDOT



Type in all or part of an organization's name. A list of organizations will be displayed in a drop-down menu. Select an organization. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Organization	Northwest
Agreement Number	Northwest Florida Water Management District

A list of invoices for the selected organization will be displayed under "Invoices for available criteria." The organization selected to generate the example shown below is Northwest Florida Water Management District. The information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Invoice Tracking Reports can also be accessed for a specific Agreement/Contract, a specific invoice, or submission dates by typing in a Master Agreement/Contract Number, Invoice Number, or Earliest Submission Date and Latest Submission Date. The Earliest Submission Date and Latest Submission Date fields are used

to specify a date range. Select the dates by either entering the dates in dd/mm/yyyy format or clicking the icon to select the date from a calendar. A list of invoices matching the search criteria will be displayed under "Invoices for available criteria."



Select invoices by clicking on the invoice number (which will then be highlighted in blue), then click the "Selected=>" button. To select all the invoices listed, click the "All Shown=>" button. To remove an invoice from the list of Selected Invoices, click on the invoice number, then click the "Remove" button. To obtain information on all invoices for the selected agency, click the check box above "Ignore the selected list and report on all invoices."

To add invoices for another organization, type in all or part of the organization's name in the "Organization" field, and follow the same process as for the first organization. When finished, click the "Create Report" button at the bottom of the form.

The report that opens will display information about the selected invoices, as shown below. The information can be sorted by clicking a column title (for example, Agency, MA/Contract Number, Invoice Number, or Invoice Status). The information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Invoice Tracking Report		🚳 💀 🔁 🔁 🖉		
Agency	MA/Contract Number	Invoice Number	Invoice Status	
Northwest Florida Water Management District	3-082906	3	Draft	
Northwest Florida Water Management District	3-082906	4	Draft	





The Invoice Tracking Report can be printed by clicking the printer icon

in the upper right-hand corner of

the report. To view a PDF of the Invoice Tracking Report, click the button at the top of the screen. You can then review, save, or print the Invoice Tracking Report.

9

3.2.8.7 MA/Contract History Report (Updated 07/22/2008)

The MA/Contract History Report lists the Organization, MA/Contract Number, Notice to Proceed Date, End of Service Date, contract limits (Salary, Training, Travel, and Other), and Change Notes for Master Agreements/Contracts in the database. The user may search for one or multiple agencies to be included in the report.

In the Reports menu, point to Invoicing Reports, and then click MA/Contract History Reports.

Reports	~
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Mizarda	District Invoice Reviewer Report
Wizarus	Invoice Comment Log
Maps	Invoice Tracking Report
Account Settings	MA/Contract History Reports
A desinic tration	MA/Contract Summary Report
Administration	Payment Tracking/Invoice Report
Invoice Enhancement	Invoice
FAQ	Agency Activity Log Report
Tin Sheets	Schedule A-2
User Handbook	Invoice Payment Overrides
o o o manaboon	



When the form opens, begin by selecting an organization.

MA/Contract History Report		🛃 🔁 🛃
	Add Agreements	
Organization]
Agreements for this organization	Selected Agreements	1
	Selected=>	Remove
	All Shown=>	
Agreements are listed by MA/Contract	Number and Notice to Proceed Date	reate Report

Type in all or part of your organization's name. Your organization's name will be displayed in a drop-down menu. Select your organization.

Organization	Northwest
Agreement Number	Northwest Florida Water Management District

The agreements for your organization will be listed under "Agreements for this organization." The organization selected to generate this example is Northwest Florida Water Management District. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices. Select agreements by clicking on the agreement number (which will then be highlighted in blue), then click the "Selected=>" button. To select all the agreements listed, click the "All Shown=>" button. To remove an agreement from the list of Selected Agreements, click on the agreement number, then click the "Remove" button. The Invoice Administrator and Invoice Reviewers can add agreements for another organization by typing in all or part of the organization's name in the "Organization" field, and following the same process as for the first organization.

When finished, click the "Create Report" button at the bottom of the form.

organization	Inorthwest Florida	vvater Management	District	
greements for t	his organization		Selected Agreements	
1-082909 on 07 2-083006 on 07 3-082906 on 07 M5758 on 02/17	/11/2003 /08/2006 /11/2003 7/2007	Selected=>	3-082906 on 07/11/2003	Remove
		All Shown=>)		



The report that is generated will display information about the selected agreements, as shown below. The information can be sorted by clicking a column title (for example, Organization, MA/Contract Number, Salary Limits, etc.). For the example shown, only one agreement was selected.

MA/Contract History Report						PDF 🛃 ?	1 🛃 🕎	
<u>Organization</u>	MA./ Contract Number	<u>Salary</u> Limits	<u>Training</u> <u>Limits</u>	<u>Travel</u> Limits	Other Limits	Notice to Proceed Date	End of Service Date	<u>Change</u> <u>Notes</u>
Northwest Florida Water Management District	3-082906	\$50,000.00	\$2,000.00	\$500.00	\$200.00	07/11/2003	07/11/2008	removing # sign - Current entry on: 2/9/2007
Northwest Florida Water Management District	3-082906	\$50,000.00	\$2,000.00	\$500.00	\$200.00	07/11/2003	07/11/2008	removing # sign - changed on: 10/17/2006

A PDF version of the report can be printed by clicking the printer icon in the upper right-hand corner of the report.

3.2.8.8 MA/Contract Summary Report (Updated 07/22/2008)

The MA/Contract Summary Report displays information about agency agreements that are in the ETDM database.

In the Reports menu, point to Invoicing Reports, and then click MA/Contract Summary Report.

Reports	<u>^</u>
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Document Review >	District Invoice Reviewer Report
wizards	Invoice Comment Log
Maps	Invoice Tracking Report
Account Settings	MA/Contract History Reports
	MA/Contract Summary Report
Administration	Payment Tracking/Invoice Report
Invoice Enhancement	Invoice
FAQ	Agency Activity Log Report
Tip Sheets	Schedule A-2
User Handbook	Invoice Payment Overrides
<u>osci nanaboon</u>	



The **MA/Contract Summary Report** window opens, displaying a **Select/Load an Agreement** section. In the **Organization** field, type the name of the organization. Type in all or part of an organization's name.

MA/Contract Summary Report		
MA/Contract Sum	mary Report	🕸 🛛 😓 🕎
	Select/Load an Agreement	
Organization		
Agreements	Select an Organization First	~
	MA/Contract # and notice to proceed date	Create Report

A list of organizations will be displayed in a drop-down menu. Select an organization. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Organization	North
Existing	North Central Florida Regional Planning Council
Agreements	Northwest Florida Water Management District

Select an agreement from the "Existing Agreements" pull-down menu, then click the "Create Report" button.

Organization	Northwest Florida Water Management District	
Existing Agreements	1-082909 on 07/11/2003	×
	MA/Contract # and notice to proceed date	Create Report

The screen that opens displays information about the selected agreement.

Agreement Report		
Organization	Northwest Florida Water Management District	
MA/Contract Number	1-082909	
Contact	Address does not exist.	
Federal Project Number	005	
Finance Number	5678	
Allow Advance Pay Requests	Y	
Contract Limits	\$100,000.00	
Notice to Proceed Date	07/11/2003	
End of Service Date	07/07/2008	
Agency Operating Agreement Renewal Date	07/08/2008	
Funding Agreement Renewal Date	07/08/2008	
Master Agreement Renewal Date	07/08/2008	
Most Recent Change	Reviewing the setup	



The MA/Contract Summary Report can be printed by clicking the printer icon

in the upper right-hand

corner of the report. To view a PDF of the MA/Contract Summary Report, click the button at the top of the screen. You can then review, save, or print the MA/Contract Summary Report.

3.2.8.9 Payment Tracking/Invoice Report (Updated 07/22/2008)

The Payment Tracking/Invoice Report includes a summary of the agreement information pertaining to an invoice, followed by completed Schedule A-1 (Salary Costs), Schedule A-2 (Hours Assignments), Schedule E-1 (Reimbursable Direct Expense – Travel), Schedule E-2 (Reimbursable Direct Expense – Training), and Schedule E-3 (Reimbursable Direct Expense – Other) forms. The report also includes information about Agency Activities associated with an invoice.

In the Reports menu, point to Invoicing Reports, and then click Payment Tracking/Invoice Report.

<u>^</u>	
Advance Pay Request Log	
Advance Pay Request Report	
Agency Activity Report	
District Invoice Reviewer Report	
Invoice Comment Log	
Invoice Tracking Report	
MA/Contract History Reports	
MA/Contract Summary Report	
Payment Tracking/Invoice Report	
Invoice	
Agency Activity Log Report	
Schedule A-2	
Invoice Payment Overrides	

When the form opens, begin by selecting an organization.

Payment Tra	cking/Invoice Report	🛃 🔃 🛃 🔀
Organization		
Agreement Number		
Invoice Number		
Earliest Submission Date		
Latest Submission Date		
Invoice List		~
	Agency: MA/Contract #, Invoice # (invoicing Period)	Create Report



Type in all or part of an organization's name. A list of organizations will be displayed in a drop-down menu.

Organization	Northwest
Agreement Number	Northwest Florida Water Management District

Select an organization. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

The form will be automatically populated with a list of invoices for the selected agency.

The organization selected to generate this example is Northwest Florida Water Management District. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Payment Tra	cking/Invoice Report	🛃 🔃 🛃 🔁
Organization	Northwest Florida Water Management District	
Agreement Number		
Invoice Number		
Earliest Submission Date		
Latest Submission Date		
Invoice List	Northwest Florida Water Management District Agreement 3-0	082906, Invoice 2, Ending on 💌
	Agency: MA/Contract #, Invoice # (invoicing Period)	Create Report

Select an invoice from the "Invoice List" pull-down menu. Then click the "Create Report" button.

	Northwest Florida Water Management District Agreement 3-082906, Invoice 1, Ending on 07/1
Earliest Submission	Northwest Florida Water Management District Agreement 3-082906, Invoice 2, Ending on 07/2
Date	Northwest Florida Water Management District Agreement 3-082906, Invoice 2, Ending on 08/1
Latest Submission	Northwest Florida Water Management District Agreement 3-082906, Invoice 3, Ending on 08/3
Latest Submission	Northwest Florida Water Management District Agreement 3-082906, Invoice 4, Ending on 09/3
Date	Northwest Florida Water Management District Agreement M5758, Invoice 1, Ending on 03/16/
Invoice List	Northwest Florida Water Management District Agreement 3-082906, Invoice 1, Ending on I 💌



Payment Tracking/Invoice records for invoices can also be accessed for a specific Master Agreement/Contract, a specific invoice, or submission dates by typing in a Master Agreement/Contract Number, Invoice Number, or Earliest Submission Date and Latest Submission Date. The Earliest Submission Date and Latest Submission Date fields are used to specify a date range. Select the dates by either entering the dates in dd/mm/yyyy format

or clicking the invoice from the select the date from a calendar. Select the invoice from the "Invoice List" pull-down menu. Then click the "Create Report" button.

Payment Tra	cking/Invoice Report	🛃 🔁 🛃 🔀
Organization	Northwest Florida Water Management District	
Agreement Number	3-082906	
Invoice Number	2	
Earliest Submission Date	[
Latest Submission Date		
Invoice List	Northwest Florida Water Management District Agreement 3-0	082906, Invoice 2, Ending on (💙
	Agency: MA/Contract #, Invoice # (invoicing Period)	Create Report

The report that is generated will display the information for the selected invoice, as an "Invoice Summary Sheet." The top portion of the Invoice Summary Sheet provides the form for selecting a different invoice. Follow the same steps used for selecting the first invoice, as described above.

The next portion of the report displays information about the Agreement/Contract associated with the selected invoice, as shown below. Again, the information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

😑 Summary					
Agency	Northwest Florid	a Water Managem	ent District		
Address	Address does no	ot exist.			
Report Number	2				
Federal Project	004				
MA Number	3-082906				
Financial No	41506422825				
Notice to Proceed Date	07/11/2003				
End of Service Date	07/11/2008				
AOA Renewal Date	07/11/2008				
FA Renewal Date	07/11/2008				
MA Renewal Date	07/11/2008				
Current Invoicing Period Dates	07/12/2006 to 07	/28/2006			
Previous Invoicing Period Dates	07/11/2003 to 07/11/2006				
Current Reporting Period Dates	07/12/2006 to 07	/28/2006			
Contact Person	Stephanie A. Cle	emons			
Telephone Number					
Date Prepared	2/08/2007				
Contractual Limits				\$52,700.0	
Advanced Funds				\$0.0	
Current Spending				\$1,402.4	
Spent to Date				\$1,402.4	
Balance				\$51,297.6	
Spending Details	Total Spent to Date	Previously Spent	Current Spent	Balance	
Salary Related Costs & Benefits	\$1,382.40	\$0.00	\$1,382.40	\$48,617.6	
Direct Expenses - Travel	\$0.00	\$0.00	\$0.00	\$500.0	
Direct Expenses - Training	\$0.00	\$0.00	\$0.00	\$2,000.0	
Direct Expenses - Other	\$20.00	\$0.00	\$20.00	\$180.0	
Total	\$1,402.40	\$0.00	\$1,402.40	\$51,297.6	

By submittal of this invoice, the Agency certifies that all expenditures contained in this invoice represent actual project costs as reflected in our accounting records, and those expenditures are allowable, reasonable, necessary, and in accordance with the Funding Agreement.



The Agreement/Contract information for the selected invoice is followed by the Schedule A-1, Schedule A-2, Schedule E-1, Schedule E-2, and Schedule E-3 information for the selected invoice. The Schedule A-1 and portions of the Schedule E-1 information for the example invoice are shown below.

Schedule A-1						
Agency	Northwes	t Florida Water M	lanagem	ent District		
MA/Contract Number	3-082906					
Financial ID No.	41506422	41506422825				
Name and/or Job Class		Hours Expended	X	Average Hourly Rate	II.	Cost This Period
Miscellaneous		60.0 \$18.		\$18.00		\$1,080.00
Total Direct Salary Costs						\$1,080.00
Overhead		Allowable C Perc)verhead centage:	28.0%		\$302.40
Total Salary Related Costs						\$1,382.40
Schedule E-1						
Agency	Northwes	t Florida Water M	lanagem	ent District		
MA/Contract Number	3-082906					

The Invoice Summary Sheet can be printed by clicking the

icon at the top of the screen.

To view a PDF of the invoice, click the button at the top of the screen. The PDF viewer will open, displaying the selected invoice, as shown in the example below. You can then review, save, or print the invoice.

Click the Back button to return to the Invoice Summary Sheet screen.

3.2.8.10 Invoice (Updated 07/22/2008)

The Invoice report displays a Payment Tracking Report and Agency Activity Report for a selected invoice. The Payment Tracking Report includes a summary of the agreement information pertaining to the selected invoice, followed by completed Schedule A-1 (Salary Costs), Schedule A-2 (Hours Assignments), Schedule E-1 (Reimbursable Direct Expense – Travel), Schedule E-2 (Reimbursable Direct Expense – Training), and Schedule E-3 (Reimbursable Direct Expense – Other) forms. The Agency Activity Report includes Accomplishments Made during Last Period, Summary of ETDM Screening Activities, Anticipated Accomplishments for Next Period, and Off-line Agency Activity Log (if applicable).



In the Reports menu, point to Invoicing Reports, and then click Invoice.

Reports	~
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	Advance Pay Request Log
Project Tracker >	Advance Pay Request Report
	Agency Activity Report
Mizarda	District Invoice Reviewer Report
Wizarus	Invoice Comment Log
Maps	Invoice Tracking Report
Account Settings	MA/Contract History Reports
Administration	MA/Contract Summary Report
Administration	Payment Tracking/Invoice Report
Invoice Enhancement	Invoice
FAQ	Agency Activity Log Report
Tip Sheets	Schedule A-2
Liser Handbook	Invoice Payment Overrides
0001110100001	

When the form opens, use the blank fields to specify search criteria.

Invoice Pack	age	🛃 🖸 🛃 🔀
😑 Query Criteria		
Organization		
Agreement Number		
Invoice Number		
Earliest Submission Date		
Latest Submission Date	[
Final Invoices	Nothing matches your search criteria.	×
	Agency: MA/Contract #, Invoice # (Invoicing Period)	Load Report

Begin by selecting an organization. Type in all or part of an organization's name. A list of organizations will be displayed in a drop-down menu. Select an organization. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Organization	Northwest
Agreement Number	Northwest Florida Water Management District





The form will be automatically populated with a list of invoices for the selected agency. The organization selected to generate this example is Northwest Florida Water Management District. The information that is shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

An invoice can also be accessed by specifying a Master Agreement/Contract, an invoice number, or submission dates by typing in a Master Agreement/Contract Number, Invoice Number, or Earliest Submission Date and Latest Submission Date. The Earliest Submission Date and Latest Submission Date fields are used

to specify a date range. Select the dates by either entering the dates in dd/mm/yyyy format or clicking the icon to select the date from a calendar.

When finished, select an invoice from the "Final Invoices" pull-down menu (which will then be highlighted in blue), then click the "Load Report" button.

Final Invoices	Northwest Florida Water Management District agreement 3-082906, invoice 2, Ending on 🗹 🛩				
	Agency: MA/Contract #, Invoice # (Invoicing Period)	Load Report			

The report that is generated will display the information for the selected invoice. The top portion of the report provides the form for selecting a different invoice. Follow the same steps used for selecting the first invoice, as described above.

The next portion of the Invoice report displays the Payment Tracking Report associated with the selected invoice, followed by the Agency Activity Report for that invoice. Portions of the Invoice Package report are shown below. Again, the information shown is for example purposes only and does not reflect actual Northwest Florida Water Management District agreements or invoices.

Payment Tracking Report		
E Summary		
Agency	Northwest Florida Water Management District	
Address	Address does not exist.	
Report Number	2	
Federal Project	004	
MA Number	3-082906	
Financial No	41506422825	





E Agency Activity Report

- Accomplishments Made During Per	riod: 07/29/20	006 to 08/11/2006	
Administrative or Supervision Tasks			
None			
Coordination			
None			
Performance Measures			
All reviews completed within review period	d		
Problems Encountered/Suggestions f	or Improven	ient	
None			
Total Staff Hours	60.0	(From Schedule A-1)	
Total Number of People Involved	1	(From Schedule A-1)	
Summary of ETDM Screening Activ	ities		

The Invoice Package report can be printed by clicking the



icon at the top of the screen.

PDF

To view a PDF of the invoice, click the button at the top of the screen. The PDF viewer will open, displaying the selected invoice, as shown in the example below. You can then review, save, or print the invoice. Click the "Close PDF" button to return to the Invoice Package screen.

OF Vi	ewer					
Clo	se PDF					
8		🖹 🍦 🔳 I :	12 📀 🖲 70.	8% - 🔚 🕃 🛙	ind]•
5						
	Sitenita Data/Tana 690	2008 15:03				2/2006 Form ATR-001
ŧ.						
		STAT	E OF FLORIDA DEP	ARTMENT OF TRANSPORT	ATION	
			INVOICE .	SUMMART SHEET		
			Northwest Fiorida system via	Agency		
			Address does not over			
				Address		
	Sapert Nambar				Fartural Bread	001
2	Current Involcing Period Dates	07/290006	to 08112006		MAContract Number	3-062906
	Previous invoicing Period Dates	07/12/006	to 07/28/2006		Financial No	41506422828
	Current Reporting Period Dates Contact Person	07:29:0005 Stephanie A. Cierrons	to <u>08/11/2006</u>	- 6	Notice to Proceed Date End of Service Date	07/11/2003
	Tolophyse Milliohan				Artik Rongwal Date	100100-00000



3.2.8.11 Agency Activity Log Report (Updated 06/30/2008)

The **Agency Activity Log Report** displays details about agency activities that are not recorded in the EST. These may include activities such as meetings, technical support of non-ETDM projects, and permit coordination.

In the Reports menu, point to Invoicing Reports, and then click Agency Activity Log Report.

Reports	<u>^</u>				
Reminders >					
Agency Participation >					
Community Coordination >					
Performance Management >					
Invoicing Reports >	Advance Pay Request Log				
Project Tracker >	Advance Pay Request Report				
	Agency Activity Report				
Mizerde	District Invoice Reviewer Report				
Wizarus	Invoice Comment Log				
Maps	Invoice Tracking Report				
Account Settings	MA/Contract History Reports				
Administration	MA/Contract Summary Report				
Administration	Payment Tracking/Invoice Report				
Invoice Enhancement	Invoice				
FAQ	Agency Activity Log Report				
Tip Sheets	Schedule A-2				
User Handbook	Invoice Payment Overrides				

When the form opens, use the pull-down menus to select search criteria. Begin by selecting an agency name.

Agency Activity Log Report		
Agency Activity Lo	og Report 🛃	21 🛃 💋
Search for activity		
	Enter an Agency and the start/end Date you wish to generate a report for	
Agency Name		
Start Date		
End Date		
		Create Report

Type in all or part of an agency's name. A list of agencies will be displayed in a drop-down menu. Select the agency for which you want to view agency activities. Note that Agency users are able to view information only for their agency. Invoice Administrators and Invoice Reviewers are able to view information for all agencies.

Agency Activity L	og Report	2 2 2 2
Search for activity		
	Enter an Agency and the start/end Date you wish to generate a report for	
Agency Name	FL Department	
Start Date	FL Department of Agriculture and Consumer Services	
E 10 /	FL Department of Community Affairs	-
End Date	FL Department of Environmental Protection	
	FL Department of State	
	FL Department of Transportation	



Select the time period for which you want view agency activities by entering a "Start Date" and "End Date." The

dates can be typed in (using mm/dd/yyyy format), or you can select the dates by clicking the icon, which opens a calendar. Click on the desired date, and it will appear in the date field on the form. When finished, click the "Create Report" button.

Agency Activity L	og Report	🛃 🔃 🛃 🔀
Search for activity		
	Enter an Agency and the start/end Date you wish to generate a report for	
Agency Name	FL Department of Environmental Protection	
Start Date	03/08/2007	
End Date	03/08/2010	
		Create Report

The report that opens will display information about agency activities entered in the database for the selected agency and date range. For this illustration, the FL Department of Environmental Protection is shown as an example.

Agency Activity Log Report							
Agency Activity Lo	n Re	nort					
Agency Activity Lo	y ne	port		🕙 🎟 🖄 🔃 🗟 🙋			
Search for activity							
		Enter an Agency and the start/end I)ate you wish to generate a report for				
Agency Name	FL De	partment of Environmental Protection					
Start Date	03/08/	/2007					
End Date	03/08/	2010					
				Create Report			
Activity for FL Department	of Envi	ronmental Protection between 03/08/2	2007 and 03/08/2010.				
Date of Activity		2007-03-29	Activity Type	Technical Assistance			
FDOT Districts		FDOT District 3	Counties	Leon County			
Project		8427 - Test: Tallahassee Project					
FDOT FM Number							
ETAT Representative		Diane Ripandelli					
Activity Description							
Reviewed documentation.							
Results or Anticipated Actions	S						
Hours logged for this activity		2.0					
Date of Activity		2007-03-29	Activity Type	Informal Coordination			
FDOT Districts		FDOT District 3	Counties	Gadsden County			
Project		9718 - SR 12 from I-10 to CR 65					
FDOT FM Number							
ETAT Representative		InvoiceSubmitter DEP					
Activity Description							
Submitted invoice.							
Results or Anticipated Actions	2						

Note: The illustration(s) does not display an actual agency report.

Use the search filter in the **Search for activity** section to select a different **Agency Name** or **Date** range. Follow the same steps used for selecting the agency name or start and end dates, as described above.

The Agency Activities Report can be printed by clicking the printer icon



in the upper right-hand corner of

the report. To view a PDF of the Agency Activities Report, click the button at the top of the screen. You can then review, save, or print the Agency Activities Report.



3.2.8.12 Agency Activity Summary Report (In Development)

3.2.8.13 Invoice Payment Overrides (In Development)

3.2.9 Project Dashboard (Formerly called Project Tracker) (*Updated* 04//29/2014)

Reports listed under **Project Dashboard** enable users to retrieve selected information from the project record(s) and ancillary data, including tasks assigned to a project and project costs and times for PD and E Studies.

3.2.9.1 Average District Project Costs and Times (Updated 04/29/2014)

The **Average District Project Cost and Time** feature in the EST Dashboard **Reports** menu provides a comparative overview of project costs and times for PD&E studies for Districts.

The instructions for this feature provide navigation steps for the following actions:

- Accessing an Average Project Cost and Time Report
- Using the Search Feature
- Exporting to Excel

3.2.9.1.1 Accessing an Average District Project Cost and Time Report

On the Reports menus, point to Project Dashboard, and then click Average District Project Cost and Time.



The Average District Project Cost and Time page opens and displays a search form.

Average District Project Cost and	Update Project Description		
Average District Proj	ect Cost and Time		
Please Specify the Search Criter Districts:Select District	ia Below and Click Search Fiscal Year From: 2012/2013 V	то: 2012/2013 🗸	Search

3.2.9.1.2 Using the Search Feature

The search feature on the **Average District Project Cost and Time** report page allows you to search for project cost and time information by District and fiscal year date range.

- **1.** Click the **Districts** arrow and then make your selection.
- 2. In the Fiscal Year boxes, select the range by clicking the appropriate value in the From/To boxes.





3. Click **Search**. The information for the selected District and Fiscal Year ranges is shown on the table, which displays the Cost Categories, Amounts, and Time, if available.

Average District	Project Cost	and Time	1/2012 V To: 201	2/2013 🗙	urch
Average District Projet Average District Projet Cost is Average District Projet Cost is Average District Projet Statistic	rage District P ct Cost not available. ct Time c is not available.	roject Cost	ana lime for	PD&E STUDIe:	s in 2011/201
FDOT District 7 Ave Average District Proje	rage District P ct Cost	roject Cost	and Time for	PD&E Studie	s in 2012/201
Cost Category	Amount CE	Amount EA	Amount EIS	Amount SEIR	
Air Quality	\$1,200.00	\$1,300.00	\$2,880.00	\$400.00	
Community Cohesion/Facilities	\$1,200.00	\$1,300.00	\$1,300.00	\$400.00	
Construction Impacts	\$12,000.00	\$1,300.00	\$1,300.00	\$400.00	
Water Resources	\$1,200.00	\$13,000.00	\$1,300.00	\$400.00	
Total Cost	\$15,600.00	\$16,900.00	\$6,780.00	\$1,600.00	
Average District Proje	ct Time CE EA	EIS SEIR			
Number of Projects Analyze	ed 4 4	4			
Average Months to Proces	s Document 4 5	3			

3.2.9.1.3 Exporting to Excel

1. On the page toolbar, click the Excel, icon.



A message appears at the bottom of the **Average District Project Cost and Time** page, along with a link to the file.

Average District Project Time							
	CE	EA	EIS	SEIR			
Number of Projects Analyzed	4	4	4				
Average Months to Process Document 4 5 3							
The Excel file download will begin at	itor	natio	cally.	•			
Click Save when prompted. You can also download the Excel file directly from this link:							
AverageProjectsDistrictCostTime-2014-03-18	-021	313-(5895.	<u>xls</u>			





2. Click the link to open the file or to download the file to your desktop.

Average District Project Time							
	CE	EA	EIS	SEIR			
Number of Projects Analyzed	4	4	4				
Average Months to Process Document	4	5	3				
The Excel file download will begin automatically							
Click Save when prompted. You can also download the Excel file directly from this link:							
AverageProjectsDistrictCostTime-2014-03-18-021313-6895.xls							

The Excel document opens as a separate window.

		-	oftalm		Gen	urb eite for		_	Sol
Map It	a –	X	Home Insert Page Lay	strictCostTime-2014 out Formulas	4-03-18-021313-689 Data Review	5.xls [Read-Only] [C	ompatibility Mode]	- M_	0 - 9 1
Hide <<	Average District Project Cost and Hazardous Naterials	1L \$50,0 P	Arial * 12 * B I U * A* A* aste J □ * ▲ *	= = = = = = = = = : : : : : : : : : : :	General + \$ - % + *∄ -23	Conditional Forma Format as Table * Cell Styles *	tting * 🖓 * Insert * 🎏 Delete	Σ.	Sort & Find &
reports A	Total cost 3	137,0 0	pbeard [2] Fent [2]	Alignment G	Number G	Styles	Cells	within the	Editing
dvance Notification Package >	Average District Project	Time		R	C	D	E	E	G
reject Effects >	Average District Project Statistic is	not a	FDOT District 7 Average Di	trict Project C	Cost and Time	for PD&E Stu	dies in 2010/20	11	1
eminders > gency Participation >	FDOT District 7 Average	ge D 3	Cost Category	Amount CE	Amount EA	Amount EIS	Amount SEIR		
ommunity Coordination > amulative Effects >	Average District Project Average District Project Cost is no	Cost 4 t avals 6	Environmental Costs Hazardous Materials Total Costs	\$ 50,000.00 \$ 137 687.00	\$ 67,676.0	0 \$ 87,680.00 0 \$ 999.00 0 \$ 88,679.00	\$ 7,880.00 \$ 4,354,354.00 \$ 4,352,234.00		
enformance Management > ivoicing Reports > miercl Dashboard >	Average District Project Average District Project Statistic a	Time 7 not a 9	Average District Project Statistic	is not available.					
	FDOT District 7 Average	e D	FDOT District 7 Average Di	strict Project C	Cost and Time	for PD&E Stu	dies in 2012/20	13	
	Average District Project	Cost 1	Cost Category Air Quality	Amount CE \$ 1,200.00	Amount EA \$ 1,300.00	Amount EIS	Amount SEIR \$ 400.00		
	Air Quality	1	Construction Impacts	\$ 12,000.00	\$ 1,300.0	5 1,300.00 5 1,300.00 5 1,300.00	\$ 400.00		
	Community Cohesion/Facilities	1	Total Costs	\$ 15,600.00	\$ 16,900.0	\$ 6,780.00	\$ 1,600.00		
	Construction Impacts	\$ 11		CE	EA	EIS	SEIR		
	Water Resources	21	Number of Projects Analyzed	4		4			
	Total Cost	\$1 2 2	Average Months to Process Docu			5 3			
	Average District Project	Time 24	Cost and Time for PD&E	23		14			•
	Number of Projects Analyzed	R	eady			- 1999) - B	100%		•
rizards 🔻	Average Months to Process D	ocument	4 5 3						
aps 🔻	The Excernic download will	begin au	tomatically						
ew Development	You can also download the Excel	file directly	from this link:						
	Unarana@rojacteDistrictCostTene.7	014.02.18	001010 2002 -8						

3.2.9.2 Project Tasks Status Report (New 7/31/2009)

The **Project Tasks Status Report** function in the Environmental Screening Tool (EST) **Reports** menu enables authorized users to view the tasks assigned to a selected project and the status of each task. Users can view the report in HTML, Excel, and PDF formats.

Users with the following assigned privileges can send the report to the Electronic Data Management System (EDMS):

- Central Environmental Management Office (CEMO) Managers
- Florida Department of Transportation (FDOT) Coordinators Primary
- FDOT Coordinators

TOOT

For a list of roles authorized for viewing the Project Tasks Status Report, see **Table 1-1** in Chapter 1.5 of the EST Handbook.

Using the Project Tasks Status Report:

1. Select a project from the Project Navigation Bar.



Efficient Transportation Decision Making	estic invironmental Screening Tool			My ETDM Bookmarks Logou	Search site for	Search
Active project: #3752 SR 29 Add Lanes	v -	Map it	Advanced Project Search	Saved Searches:		~
				Project History:		*

Note: You can use the default project that appears in the **Active project** box, select a project from your **Saved Searches** or **Project History** lists, or you can click the **Advanced Project Search** link to select another project. See the Navigation chapter of the EST Handbook for information on using the **Project Navigation Bar**.

2. On the Reports menu, point to Project Tracker, and then click Project Tasks Status.



The **Project Tasks Status Report** window opens as a tabbed page, displaying the project header, assigned groups and task details for the selected project, and a page toolbar.

Toject Tasks Status Report								
Project Tasks Sta	itus Report		Ę	9 🖻 🖻 😫 71 🛃 💋				
≡ #2835 Brent Lane (SR 296) at Rawson							
District	District 3	Pha	ase	Planning Screen				
County	Escambia County	Fre	om	Rawson Lane				
Planning Organization	Florida - Alabama TPO	т	0	Davis Highway (SR291)				
Plan ID	PNMC20044	Financial Mar	nagement No					
Federal Involvement	No federal involvement has b	een identified.						
Contact Name	Mike Zeigler	Contac	t Email	marcelo_bosio@urscorp.com				
Groups and Task Assigns	Crawna and Task Assigned							
B Groups and Task Assigne	Planning Scre	on Screening	Activities					
	Training Scre	en - Screening /	Acuviaco					
Task	Comments	Target	Completed	Assigned To				
		Date	Date					
Develop SCE Evaluation	There are comments	Date 04/13/2010	Date None	 Peter McGilvray @ FDOT District 2 Chris Sands @ FDOT District 2 				
Develop SCE Evaluation	There are comments	Date 04/13/2010 None	Date None None	Peter McGilvray @ FDOT District 2 Chris Sands @ FDOT District 2				
Develop SCE Evaluation Complete ETAT Review Period (List Date) EDMS Integration	There are comments There are no comments	Date 04/13/2010 None	Date None None	Peter McGilvray @ FDOT District 2 Chris Sands @ FDOT District 2				
Develop SCE Evaluation Complete ETAT Review Period (List Date) EDMS Integration	There are comments There are no comments There are no reports in E	Date 04/13/2010 None DMS that match	Date None None the selected	Peter McGilvray @ FDOT District 2 Chris Sands @ FDOT District 2 None criteria				

Tip! Click the toolbar icon in the Project Tasks Status Report window to:



Print a copy of the current page.

PDF

Export the current page to a **PDF** file.

_	57	-	۱۱	
	C:		81	
- 1	-	_	_	
_		-	_	

Export the current page to **Excel.**



Send feedback about the current page.



Access online Help.

Bookmark the page.

Add the page to your **My ETDM** preferences.

3. Under **EDMS Integration**, click **Send Report to EDMS**. (For this illustration, the EST displays a message that no reports in EDMS match the selected criteria.)

EDMS Integration		
There ar	e no reports in EDMS that match the s	selected criteria
	Send Report to EDMS	

The EST displays a message stating the report has been successfully integrated into EDMS.

Project Tasks Sta	atus Report	•	E	s 🖻 🖻 🗟 ?1 🛃 💋		
The Report was inserted to	EDMS successfully.					
= #2035 Brent Lane (SK 296) at Rawson	DL		Discolor Occurry		
District	District 3 Phase Planning Screen			Planning Screen		
County	Escambia County	Fre	om	Rawson Lane		
Planning Organization	Florida - Alabama TPO	Т	0	Davis Highway (SR291)		
Plan ID	PNMC20044	Financial Mar	nagement No			
Federal Involvement	No federal involvement has b	peen identified.				
Contact Name	Mike Zeigler	Contac	t Email	marcelo bosio@urscorp.com		
	·					
Groups and Task Assigned	ed					
Planning Screen - Screening Activities						
Task	Comments	Target Date	Completed Date	Assigned To		
Develop SCE Evaluation	There are comments	04/13/2010	None	 Peter McGilvray @ FDOT District 2 Chris Sands @ FDOT District 2 		
Complete ETAT Review Period (List Date)	There are no comments None None None					
EDMS Integration						
There are reports in EDMS that match the selected criteria. Re-send this report by clicking Send Report to EDMS. This will obsolete all previous versions of this report sent to EDMS.						
Т	his will obsolete all previo	us versions of th	is report sent	to EDMS.		



3.2.9.3 Task Groups Report (New 7/31/2009)

The **Task Groups Report** function in the Environmental Screening Tool (EST) **Reports** menu enables Central Environmental Management Office (CEMO) Managers, Florida Department of Transportation (FDOT) ETDM Coordinators Primary, and FDOT ETDM Coordinators to view a read-only format of groups, tasks, and tasks assigned by group.

Viewing the Task Groups Report:

1. On the **Reports** menu, point to **Project Tracker**, and then click **Task Groups**.

Reports	^
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Performance Management >	
Invoicing Reports >	
Project Tracker >	Av
Document Review >	Pr
	Та

The **Task Groups Report** window opens as a tabbed page, displaying a search filter and a page toolbar.

Ta	ask Groups Report		
	Task Groups Report		🗟 🛛 🛃 🗾
	Please Specify the Search Criteria	a Below	
	 Groups 		
	O Tasks		
	O Tasks assigned by group		
		Search	

Tip! Click on the toolbar icons to:



Access online Help.



Bookmark the page.



Add the page to your **My ETDM** preferences.



2. To view the list of groups, click the **Groups** option button, and then click **Search**.

Task Groups Report		_
Task Groups Report	See 19 19 19 19 19 19 19 19 19 19 19 19 19	ک 🔁
- Please socify the Search Criteria	Below	
Groups		
O Tasks		
O Tasks assigned by group		
	Search	
		_
🖂 Groups		
	Groups	
Planning Screen - Pre-Screening Activit	ies	
Bob's Group		
Planning Screen - Screening Activities		
Planning Screen - Post-Screening Activ	ities	
Programming Screen - Pre-Screening A	ctivities	
Programming Screen - Screening Activ	ties	
Programming Screen - Post-Screening	Activities	
Project Development - PD and E		
Project Development - Post-PD and E		
Party Planning Group		

The Task Groups Report window refreshes and expands, displaying the list of groups and an expanded page toolbar.

Tip! Click the toolbar icon in the Task Groups Report window to:



Print a copy of the current page.



Export the current page to a **PDF** file.



Send feedback about the current page.



Access online Help.



Bookmark the page.

e

Add the page to your **My ETDM** preferences.





3. To view the list of tasks, click the Tasks option button, and then click Search.

Task Groups Report		
Task Groups Report		S 🖬 😫 🔃 🔕 💋
- Please Specify the Search Criterie C C C C C C C C C C C C C C C C C C C	a Below	
Tasks assigned by group	Search	
⊡ Tasks		
	Tasks	
Agencies Commet on AN		
Assign project manager		
Book a DJ or a Band		
Buy Cups and Napkins		
Complete ETAT Review Period (List Da	te)	
Conduct Field Review		
Conduct Public Outreach		
Coordinate with MPO County		
Coordinate with MPO/County		
Create Documentation for Design Grou	P	
Decorate the Party Location		
Develop AN Package		
Develop Class of Action		
Develop Documentation		

The **Task Groups Report** window refreshes and expands, displaying the list of tasks and an expanded page toolbar.

4. To view the list of tasks assigned by group, click the **Tasks assigned by group** option button, and then click **Search**.

Please Specify the Search Criteria Below
O Groups
O Tasks
Tasks assigned by group
Search
Tasks assigned by Groups
Planning Screen - Pre-Screening Activities
gencies Commet on AN
look a DJ or a Band
repare Final AN Package
Coordinate with MPO County
Conduct Field Review
Conduct Public Outreach
ligitize/Enter Project into EST
evelop purpose and need statement
IPO Review
DOT Review
Ipload Purpose and Need Statement to EST
Ipload public comments
Bob's Group
here are no tasks assigned.
Planning Screen - Screening Activities
Jocument Review

The **Task Groups Report** window refreshes and expands, displaying the list of tasks assigned by group and an expanded page toolbar.



3.2.10 Document Reviews and Responses (New 01/30/2016)

The EST's **Document Reviews and Responses** report records comments made by event reviewers, along with the any responses made by the organization that generated the document review event. Links to review event attachments provide access to PDF versions of the documents, which you can save to your desktop or print a hard copy. You can also capture the review and response comments and save them as a PDF document.

3.2.10.1 Accessing the Document Reviews and Responses Page

You can view the reviews and responses from document review events by using the **Document Reviews and Responses** feature located in the EST's **Reports** menu.

On the EST Reports menu, point to Document Review, and then click Document Reviews and Responses.

Reports 🔺	
Project Diary >	
Advance Notification Package >	
Project Effects >	
Reminders >	
Agency Participation >	
Community Coordination >	
Cumulative Effects >	
Performance Management >	
Invoicing Reports >	
Project Dashboard >	
Document Review > 🕴	Document Reviews and Responses

The Document Reviews and Responses page displays a search panel.

Document Reviews and Responses					
Search for a Document Review Event					
Keyword(s):					
Event Start Date Range:	to				
Organization:	Select Managing Organization 🗸				
Search					

3.2.10.2 Searching for a Document Review Event

- **1.** Enter your search criteria into any of the fields displayed on the screen:
 - **Keyword(s)** Type a word linked to the document you are searching for.
 - Event Start Date Range Click on the field box to display the calendar tool and then click the appropriate date.
 - **Organization** Click the **Select Managing Organization** arrow and then select the name. The managing organization is the name of the organization that created the document review event.
- 2. Click Search.



Document Reviews and Resp	onses		X
Document Revie	ws and Responses		por 🖄 🖓 💩
Search for a Docum	nent Review Event		
Keyword(s):	Tampa Pond	×	
Event Start Date Range:	to		
Organization:	Select Managing Organization		
Search			

The screen refreshes and displays a list of document review events that match your selected criteria.

Document Reviews a	nd Response	:S		
Document H	Reviews	and Re	esponses	por 🐼 ?] 🕹 🖞
Search for a D)ocumen	t Review	Event	
Keyword(s):	Tam	pa Pond		
Event Start Date R	Range:		to	
Organization:	Sele	ect Managing	Organization 🗸	
Search				
Event Name	Start Date	End Date	Organization	
<u>Tampa Pond</u>	09/15/2015	09/16/2015	FDOT District 7	•
Tampa Pond at I-75	09/21/2015	09/22/2015	FL Department of Transportation	
4.0				

3. Click on the **Event Name** link to display the event details, along with the reviews and responses from event participants.

Tip! Click the Back to Search Panel link located on the top left corner of the Document Reviews and Responses page to conduct another search.

Document Reviews and Responses 🛛 🙀 🕅 😫 🕅										
Back to Search Panel	statu fand ry									
Event Details										
Vents Loren 4 Staat Oake 09/12/015 End Date 09/12/015 Loren Doun doer van Hant, consecteur adgestong elt, sed do eusmod tempor incididuit et labore et dolor magna aliqua. Ut enim ad minim venam, quis notifud exerctation ullamco laboris nis ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in volgate velt esse cilum dolore en fugat nulla partitut. Exceptor sint accascat cupidatat non prodert, sunt in culpa qui offica deserunt molit anim id est laborum. Related TOM Project(y): 12/02:: Tommit American Americ										
Event Documents				Bassidator						
Final ACER for 12694	3 KB	Document for Partner Review	No	Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum ACER.						
Lorem ipsum dolor sit amet	3 KB	Document for Partner Review	No	Lorem (psum dolor st amet, consecteur adgoscing alit, sed do examod tempor incidiunt al labore et dolore magna aliaqua. Ut enim ad minim evenam, qua notizud exercitation ultamos labors in si ut aliquipe es a commodo comequazi. Dua ada unite ado inin reprehenter in involgatar vella ese cilum dolore e utipat utila partanza. Excepteur sint occascat cupidatat non prodent, sunt in culpa qui officia desmunt molit anim si dest laborum.						
Document Reviews										
□ Show staff comments for my organizations.										
Final ACER for 12694 Official Review No data found. Lorent plysum dolor sit a met Official Reviews										





3.2.10.3 Report Sections

Depending on your role in the document review event, the **Document Reviews and Responses** feature allows you to perform the following actions:

- Identify the document review event.
- Link to related document review events and ETDM projects.
- Access review event documents.
- View comments from official reviewers and staff, if available.

If your organization is responsible for creating the selected event, you will have the option of sending attached documents and the Document Reviews and Responses report for each reviewed document to the Enterprise Electronic Data Management System (EEDMS).

Note: Document review events that have been flagged as **Restricted** on the **Manage Document Review Events** tool will only be available to participants of a document review event (reviewers, staff, responders, members of the organization that created the event), along with EST Admin, and State Environmental Management Office (SEMO) Managers. The **Document Reviews and Responses** report produced for a restricted document review event is not available to EST users outside of the document review or to users accessing the Public Access Site.

Event Details

The first section of the report displays information that identifies the selected event (event name, review start and end dates, description) along with links to related document review events and ETDM projects.



To view the Related Document Review Event(s), click the review event name.

Event Details
Event: Tampa Pond at I-75 Start Date: 09/21/2015 End Date: 09/22/2015
Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nu
Related Document Review Event(s): <u>Tampa Pond</u> , <u>Blue Lake</u> Related ETDM Project(s): <u>#13027 - Fowler Ave. Extension</u>

The **Document Reviews and Responses** report for the selected review event displays.



Document Reviews and Responses									
Reck to Search Panel									
Event Details Event Details Event Lange food Start Date '00/19/2015 End Date: '00/19/2015 End Date: '00/19									
Event Documents									
Document (PDF)	Size	Document Type	Line Numbers Avaialble	Description					
Draft ACEB	3 KB	Corridor Report	No	Lorem ipsum dolor sit amet, consectetur adgisiscing elt, sid do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quia nostrud exercitation ullemco laboris nei ut aliquip ex es commodo consequat. Dua tate inure dolor in reprehenderit in volgata velit essa dilum dolore eu tipat nulla partatur.					

• To view the Related ETDM Project(s), click the ETDM Project link.



The EST's Public Access Site opens.

Centennial FDOT	Florida Department of TRANSPORTATION		Home	About FDOT	Contact Us	Offices	E-Updat Search Maps & Data	les FL511 Mobile FDOT Performance	e Site Map ► Projects
Environmen	tal Screening Tool								
Efficient Transportation Decision M	taking						Search ETDM Publ	ic Site for	Site Search
Welcome ETDM Pro Project Search new search Select a search option: Project Number	ogram Information Project Information ETDM Contlacts Description								POF 🚳
Project Name Planning Organization County District Degree of Effect Project Phase	No Project Has Been Selected There is no Default Project defined. Please select a project using the bits to the right (pctured in the example below): I project Search Default Search Defa	المريد والمراجع والمراجع	n.a., a.a.ah	. بەردە ئەردى بەردە بەردى بەر	A	ورمو ور الراقيو و		ورو الحارج و الحرور و العالمي الحرور	

Event Documents

This section lists the documents that were reviewed during the selected event, including document size and type, whether the document included line numbers, and a description of the document.



Document (PDF)	Size	Document Type	Line Numbers Avaialble	Description
ACE MM	3 КВ	Corridor Report	No	Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.
Lorem ipsum dolor sit amet	3 КВ	Pond Site Memo	No	Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in voluptate velit esses cillum dolore eu fugiat nulla paritaur. Excepture sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt moliit anim id est laborum.

To open the document PDF, click on the document's name.

Document (PDF)	Size	Document Type	Line Numbers Avaialble	Description
ACE.MM	3 КВ	Corridor Report	No	Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.
Lorem ipsum dolor sit amet	3 КВ	Pond Site Memo	No	Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minimi veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehendent in voluptate velit esse cillum dolore et fugiat nulla pariturt. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt moliit anim id est laborum.
				An easy the set of the second

Document Reviews

This section displays review comments and responses for each document. Review information includes the location of the content being commented on and the name of the organization providing the comments.

Document Reviews Show staff comments for my organizations. ACE MM Official Reviews								
Section (s)	Page (s)	Paragraph (s)	Global	Reviewing Organization	Comments	Reviewer Document	Response	Responding Organization
		A	Yes	FL Department of Transportation	Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.		Type your comments here and then click the Save Response button.	FDOT District 1

- To display staff comments, do the following:
 - O Click the Show staff comments for my organization check box.

Document Reviews Show staff comments for my organizations. ACE MM									
Offic	cial Review	s							
Sec (ction Page (s) (s)	•	Paragraph (s)	Global	Reviewing Organization	Comments	Response	Responding Organization	
			المراجع والمراجع	Yes	FL Department of Transportation	Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.	Type your comments here and then click the Save Response button.	FDOT District 1	



O Click the View link to display the details.

5	2	3	1	No	FL Department of Transportation	Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor includuut ut labore et dolore magna aliqua.	~
1-	Section(s)	Page(s)	Paragraph(s)	Global	Reviewing Organization	Comments	Tiew
SI	taff Commen	its			•	·	

- Locations for comments are shown as one of the following:
 - 0 Line numbers
 - Section(s), Page(s), and Paragraph(s)
 - O Global

Note: If the document has line numbers, the other location identifiers (sections, pages, paragraphs, and global columns) will not be shown. If the document does not contain line numbers, comment locations will appear or a **Yes** will appear in the **Global** column.

3.2.10.4 Download and Print Document Reviews and Responses

You can save or print a PDF of the reviews and responses for a document review event by clicking the **PDF** icon located on the page toolbar.

Document Reviews and Responses	pop 🔤 🕸 ?] 🕾 😰
Back to Search Panel	
Event Details	
Event: Lorem 4 Start Date: 09/10/2015 End Date: 09/11/2015 Description: Lorem insum odor sit amet, consectetur adipiscing elit, sed do elusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex	ea commodo consequat. Duis
aute jrure dolpr in reprehendent in voluptate velit esse cilium dolpre eu fugiat nulla pariatur. Excepteur sint occascat cupidatat non proident, sunt in cuba gui officia deservat molit anim id est laborum.	Enumeration

The screen displays a **PDF** version of the **Document Reviews and Responses** page, where you can follow the standard process for saving or printing a PDF document.