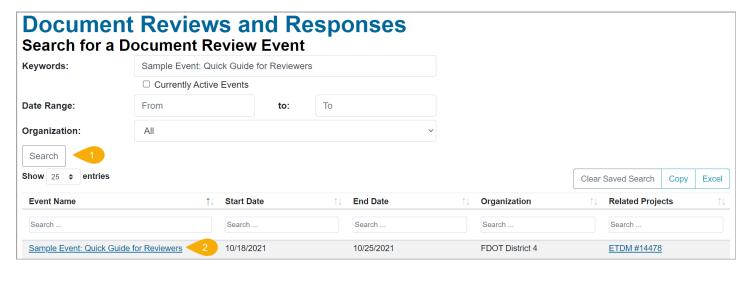




Overview

The Document Reviews and Responses report contains comments made by event reviewers along with any responses made by the organization that created the document review event.

Simple Steps





- **Search for an Event** Enter the appropriate search criteria and click the *Search* button.
- 2) **Search Results** In the search results table, click the event name. The *Document Review and* Responses report will open in a new tab.
- 3) **View the Report** Scroll the page to review the information. The report contains the Event Details (includes links to Related Document Review Events/Related ETDM Projects) and Documents, Agency Reviewers and Support Staff, Responders, Review Confirmation Recipients, and the Document Reviews and Responses.
- **Generate PDF** Click the blue PDF icon in the upper right of the EST to generate a PDF of the report.