OVERVIEW

Environmental Technical Advisory Team (ETAT) members use the *Review Project Effects* form to provide comments about potential direct and indirect effects to the natural, physical, cultural, and social environment.

ETAT members review projects for potential effects based on standards defined in the Agency Operating Agreement (AOA). Each ETAT member performs analyses consistent with the established criteria and methodologies for their agency for each specific resource.

REVIEW OPTIONS

Start a Review

To begin, select the *Analysis Area* and *Topic* you wish to work on, then click the *Begin Review* button. The form will repopulate with the selections.

To change the *Review Options*, such as selecting a different analysis area and/or topic, scroll to the bottom of the page, enter your password in the password field, and click the *Save Reviews* button. A save confirmation page will display – you can then revisit the *Review Options* section, pick different criteria, and begin a different/new review.

Use Short Form

On: In the *Review Options* section, use the toggle under *Short Form* to switch it from **Off** to **On**. You can use the *Short Form* to enter the same comment for multiple analysis areas and/or topics when assigning a Degree of Effect (DOE) of Minimal or lower. You cannot use the *Short Form* option when assigning a DOE that is Moderate or higher.

Off: The *Short Form* can only be used for your agency's expected topics per the AOA. Use the toggle to switch the *Short Form* to **Off** in order to comment on any other issues.

REVIEW OPTIONS

Text for the Preliminary Environmental Discussion (PED) automatically appears for the selected analysis area and topic. *Collapse* (⊟) or *expand* (⊞) the PED by clicking in the header.

PROJECT EFFECTS

Selected Analysis Area and Topic

Click the alternative or topic to reveal a dropdown menu:

- **Selected Analysis Area** – *Show on Map* (📍) opens and displays the alternative in the *Map Viewer*. Clicking *GIS Analysis Report* (🖳) opens the *GIS Analysis Report* page so that you can view the analysis results for the analysis area.

- **Selected Topic** – Clicking *GIS Analysis Report: Alternative Name – Topic Name* (🌐) opens the *GIS Analysis Report* page and contains the cached report(s) for the given topic.

Project Effects

N/A	N/A / No Involvement
0	None
1	Enhanced
2	Minimal
3	Moderate
4	Substantial
5	Issue Resolution

Click the dropdown box to display a list of DOE's and select the appropriate DOE. If you select N/A / No Involvement or None, comments are required to continue. If you select a DOE that is higher than None, you must provide comments in the text areas under *Direct Effects* to continue.

FUTURE COORDINATION AND DOCUMENTATION

Identify Future Coordination or Documentation

Select an option from the list using the radio button (⊙) to identify future coordination or documentation required for this analysis area.

- **No Involvement** – No additional comments are required to be entered.

- **PD&E Support Documentation as per PD&E Manual** *OR* **To Be Determined: More Coordination Required** – A text box appears and you must enter additional comments.

- **Permit or Technical Study Required** – A list of agency-specific *Permits and Technical Studies* appears and you may check any that apply and a comment box will appear for each item selected. Comments are optional, but helpful when there are special considerations you would like to convery to the project team.

Confidential

When providing comments about *Historic & Archaeological* or *Wildlife & Habitat* topics, click the *Confidential* box if any of your comments contain sensitive information that is exempt from public records.

☑ Confidential

SIGN AND SUBMIT

Save Reviews Type your password in the password field and click the blue *Save Reviews* button. A save confirmation page will load.

NEED HELP?

⑦▾ Click the *Question Mark* icon in the upper right to access page-specific help materials. Access other help materials or additional EST resources from the left-hand menu by clicking *Help*.

The FDOT OEM Help Desk is available to assist you at help@fla-etat.org or 850-414-5334.

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